

How to Enter Additional information in ISIS during E-REG

- **UPDATE YOUR ADDRESS TYPE IF YOU ARE NOT LIVING IN UNIVERISTY HOUSING.**
- If you not living in university housing, you must enter a town address.
- Go to the personal information area on the student center.
- Click on town address(not dorm) as shown below.

Personal Information

[Demographic Data](#)
[Emergency Contact Names](#)

other personal... >>

Contact Information

[Home Address](#) [Town Address \(not dorm\)](#)

049 Northumberland

[Mobile](#) [Campus](#) @huskies.bloomu.ec

- Click the “add a new address button”.

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Addresses

View, add, change or delete an address.

| Address Type | Address |
|--------------|---------|
| Home | |

ADD A NEW ADDRESS

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- Enter your address information and click OK.

Edit Address

Country: United States [Change Country](#)

Address 1:

Address 2:

Address 3:

City: State: Pennsylvania Postal:

County:

- Select local or commuter
 - Local – use this category if you are NOT living with your parent(s) OR if you are a married student living with your spouse.
 - Commuter – use this category if you are living with your parents or legal guardian.
 - After checking the box click save.
- **Select only one of the Address types**

Addresses

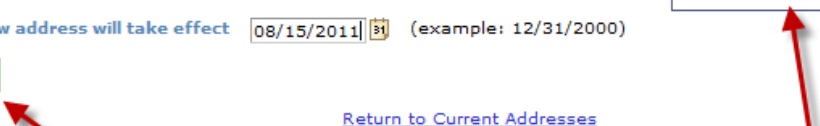
Add a new address

Verify your address information below and select the address type(s) associated with it on the right.

An asterisk (*) to the right of a type indicates that another address is already associated with this type. If you choose this type, you will automatically override the previous address. Any type that is grayed out is for display only or is otherwise unavailable for association with an address.

| Add a new address | |
|--|---|
| 123 Some Street Bloomsburg, PA 17815 019 Columbia | Edit Address |
| Date new address will take effect <input type="text" value="08/15/2011"/> <input type="button" value="B"/> (example: 12/31/2000) | |
| <input type="button" value="SAVE"/> | Return to Current Addresses |

| Address Types | |
|-----------------------------------|---|
| <input type="checkbox"/> Local | |
| <input type="checkbox"/> Home | * |
| <input type="checkbox"/> Commuter | |



Demographic Information - Verify that your demographic information is correct by clicking on the demographic information link below. If all information is not correct, you should notify the office of the Registrar to have the corrections made.

Personal Information

[Demographic Data](#)
[Emergency Contact](#)
[Names](#)

other personal... >>

Contact Information

[Home Address](#) [Town Address \(not dorm\)](#)
 None

[Mobile](#) [Campus](#)

Review your emergency contact information and enter or update as needed.

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Emergency Contacts

Below is a list of your emergency contacts. To edit the information for a contact, click the Edit button. To add a contact, click the Add an Emergency Contact button.

| Primary Contact | Contact Name | Relationship | Phone | Extension | | |
|-------------------------------------|--------------|--------------|-------|-----------|----------------------|------------------------|
| <input checked="" type="checkbox"/> | | Other | | | edit | delete |

[ADD AN EMERGENCY CONTACT](#)

[SAVE](#)

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