

E-REG Frequently Asked Questions

Q. I am not sure what I need to do to confirm my intent to attend classes (E-REG), what do I do?

A. Go to this website: <http://www.bloomu.edu/isis/student> and review the two E-REG documents posted under the Tutorials/General Information area located below the LOG IN button. If you have not logged in to ISIS before or are unsure of your password, please go to the password reset site to reset your password: <https://reset.bloomu.edu> if you cannot successfully reset your password please call the university helpdesk at 570-389-4357.

Q. I already checked the box confirming my commitment to attend, why did I get an e-mail asking me to do this and why do I still have the items showing on my "To Do List"?

A. Because it is important that everyone who will be attending classes complete the E-REG process we have set up an automated communication to remind student to do this. The automated communications started to be sent on Monday and did not take into account those people who had already completed E-REG process. If you have completed the check box, the To Do List items will be cleared in a day or two.

Q. How do I know if I have successfully complete E-REG?

A. After you check the box and click save, the date you confirmed your intent to attend will appear to the right of the check box and the Save button and check box will be "grayed out", that is you cannot select it again. See the sample image below:



Q. I am a summer freshmen and am not sure if I will be attending this fall, why did I get a notice for E-REG?

A. Every student who is degree seeking at any level (graduate, undergraduate, doctoral) and has a schedule for the fall received the notice to E-REG. If your admission was conditional upon your summer grades then you will be notified by the university after your summer grades are posted and reviewed. Please complete the E-REG process at your convenience, but keep in mind that your enrollment for the fall term is still dependent upon the grades you earned this summer.

Q. I plan to withdraw from the university, what should I do?

A. Do not complete the E-REG function. Contact the office of the registrar or if you are newly admitted for the fall term contact the office of admissions to complete your withdrawal.

Q. Where do I update my residency status if I am not living on campus?

A. Go to this website: <http://www.bloomu.edu/isis/student> and review the document entitled “E-REG Additional Instructions” posted under the Tutorials/General Information area located below the LOG IN button. Instructions and screen shots will show you what to do.

Q. When do I need to complete E-REG?

A. Must be completed by the “Requested by” date listed in student’s To Do List in ISIS.

Q. Can I reply to the e-mail I received to complete E-REG?

A. No, E-REG is a self-service system; please review the questions above and the resources on the website. If you still need assistance contact the university help desk at 570-389-4357.

Q. I am living in a dorm this fall but the e-mail message and To Do List says I should pick town or commuter. What should I do?

A. Contact the Residence Life Office to verify your housing status.

Q. Can I update my biographical information or home address?

A. No, you must contact the office of the registrar to update your permanent academic record.

Q. I inadvertently checked the E-REG box and I am not planning to attend Bloomsburg University in the fall. What do I do?

A. You cannot uncheck the box. If you are certain you will not be returning, contact the office of the registrar to officially withdraw from the university.