

## **ADMISSIONS INSTRUCTIONS FOR INTERNATIONAL STUDENTS**

Please read the following instructions carefully:

1. Complete all sections on both the *Graduate Application for International Students* and the *Confidential Statement of Finances*. Your application will be returned to you if both are not complete which may hold up the processing of your application.
2. Mail both forms, along with your \$60.00 application fee (non-refundable), to the Business Office, Bloomsburg University, in the enclosed envelope. The \$60.00 fee must be paid by an International Money Order only and will not be waived. Bank drafts will be returned. The application, international money order, and statement of finances should be mailed together at least four months prior to the requested date of admission in order to insure time for processing. Please enclose an original bank statement and affidavit of support with your *Confidential Statement of Finances*.
3. Request each college or university which you have attended to forward an official (English translated) copy of your transcript directly to the School of Graduate Studies, Bloomsburg University, 400 E. Second Street, Bloomsburg, PA 17815. You must have a baccalaureate degree from an accredited four year institution of higher education.
4. The Test of English as a Foreign Language (TOEFL) with a minimum score of 550 (paper based); 79 (internet based); 213 (computer based); or the Test of Spoken English (where available) is required of all international students. Files are not reviewed until all materials required for the program are received in the Graduate Office. This includes letters of recommendation, admissions test, etc. Please refer to the graduate brochure or our web page at [www.bloomu.edu/gradschool](http://www.bloomu.edu/gradschool) for individual program requirements.

The School of Graduate Studies would like to emphasize that there are no guarantees for financial assistance. There are a limited number of graduate assistantships available in each department. Financial aid information is available through the Financial Aid Office, and fee waiver information is available through our International Education Office both located in the Student Services Center.

Admission decisions are based upon the application, official undergraduate transcripts, TOEFL/TSE or other test scores as required, as well as specific requirements for each program. Acceptance to a graduate program will be in effect for one year only after which time (if the student does not arrive on campus and take courses) the file must be re-reviewed.

Bloomsburg University of Pennsylvania is committed to providing equal educational and employment opportunities for all persons without regard to race, religion, gender, age, national origin, sexual orientation, disabilities, Vietnam era veteran, or union membership. The university is additionally committed to affirmative action and will take positive steps to provide such educational and employment opportunities. Inquiries may be directed to the Director of Social Equity, Bloomsburg University, Bloomsburg, PA 17815. Bloomsburg University is required by the United States Department of Education (Office of Civil Rights) to collect and report information pertaining to racial and ethnic backgrounds of its students. This information will in no way affect the admission decision that is rendered on your application or your enrollment in graduate course work.

# GRADUATE APPLICATION FORM FOR INTERNATIONAL STUDENTS

Please complete all sections and submit with \$60 international money order to the Business Office.

1. Ms. \_\_\_\_\_  
Mr. \_\_\_\_\_  
Last Name (Family Name) First Name (Given Name)

2. Sex: Male \_\_\_\_\_; Female \_\_\_\_\_

3. Please print your permanent home address:

\_\_\_\_\_ or \_\_\_\_\_  
Number and Street Post Office Box Number

\_\_\_\_\_ Providence or State Zip Code  
Town or City

\_\_\_\_\_ (Area Code) Telephone Number  
Country

4. Please print your mailing address: Email address \_\_\_\_\_

\_\_\_\_\_ or \_\_\_\_\_  
Number and Street Post Office Box Number

\_\_\_\_\_ Providence or State Zip Code  
Town or City

\_\_\_\_\_ (Area Code) Telephone Number  
Country

Mailing address effective until \_\_\_\_\_ Are you currently in the United States?  
Yes \_\_\_\_\_ No \_\_\_\_\_

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5. Are you a U.S. Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_ 6. Social Security No. \_\_\_\_\_  
\_\_\_\_\_ (if applicable)

7. Date of birth: \_\_\_\_\_  
Month Day Year

8. Country of birth: \_\_\_\_\_ Country of citizenship: \_\_\_\_\_

9. Name of parent or legal guardian: \_\_\_\_\_ Relationship \_\_\_\_\_

10. If you are currently in the U.S., complete the following: Type of U.S. Visa \_\_\_\_\_

I-94 Expiration Date \_\_\_\_\_



## **CONFIDENTIAL STATEMENT OF FINANCES**

It is very important for a student to understand that study in America is expensive. Please complete the following information completely and concisely:

1. How long do you plan to study at Bloomsburg University? \_\_\_\_\_  

Years
Months
2. How much money (in U.S. dollars) do you expect to have with you when you arrive at Bloomsburg University? \$\_\_\_\_\_ (***you must submit an original bank statement with this form***)
3. Official exchange rate from native land: \_\_\_\_\_ = \$1.00 U.S.  

(mark, yen, peso,)
(date of calculation)
4. Indicate in the following table the sources and amount of money in U.S. dollars that you will have available each year to meet the necessary expenses after you arrive in the U.S.

	1 <sup>st</sup> Year 20__ to 20__	2 <sup>nd</sup> Year 20__ to 20__	3 <sup>rd</sup> Year 20__ to 20__
A. Money you have for expenses and education in the U.S.			
B. Money from your parents for expenses and education in the U.S.			

C. Any source that will support you:

\_\_\_\_\_  
 Name (Area Code) Phone Number

\_\_\_\_\_  
 Street Address City, State, Zip Code

5. How will you get money if there is an emergency in the U.S.?

\_\_\_\_\_  
 Name (Area Code) Phone Number

\_\_\_\_\_  
 Street Address City, State Zip Code

6. I certify that all information contained herein is complete and true, as far as I know. I agree to live by the rules of the United States and Bloomsburg University. I understand that if this information is not true, I may be dismissed.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent \_\_\_\_\_ Date \_\_\_\_\_  
 (or support person)

Applicant Name (please print) Last Name \_\_\_\_\_ First Name \_\_\_\_\_