



REQUEST FOR ACT 48 TEACHER CERTIFICATION CREDIT REPORTING

Office of the Registrar
125 Arts & Administration
Building

INSTRUCTIONS: Students wishing to report completion of **college level credit-bearing courses earned at Bloomsburg University** to the Pennsylvania Department of Education (PDE) for Act 48 Teacher Certification should complete and sign this form and submit it to: Office of the Registrar, 125 Arts & Administration Building, Bloomsburg University, 400 East Second Street, Bloomsburg, PA 17815.

***When completing this form, you MUST provide your Professional Personnel ID number; credits CANNOT be reported to the PDE without it.**

1. Enrollment in the course and submission of this form does not indicate the course will fulfill Act 48 credit requirements. This determination is made by the student's school district/employer as to eligibility of specific college courses meeting Act 48 Requirements.
2. If a transcript is required for the school district/employer, a transcript request should be submitted to the Office of the Registrar. Transcript request instructions are available online at www.bloomu.edu/registrar-transcript-request
3. Credits earned *prior to the CPE Period of the Educator (certification date)* cannot be reported for *Act 48 Credit* and will not be accepted by the PDE.

PRINT (All information is REQUIRED)

Name: _____
Last First Professional Personnel ID Number

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone Number: _____ BU ID# _____

Department & Course Info	Title	Semester/ Year Completed	# Credits	Grade
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

STUDENT'S SIGNATURE: _____ DATE: _____
Authorizing release of information to PDE electronically via Internet

Students may check on the PDE website <https://www.perms.ed.state.pa.us/> to determine if their college credits have been reported and if the PDE has accepted them.