

Capstone Project Guidelines

The Capstone Project is meant as a way for students to display the knowledge, skills and abilities they have acquired throughout their undergraduate music degree program. The project will be ample in scope, depth and intensity to adequately showcase the students' abilities and garnered knowledge.

This guide will help the student through the process of choosing a capstone project, forming his/her committee, understanding the requirements of the project, and how the project will be evaluated. (See the Capstone Assessment Form for objectives and rubric)

Types of Projects: The capstone may take many forms, but will fall into one of five general categories:

1. Recital
2. Lecture Recital
3. Composition/Arrangement
4. Analysis paper
5. Research Paper

1. Recital: The recital capstone project will consist of a 40-minute senior recital, program notes and a paper of at least seven pages, which will present detailed information on the pieces to be performed. This would include information on composers, pieces and styles; putting them into their historical perspective. The students choosing this option will need to work very closely with their applied instructor to choose recital literature, and to form their recital committee. This includes the completion of the attached **Recital Check Sheet**. Evaluation of this project will be done using the Recital Rubric. The recital hearing will be performed during the juries held the semester prior to that of the performance.

2. Lecture Recital: The lecture recital will consist of both a performance and lecture about the works performed. The performance portion will consist of 20 minutes of music, and 20 minutes of lecture for a total of a 40-minute presentation. A correlating paper will be submitted prior to the presentation, for evaluation by the committee using the Capstone Assessment Rubric Form.

3. Composition/Arrangement: The Composition/Arrangement project will be an original composition or arrangement. The subject/style of the work will be arrived at by consultation of the student with their capstone advisor and approved by the capstone committee. The length of the piece will be determined by the style and tempo of the work, but will be judged against the standard of a 15 minutes piece in 4/4 time at ♩ = 120.

Evaluation of this project will be done using the Capstone Assessment Rubric Form.

4. Analysis Paper: The analysis paper will be at least a twenty-page paper (excluding the title page and bibliography) analyzing a work or body of works by a composer. The subject of the analysis will be assigned by the theory faculty and a approval of the capstone committee. Evaluation of this project will be done using the Capstone Assessment Rubric Form.

5. Research Paper: The research paper will be at least a twenty-page paper (excluding the title page and bibliography) on a subject arrived at by consultation of the student with their capstone advisor and approval of the capstone committee. Evaluation of this project will be done using the Capstone Assessment Rubric Form.

Capstone Project Sequence

Freshmen:

1. Begin to decide on which capstone project you will concentrate.
2. Choose from the categories listed in the Capstone Project Guidelines Sheet

Sophomore:

1. At your first semester sophomore advising session, turn in your Capstone Project request form.
2. The proposal will then move forward and you will be assigned a capstone advisor and committee.
3. Work with advisor and committee to finalize your plan

Juniors:

1. Continue to work with advisor and committee to finalize your plan
2. Submit Capstone plan to the Music Department for approval (first semester junior year)
3. Work on project.

Seniors:

1. Present your project
2. Add completed project (and evaluation) to your portfolio. Include recordings if applicable.

Capstone Project Request Form

Student: Turn this form into your academic music advisor at your regular semester advisement session.

Academic Music Advisor: Turn this into the Department Chairperson.

Student Name: _____ Student ID#: _____

Date: _____ Class Standing: _____ Semester to be Completed _____

Project Type: (Check One)

_____ Recital

_____ Analysis paper

_____ Lecture Recital

_____ Research Paper

_____ Composition/Arrangement

Attach a brief (1 or 2 paragraph) project summary to this form.

Office Use Only

Assigned Advisor _____

Date _____

Assigned Committee Members:

1. _____

Date: _____

2. _____

Date: _____

Capstone Check Sheet

Capstone advisor: Have this project scheduled for a hearing at a dept. meeting. Bring this form and with an attached Capstone Proposal in its final form as approved by the capstone committee.

Student Name: _____ Student ID#: _____

Type of Project (see above) _____

Advisor: _____

Committee Members: *(Committee signatures required)*

1) _____ 2) _____

List three music courses that prepared you for this project.

1) _____ 2) _____ 3) _____

Attach an in-depth abstract of your project proposal to this form.

A recording must be made of all lecture and performance projects.

Do you wish to have a department crew record your project?

YES NO, I will contract a private recording company

For Office Use Only

Date Completed Project Form Received: _____

Date committee met to discuss the proposal: _____

Committee Action:

Plan Not Accepted Plan Accepted with Changes (see Capstone Action Form)

Plan Accepted Department Vote: Approved Declined Date _____

Date of Project Presentation: _____

If department is recording, has the \$30 recording fee been received? _____

The Advisor and Committee affirm that the student has successfully completed their capstone project: (Grade Sheets/Commentary submitted)

Advisor _____ Date: _____

Committee Member #1 _____ #2 _____