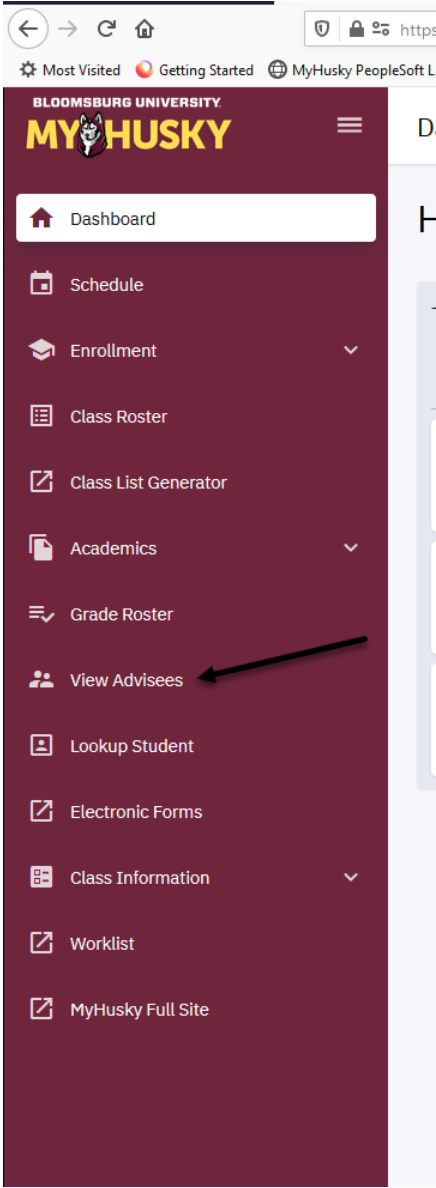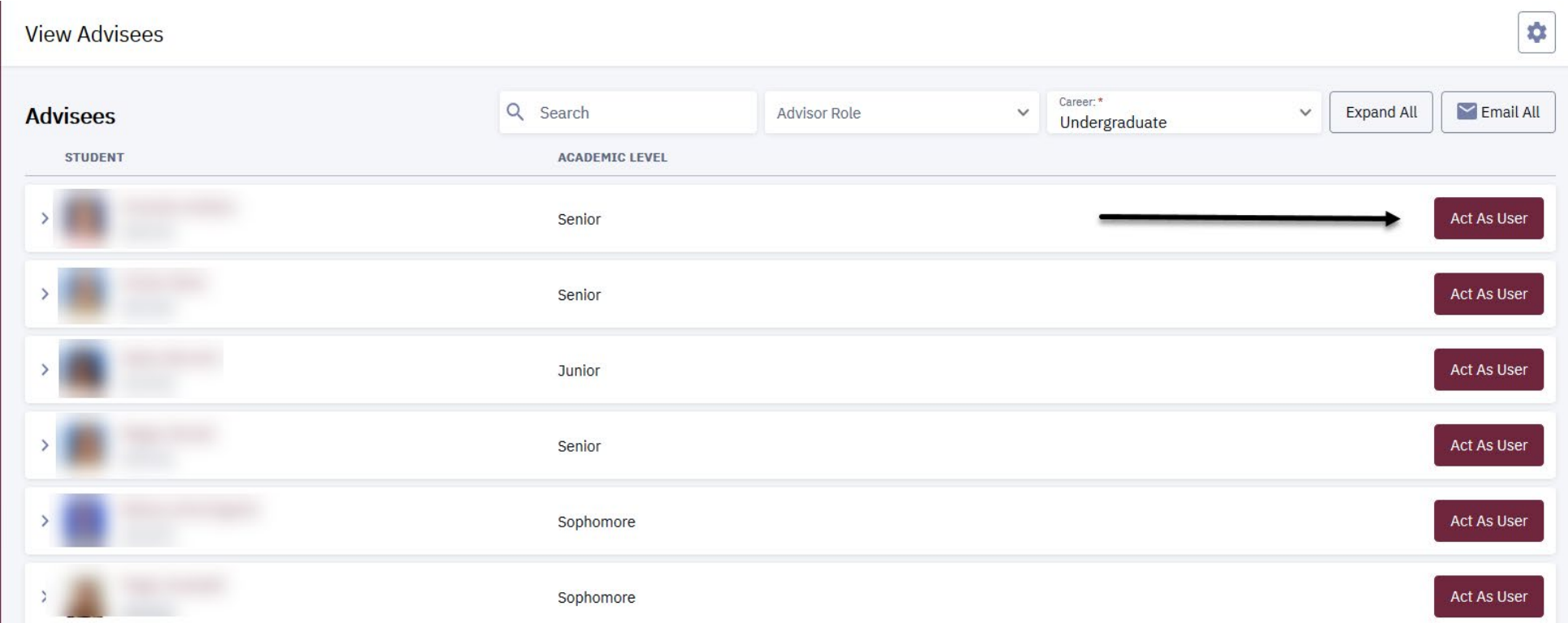# PRODUCING DEGREE AUDIT REPORTS

Use the Degree Audit to view a students Academic Requirements and Track Progress toward graduation

1. Log into My Husky and click on View Advisees from the Dashboard

2. When Advisees display click ACT AS USER next to the student you wish to run the Degree Audit for.

BLOOMSBURG UNIVERSITY
MY HUSKY

Schedule

Dashboard

Class Information

Enrollment

Academics
- Programs
- Test Scores
- Degree Audit
- GEP ScoreCard
- What-If
- Course List
- View Unofficial Transcript
- Grades
- Advisor Information
- Transfer Credit

Dashboard

⚠ Acting As:

Hello

General   Academics

Holds
You have no holds.

Shopping

To Do's 1
BU Scholarship Application

Wait List

Tasks
You have no Tasks.

Click DEGREE AUDIT to produce the report

- A summary of progress toward degree completion will display at the top of the degree audit.
- Requirements that are SATISFIED are designated in green.
- Requirements that are NOT SATISIFED are designated in red.
- Check the box next to HIDE SATISFIED REQUIREMENTS to display only the coursework the student has left toward completion of their program of study.
- Click VIEW PDF to produce a pdf of the report that can be printed and/or saved.

Degree Audit

⚠ Acting As: ▮▮▮▮

Careers: Undergraduate

[View PDF]

15 of 15 Requirements Satisfied

All requirements that are part of this students audit are satisfied.

100% Units

If the audit/requirements are satisfied the green satisfied marker will display in the line.

☐ Hide Satisfied Requirements

University Requirements UCOST (RG 1094) SATISFIED >

University Requirements

Major Requirements - Biology - BS (RG 1115) >

Complete the required coursework listed below.
Pass Option is not permitted to meet major or minor requirements.

General Education Student Learning Outcomes - GOAL 1 (RG 1308) SATISFIED >

* Communicate effectively in writing, oral presentation and visual argument.
* Complete 7 units from at least 3 disciplines.
* Refer to the My Core Requirements for individual point values of the following approved Goal 1 courses: http://www.bloomu.edu/mycore

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Degree Audit

⚠ Acting As: ▮▮▮▮

Careers: Undergraduate

[View PDF]

5 of 15 Requirements Satisfied

All requirements that are part of this students audit are not satisfied.

58% Units

If the audit/requirements are not satisfied the red not satisfied marker will display in the line.

☐ Hide Satisfied Requirements

University Requirements UCOST (RG 1094) NOT SATISFIED >

University Requirements

Major Requirements - Biology - BS (RG 1115) >

Complete the required coursework listed below.
Pass Option is not permitted to meet major or minor requirements.

General Education Student Learning Outcomes - GOAL 1 (RG 1308) NOT SATISFIED >

* Communicate effectively in writing, oral presentation and visual argument.
* Complete 7 units from at least 3 disciplines.
* Refer to the My Core Requirements for individual point values of the following approved Goal 1 courses: http://www.bloomu.edu/mycore
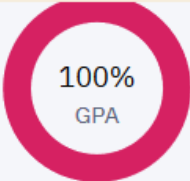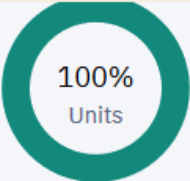
General Education Student Learning Outcomes - GOAL 2 (RG 1309) NOT SATISFIED >

* Find, evaluate and ethically use information using appropriate technology.
* Complete 2 units from at least one discipline.
* Refer to the My Core Requirements for individual point values of the following approved Goal 2 courses:

⚙

⚠ Acting As: Kailyn Bennett   Exit

100% Units

100% GPA

☐ Hide Satisfied Requirements

University Requirements UCOST (RG 1094) NOT SATISFIED ›

University Requirements

Major Requirements - Biology - BS (RG 1115) ›

Complete the required coursework listed below.
Pass Option is not permitted to meet major or minor requirements.

General Education Student Learning Outcomes - GOAL 1 (RG 1308) NOT SATISFIED ›

Major Requirements - Biology - BS (RG 1115)

› Major - Required Courses - BIOLOGY - BS (RQ 1305) NOT SATISFIED

› Electives - Biology Enviromental Option - BS (RQ 1306) NOT SATISFIED

› Major GPA - 50% Rule BIO ENV (RG 1307) SATISFIED

2. Once you expand the major requirements you will see which requirements lines are and are not satisfied.

1. To view which sections of the major are/are not satisfied you must click on the arrow in the Major Requirements block.

Major Requirements - Biology - BS (RG 1115)

∨ Major - Required Courses - BIOLOGY - BS (RQ 1305)   **NOT SATISFIED**

Complete the required coursework listed below.

> **Biology Core Requirement**   View Courses

✅ SATISFIED

Complete the coursework listed below. 18-19 credits.

> **BIO 103 -OR- EGGS 100**   View Courses

✅ SATISFIED

Complete one course.

> **Other Requirements**   View Courses

❗ NOT SATISFIED

Complete PHYSICS 111 - EGGS 120 - CHEM 115 - CHEM 116

> **CHEMISTRY Elective**   View Courses

✅ SATISFIED

Complete CHEM 230 -OR- CHEM 321 - EGGS 460 -OR- BIO 333/334

> **MATH 141**   View Courses

✅ SATISFIED

MATH 141

Pass Option is not permitted to meet major or minor requirements.

General Education Student Learning Outcomes - GOAL 1 (RG 1308) NOT SATISFIED >

* Communicate effectively in writing, oral presentation and visual argument.
* Complete 7 units from at least 3 disciplines.
* Refer to the My Core Requirements for individual point values of the following approved Goal 1 courses:
http://www.bloomu.edu/mycore

General Education Student Learning Outcomes - GOAL 2 (RG 1309) NOT SATISFIED >

* Find, evaluate and ethically use information using appropriate technology.
* Complete 2 units from at least one discipline.
* Refer to the My Core Requirements for individual point values of the following approved Goal 2 courses:
http://www.bloomu.edu/mycore

General Education Student Learning Outcomes - GOAL 3 (RG 1310) SATISFIED >

* Apply critical analysis, quantitative reasoning and problem solving skills.
* Complete 5 units from at least 2 disciplines.
* Refer to the My Core Requirements for individual point values of the following approved Goal 3 courses:
http://www.bloomu.edu/mycore

General Education Student Learning Outcomes - GOAL 4 (RG 1311) SATISFIED >

* Apply knowledge from the humanities and other disiplines to analyze the implications of diversity among human groups, their histories, cultures and the plurality of human experiences.
*Complete 5 units from at least 2 disciplines.
* Refer to the My Core Requirements for individual point values of the following approved Goal 4 courses:
http://www.bloomu.edu/mycore

General Education Student Learning Outcomes - GOAL 5 (RG 1312) SATISFIED >

* Demonstrate knowledge of natural sciences principles, concepts and methods.

General Education Student Learning Outcomes - GOAL 2 (RG 1309)

1. Click on the arrow to expand the Goal

Units

1 unit needed

2. Number of "points" will be displayed as units. For Goal 2 for this student, 1 of 2 required points have been taken. 1 point is needed.

1/2

∨ GOAL 2 - Enviromental Geographical and Geological Sciences ... SATISFIED

GOAL 2 - EGGS Courses

> **EGGS 105**   View Courses

EGGS 105

∨ Goal 2 - Verify 1 department (RQ 2052) SATISFIED

3. This requirement verifies the number of disciplines required for the Goal is met.

Students must complete 2 units from at least 1 department to fulfill Goal 2.

Goal 2 - EGGS   View Courses

☑ SATISFIED

Goal 2 - EGGS

* Complete 7 units from at least 3 disciplines.
* Refer to the My Core Requirements for individual point values of the following approved Goal 1 courses: http://www.bloomu.edu/mycore

General Education Student Learning Outcomes - GOAL 2 (RG 1309) `NOT SATISFIED` >

* Find, evaluate and ethically use information using appropriate technology.
* Complete 2 units from at least one discipline.
* Refer to the My Core Requirements for individual point values of the following approved Goal 2 courses: http://www.bloomu.edu/mycore

General Education Student Learning Outcomes - GOAL 3 (RG 1310) `SATISFIED` >

* Apply critical analysis, quantitative reasoning and problem solving skills.
* Complete 5 units from at least 2 disciplines.
* Refer to the My Core Requirements for individual point values of the following approved Goal 3 courses: http://www.bloomu.edu/mycore

General Education Student Learning Outcomes - GOAL 4 (RG 1311) `SATISFIED` >

* Apply knowledge from the humanities and other disiplines to analyze the implications of diversity among human groups, their histories, cultures and the plurality of human experiences.
*Complete 5 units from at least 2 disciplines.
* Refer to the My Core Requirements for individual point values of the following approved Goal 4 courses: http://www.bloomu.edu/mycore

General Education Student Learning Outcomes - GOAL 5 (RG 1312) `SATISFIED` >

* Demonstrate knowledge of natural sciences principles, concepts and methods.
* Complete 5 units from at least 2 disciplines.
* Refer to the My Core Requirements for individual point values of the following approved Goal 5 courses: http://www.bloomu.edu/mycore

General Education Student Learning Outcomes - GOAL 6 (RG 1313) `NOT SATISFIED` >

* Demonstrate knowledge of social sciences principles, concepts and methods.
* Complete 5 units from at least two disciplines.

Units

0 units needed

7/5   7 points have been taken to fulfill the 5 required points in Goal 3 for this student. A student CAN take more points than are required to fulfill a Goal. They will display here.

1. Click on the arrow to expand the Goal to view courses taken to satisfy it.

> GOAL 3 - Chemistry Courses (RQ 1558) `SATISFIED`

> GOAL 3 - Mathematics Courses (RQ 1559) `SATISFIED`

2. Click here to view courses taken in BIO that are used to satisfy Goal 3

> GOAL 3 - Biology Courses (RQ 1568) `SATISFIED`

3. Click on the arrow to display the departments used to satisfy Goal 3 This requirement verifies that 2 disciplines have been used to satisfy this goal as required.

˅ Goal 3 - Verify 2 departments (RQ 2020) `SATISFIED`

Students must complete 5 units from at least 2 different departments to fulfill Goal 3.

Goal 3 - Biology	View Courses
✅ SATISFIED	
Goal 3 - Biology	

Goal 3 - Chemistry	View Courses
✅ SATISFIED	
Goal 3 - Chemistry	

The University will award two general education points for goal 9, Healthy Living, for completing basic training in the armed forces of the United States.

EXERSCI 100 will be posted to the academic record upon submission of a DD-214 to the Office of the Registrar and will fulfill 2 points in Goal 9.

Required points for Goal 9 will be reduced by 1 point for students successfully completing 1 semester of CLE 111

Goal 9 will be WAIVED for students successfully completing 2 semesters of CLE 111

General Education Student Learning Outcomes - GOAL 10 (RG 1317) **NOT SATISFIED** >

* Exhibit responsible citizenship.
* Complete 2 units from at least 1 discipline -OR- 1 course via Honorable Military Service.
* Refer to the My Core Requirements for individual point values of the following approved Goal 10 courses: http://www.bloomu.edu/mycore

MILSERV 99 may be used to fulfill Goal 10.

CLICK TO EXPAND and view Foundational courses

MyCore - Foundation Courses >

Below is a list of Foundation Courses required toward completion of MyCore

UCOST- MyCore Required Courses (RG 1421)

If your major requires specific courses in MyCore a list of courses required to be taken toward completion of MyCore will display below.

Courses Not Used Throughout Degree Audit - College of Science and Tech (RG1011) **SATISFIED** >

Consult your academic advisor if you have questions about eligibility of any courses taken that have not applied toward academic requirements elsewhere in this report.

MyCore - Foundation Courses

⌄ Foundation Courses English (RQ 1572)

For English the foundation courses are:

ENGLISH 101 - English Composition
HONORS 102 - Honors Foundations of College Writing

- Courses: 1 required, 1 taken, 0 needed

Courses   1/1

| > | **English** | View Courses |

Complete ENGLISH 101 - English Composition

⌄ Foundation Courses Mathematics (RQ 1585)

For Mathematics the appropriate foundation course will be chosen from the following as determined by the student's plan.

ONLY MATH 198-199 transferred FALL 2019 forward may be used to fulfill Foundational Math courses.

| > | **Foundational Mathematics Courses** | View Courses |

✅ **SATISFIED**

Complete one of the approved courses listed below.

Foundational MyCore Courses are part of the degree audit for every degree seeking undergraduate student.

UCOST- MyCore Required Courses (RG 1421)

If your major requires specific courses in MyCore a list of courses required to be taken toward completion of MyCore will display below.

Courses Not Used Throughout Degree Audit - College of Science and Tech (RG1011)

SATISFIED >

Consult your academic advisor if you have questions about eligibility of any courses taken that have not applied toward academic requirements elsewhere in this report.

Courses Not Used Throughout Degree Audit - College of Science and Tech (RG1011)

⌄ Not Used Coursework Throughout Degree Audit Report (RQ 156)

Not Used Coursework

Courses Not Used to Fulfill Major or General Education Requirements

View Courses

Courses Not Used to Fulfill Major or General Education Requirements

This may include courses that are being used toward completion of:

University Requirements
Free Electives

But are NOT being used to fulfill:

Major Requirements
General Education Requirements:
*Courses with partial units may appear here because only part of the courses unit value is being used toward a Goal.

Click here to view Not Used Coursework. This will vary depending on the major of the student and the coursework they have taken. It is comprised of 3 areas as described in the summary of the components of the degree audit at the end of this tutorial

GEP Scorecard:
- The scorecard displays a summary of the MyCore Goals and the student progress toward completion of them.
- Goal 8 requires 0 under units needed due to the 0 credit language placement test.
- Goal 8 will either display YES or NO in the MET column. No meaning a course still needs to be taken.

The Degree Audit may also be run via the Advisor Center by click on MyHusky Full Site and navigating to the Advisor Center via SELF SERVICE.
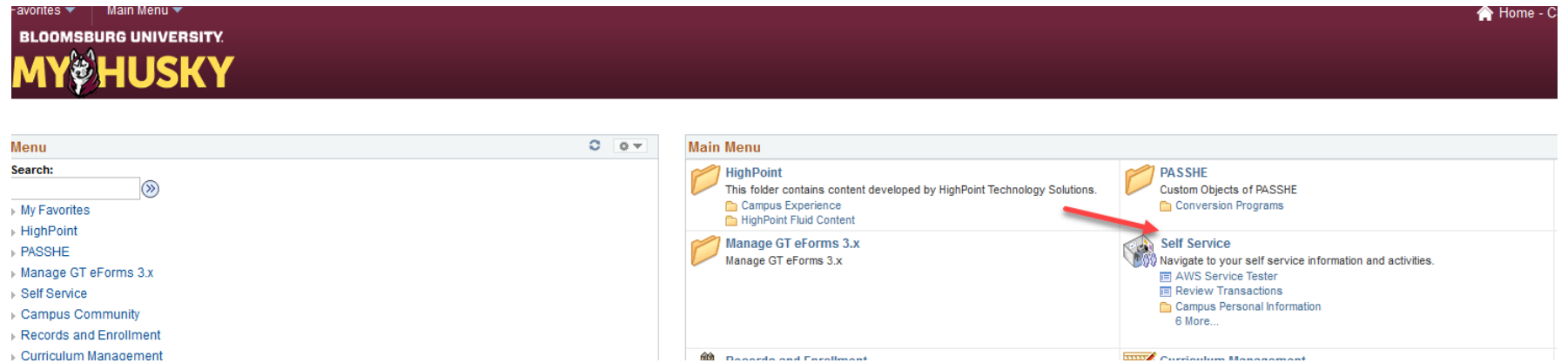
1. Click on your Advisor Center
2. Click on MY Advisees
3. Click on View Student Details

This navigation will take you to your advisees Student Center

1. On the drop down under the Academics bar choose Degree Audit
2. Click the blue arrow to produce the Advisee Requirements Report

Advisee Requirements

Bloomsburg University of PA | Undergraduate

This report last generated on 02/27/2019 8:50AM

| Collapse All | Expand All | View Report as PDF |

✓ Taken   ◆ In Progress   ★ Planned

▶ **University Requirements UCOST (RG 1094)**

▶ **Major Requirements - Biology - BS (RG 1115)**

▶ **General Education Student Learning Outcomes - GOAL 1 (RG 1308)**

▶ **General Education Student Learning Outcomes - GOAL 2 (RG 1309)**

▶ **General Education Student Learning Outcomes - GOAL 3 (RG 1310)**

▶ **General Education Student Learning Outcomes - GOAL 4 (RG 1311)**

▶ **General Education Student Learning Outcomes - GOAL 5 (RG 1312)**

▶ **General Education Student Learning Outcomes - GOAL 6 (RG 1313)**

▶ **General Education Student Learning Outcomes - GOAL 7 (RG 1314)**

▶ **General Education Student Learning Outcomes - GOAL 8 (RG 1315)**

▶ **General Education Student Learning Outcomes - GOAL 9 (RG 1234)**

▶ **General Education Student Learning Outcomes - GOAL 10 (RG 1317)**

▶ **Goals 1-10 Foundation Courses - Required Coursework (RG 1421)**

▶ **Courses Not Used Throughout Degree Audit - College of Science and Tech (RG1011)**

▶ **University Requirements UCOLA (RG-1042)**

▶ **Major Requirements - Anthropology BS (RG-1028)**

▶ **General Education Student Learning Outcomes - FOUNDATON COURSES (RG 1243)**

▶ **Courses Not Used Throughout Degree Audit - College of Liberal Arts (RG-1012)**

▣ Go to top

Components of the Degree Audit

University Requirements

➢ Apply to every undergraduate student.
➢ Minimum GPA of 2.0.
➢ Students in the College of Education require a minimum GPA of 3.0.
➢ Residency Rule; 30 of the last 60 units must be earned at BU.
➢ Minimum Units; AT LEAST 120 units must be earned for the Undergraduate Degree. Some majors require more than 120, this will be shown on the report based upon the major of the student.

Major Requirements:

➢ Major required courses; a set group of courses that must be taken.
➢ Major elective courses; a set group of approved courses the student may choose from to complete a set number of credits.
➢ Major GPA: is calculated using all courses that may be used to complete the major
➢ Major Residency: at least 50 % of the total credits required by the major must be take at Bloomsburg University

General Education Requirements:

➢ MyCore consists of the ten Goals for Student Learning Outcomes.
➢ Goals 1-10 Foundation-Required courses consists of Foundation courses and any courses required in General Education by specific majors.

Not Used Coursework:

➢ Courses not used toward degree completion are those course that are not being used to fulfill University – Major – General Education requirements.
➢ Courses not eligible contain courses the student attempted but either withdrew from or failed, developmental courses under the 100 level that do not count toward graduation.
➢ Courses not used to fulfill major or general education requirements are those courses taken after 121 credits have been attained but are not being used to fulfill the major or goals.

➢ Click on collapse all for a cleaner view of the interactive report. You may then expand the sections one at a time.