## **IACUC New Member Information**

Welcome to the Bloomsburg University Institutional Animal Care and Use Committee (BU-IACUC). You are now an integral member of the committee that provides oversight of all non-human animal research at this university.

The first thing you need to do is to complete the CITI training modules related to IACUC membership. Please see the instructions below:

- go to https://www.citiprogram.org
- click on "Register" at top right of page
- select your organization affiliation (Bloomsburg University of Pennsylvania)
- continue through the steps of registration
- when you are asked to select your curriculum, choose the course called "IACUC Chairs, Members and Coordinators"
- there are 15 online modules that you will need to complete
- once you have passed the modules, please send me your completion report

Once you have successfully completed the CITI training, you can begin your service on the committee. All IACUC members have two main responsibilities (others will pop up from time to time, but we can address those later):

## 1. Review non-human animal research protocols:

The IACUC usually receives approximately 15 research protocols each year. The vast majority of the protocols are classroom activities that are simply up for renewal. The protocol review is conducted in one of two ways. If a protocol has been approved in the past and is up for renewal, then we use the primary reviewer practice in which only one member of the IACUC reviews the protocol. If a protocol is new, then it undergoes a full review by all members of IACUC. All of this is conducted via email.

## 2. <u>Semiannual program review and facilities inspection:</u>

Once each semester the IACUC meets to discuss and review the IACUC program. This is essentially a self-evaluation to make sure all federal guidelines are being followed. At the end of the meeting, all members of IACUC then tour and inspect all facilities in which animals are housed or used. Currently, this only involves the Psychology and Biology departments.