



Joint Review Committee on Education in Radiologic Technology
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October 3, 2022

Mary K. Sullivan, M.H.A., R.T.(R)
Radiography Program Director
Commonwealth University of Pennsylvania/Mansfield University
1 Guthrie Square
Sayre, PA 18840

RE: Program #0248

Dear Ms. Sullivan:

The radiography program sponsored by Commonwealth University of Pennsylvania/Mansfield University is scheduled for reevaluation within the next 12 months. The Joint Review Committee on Education in Radiologic Technology (JRCERT) is responsible for the evaluation of programs in accordance with the **Standards for an Accredited Educational Program in Radiography (2021)**. The JRCERT is the only agency recognized by the United States Department of Education (USDE) and the Council for Higher Education Accreditation (CHEA) for the accreditation of traditional and distance delivery educational programs in radiography, radiation therapy, magnetic resonance, and medical dosimetry. Accordingly, the JRCERT is responsible for all accreditation actions.

Upon completion of the continuing accreditation process, the JRCERT will determine an accreditation status based on the self-study report, the site visit team findings, the program's response to the report of findings, and other documents and correspondence related to the reaccreditation process.

When requested, the JRCERT attempts to facilitate concurrent site visits of multiple JRCERT-accredited educational programs sponsored by a single institution. The coordinated site visit provides for a single review of shared administrative services and resources while assuring that programmatic site visitors, with experience in their respective professional discipline, retain responsibility for evaluating components unique to a particular program. [Click here](#) for a full review of **JRCERT Policy 10.500 - Conducting Concurrent Site Visits**.

The program is required to submit its continuing accreditation self-study report and all supporting documentation via the JRCERT Accreditation Management System (AMS) portal. If your program currently offers a distinct distance, evening, part-time, and/or weekend curricular track, you must write the self-study to reflect the traditional and alternative curricular tracks. There is abundant information under the *Portal Assistance* tab on the JRCERT website, [click here](#), to help you navigate and use the system. Please note that the AMS has a 3,000-character limit and a 15-document attachment limit per objective.

The following schedule for the continuing accreditation process is established:

Self-Study Report Due: **April 3, 2023**

Onsite Evaluation: **October 2023**

Consistent with JRCERT policy, programs will be assessed a fixed rate for the site visit. This will include all travel-associated expenditures. The program will be responsible for the arrangement and cost of hotel accommodations. Additionally, the program is responsible for all site visitor transportation during the onsite visit. The fixed site visit fee is \$900.00 per site visitor and must be received in the JRCERT office prior to the site visit. Typically, the JRCERT assigns a minimum of two site visitors per team; however, the JRCERT will assign a three-member team if the program has 30 or more clinical settings or more than 75 students enrolled in the program.

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Once a preliminary review of the self-study report has been completed, the program will be invoiced for the continuing accreditation fee and the fixed site visit fee. The JRCERT fee schedule can be found [here](#).

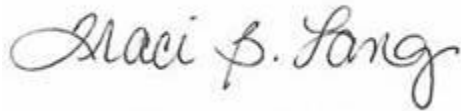
Following a full review of the self-study report, the JRCERT will forward a Site Visit Scheduling Form via e-mail to allow the program to request acceptable dates and provide other information regarding the site visit. The JRCERT will not schedule an onsite evaluation if the program has an outstanding balance associated with the continuing accreditation fees.

If the program has discontinued or plans to discontinue within the next 12 months, written notification signed by the sponsoring institution's Chief Executive Officer, indicating a specific date of program closure, is required. The JRCERT would appreciate the program providing the rationale for this action. We advise you to contact the office if you have specific questions regarding the closure of your program.

The program is advised that consistent with **Standard One - Objective 1.7**, programs are required to maintain a current and accurate database. Institutional, program official, and clinical preceptor changes must be submitted through the AMS and be reflected within 30 days of the effective change date. The program's website will be reviewed for compliance with **Objectives 1.1** and **1.6** to assure program transparency. Programs are to provide a completed [website compliance checklist](#) as an exhibit for **Objective 1.1** to assist in the website review.

If you have any questions, require assistance in completing the documents or guidance in developing the self-study report, do not hesitate to contact the JRCERT office.

Sincerely,



Traci B. Lang, M.S.R.S., R.T.(R)(T)
Executive Associate Director

TBL/jm

copy: Bashar Hanna, Ph.D.
Gretchen Sechrist, Ph.D.