

General Education Council Meeting Minutes

Academic Year 2011/2012

GENERAL EDUCATION COUNCIL

Minutes of the 2011 – 2012 Academic Year

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GEC Membership Roster
2011 – 2012

Name	Department
Patricia Beyer, Chair	Environmental, Geographical and Geological Sciences
Joseph Ardizzi	Biological and Allied Health
Nancy Coulmas	Accounting
Stephen Clickard	Music, Theatre Arts and Dance
Christopher Donahue	Languages and Cultures
Ralph Feather	Ed Studies and Secondary Education
Molly Marnella	Early Childhood and Adolescent Education
Linda Neyer	Library
John Riley	Mathematics, Computer Science and Statistics
Sharon Solloway	Developmental Instruction
Christine Sperling	Art and Art History
Mark Usry	Finance and Legal Studies
Sheila Dove-Jones	Director, Office of Planning and Assessment
Jonathan Lincoln	Dean of Undergraduate Education
Gretchen Osterman	Student Life Representative

GEC Minutes August 29, 2011 Meeting

Members present: Joseph Ardizzi, Patricia Beyer, Stephen Clickard, Nancy Coulmas, Christopher Donahue, Sheila Jones, Jonathan Lincoln, Ralph Feather, Molly Marnella, Linda Neyer, John Riley, Sharon Solloway, and Mark Usry.

Jonathan Lincoln opened the floor for nominations for General Education Council Chair for 2011-2012. Linda Neyer nominated Patricia Beyer. There were no other nominations. John Riley moved that the nominations be closed; seconded by Ralph Feather. Motion to elect Patricia Beyer was approved by unanimous voice vote. Patty took the position of chair for the remainder of the meeting.

Members discussed the meeting schedule for the Fall and Spring semesters. There are no two-hour blocks of time in which everyone is available. Members chose Mondays 3-4:30 PM as the Fall meeting times on a weekly basis with the exception of the weeks the College of Liberal Arts hold their Department Chairs meetings which are held one time per month. During those weeks, a Friday 7AM – 9AM time will be reserved if the committee has business to discuss. Jill will reserve room(s) for the meetings; notify members of their location and arrange for the meetings to be added to the Master Meeting Schedule as noted in the approved Operating Procedures of the General Education Council. Fall weekly meetings will begin September 12th. Members requested the Council meet to review some mock proposals prior to September 12th. Those meetings will be held Friday, September 2nd and September 9th at 8AM. The spring meeting time will be Mondays 2-4PM.

Members discussed the process by which proposals will be submitted. Proposals should be submitted to both the Chair and Secretary. The Secretary will confer with the Chair for approval to add to the Agenda. It was suggested the Chair of GEC discuss training with the Chair of the BUCC. John Riley asked members to think of suggestions to do informal sessions such as the Forum, College Curriculum Committees, Assessment Committees, etc.

Linda Neyer offered a slightly revised version of the Guidelines adding co-curricular experiences. John Riley moved to consider Linda's version; seconded by Ralph Feather. **The motion passed unanimously by voice vote.**

John Riley made a motion to include the names and departments of all committee members to the end of the Guidelines; seconded by Ralph Feather. **The motion passed unanimously by voice vote.**

John Riley made a motion to include CLE for Co-Curricular Learning Experiences at the end of the paragraph beginning with *In most places in this document, the following terms are used*; seconded by Nancy Coulmas. **The motion passed unanimously by voice vote.**

John Riley moved to revise the date of the Guidelines to August 29; seconded by Ralph Feather. **The motion passed unanimously by voice vote.**

Linda Neyer moved to strike ~~{0' for a CLE}~~ as written in #6 Credit Hours; seconded by John Riley. **The motion passed unanimously by voice vote.**

Linda Neyer moved to reword #14 Course Assessment: In addition to the other...explain the department's (or unit's) plan for the assessment...; seconded by John Riley. Linda made an amendment, approved by the seconder, John Riley, to remove the parenthesis. **Motion to reword and remove parenthesis passed unanimously by voice vote.**

Ralph Feather moved to reword Information Literacy to Information Technology for Goal #2; seconded by Nancy Coulmas. Members discussed both phrases. **The motion failed with one opposition and two abstentions.**

Motion to approve the Guidelines as amended passed unanimously by voice vote.

Sheila Jones and Committee members thanked John Riley for all his work on drafting the Guidelines.

John Riley moved to adjourn; seconded by Nancy Coulmas. The meeting adjourned at 4:05 PM.

GEC Minutes September 2, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 8AM on Friday, September 2, 2011, in Room 340 of the Kehr Union Building.

Members present: Joseph Ardizzi, Patricia Beyer, Stephen Clickard, Nancy Coulmas, Christopher Donahue, Sheila Dove- Jones, Jonathan Lincoln, Ralph Feather, Linda Neyer, John Riley, and Sharon Solloway.

First order of business was the discussion of the Guidelines. Members discussed the distribution of the guidelines and who should be contacted for any questions. It was concluded that Patty will send an email to everyone. Included in the email will be the Guidelines, PRP's 3230, 3612 and 3233, the updated Omnibus form. Also to be mentioned will be information to follow on upcoming TALE workshops and the meeting schedule for the Fall semester. Any member of the Council may be contacted to answer questions.

Patty announced Toni Trumbo-Bell will present at the September 9th meeting to present a general education proposal for the Council to review.

Ralph Feather moved to approve the proposal prepared by Chris Donahue; seconded by John Riley. Dr. Donahue presented his proposal to the Council. Members discussed the proposal as written and compared it to the Guidelines. John Riley moved to revise the guidelines to "state student learning objectives with action verbs that are assessable"; seconded by Ralph Feather.

The motion to revise the guidelines as stated passed unanimously by voice vote.

Members recommended Dr. Donahue list the entire rubrics elements rather than stating "all elements". They also requested more detail in #9- Content Outline and link #9 to #11-Student Learning Objectives. It was recommended proposers of co-curricular learning experiences should add how much time will be spent on the activity. Chair, Patty Beyer, requested Dr. Donahue to revise his proposals to align with the Council's recommendations and present at the next meeting on Friday, September 9th.

Members discussed items to add to the GEC website. Those items will include: Guidelines, By-laws, Values Rubrics, relevant PRP's, examples of action verbs and a link to the TALE website.

The meeting adjourned at 9:00AM. Next meeting is Friday, September 9th at 8AM in Room 340, Kehr Union Building.

GEC Minutes September 23, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 8AM on Friday, September 23, 2011, in the Council of Trustees Room of Carver Hall.

Members present: Patricia Beyer, Sheila Dove-Jones, John Riley, Joseph Ardizzi, Ralph Feather, Christopher Donahue, Sharon Solloway, Jonathan Lincoln and Linda Neyer.

Guest: Toni Trumbo-Bell.

1. Approval of the Agenda of September 23, 2011

John Riley moved to approve the Agenda; seconded by Ralph Feather. As a result of not having a quorum at this time during the meeting, John Riley made a motion to remove the approval of the minutes from the Agenda; seconded by Sharon Solloway. **The motion to remove the minutes was approved unanimously by voice vote.**

2. Approval of Minutes

Removed from the Agenda as a result of the absence of a quorum for approvals.

3. Chair Remarks

There was discussion on whether to hold the meeting scheduled for Monday, September 26th. The committee decided to hold the meeting to continue reviewing practice proposals.

4. Course Proposals

A. CHEM 108 Physiological Chemistry

John Riley moved to approve CHEM 108 Physiological Chemistry as 1 GEP for Quantitative Reasoning and Problem Solving and 2 GEP's for Knowledge of Natural Sciences; seconded by Joe Ardizzi. Discussion followed immediately on the number of GEP's allowable; should/can the GEP's be awarded at the same number of credits of the course. In this situation, the course is currently offered at four credits.

John Riley moved to amend the Guidelines to reflect what the BUCC's intention was in the PRP that the GEP's can be awarded up to the number of credits of which the course is offered; seconded by Joe Ardizzi. John Riley will revise the Guidelines and Patty will redistribute.

John Riley moved to approve CHEM108 Physiological Chemistry as 1 GEP for Quantitative Reasoning and Problem Solving and 3 GEP's for Knowledge of Natural Sciences.

Toni Trumbo-Bell explained to the committee CHEM108 is taken primarily by nursing students and by Elementary Education students at the mid-level. The course is worth one lab credit which is the justification behind the Quantitative Reasoning GEP. Organic Chemistry is included in the course and the reasoning behind 3 GEP's for Knowledge of Natural Sciences.

The committee reviewed the proposal. They requested more explanation in the write-up to capture the justification of the GEP distribution, the goal name be used under the credit hours rather than the description, enumerate the items, the name of the goals within the SLO table, and the rubric name in the last column of the SLO table. Toni agreed to make those changes and apprise her department of the changes. Toni requested assistance of the committee in adapting rubrics to fit the sciences. She would like to see a model. The committee indicated departments should think of their program goals for their majors then which goals would satisfy general education (link to their program goals).

John Riley reiterated the need for more time in launching the new general education program.

The meeting adjourned at 9:15 AM. The next meeting will be held Monday, September 26th, 3PM in Rm. 340, KUB.

GEC Minutes September 26, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 3PM on Monday, September 26, 2011, in Room 340 of the Kehr Union Building.

Members present: Patricia Beyer, Joseph Ardizzi, Christopher Donahue, Ralph Feather, Molly Marnella, Linda Neyer, John Riley, Sharon Solloway, and Mark Usry.

1. Approval of the Agenda of September 26, 2011

John Riley moved to approve the Agenda; seconded by Linda Neyer. Chair, Patty Beyer, explained we will not be reviewing CHEM 341. John Riley moved to remove CHEM 341 from the Agenda; seconded by Linda Neyer. **The motion to approve the Agenda with the amendment passed unanimously by voice vote.**

2. Approval of Minutes of August 29, September 2 and September 23, 2011

John Riley moved to approve all minutes; seconded by Linda Neyer. John Riley moved to amend the minutes of September 23rd to read "John Riley will revise the Guidelines". **Motion to approve the minutes with the amendment to the September 23rd minutes was approved unanimously by voice vote.**

3. Chair Remarks

Patty Beyer indicated she is beginning to meet with the College Deans to answer any questions and brief them on the process to submit general education proposals.

Patty will also meet with the College Curriculum Chairs, speak at the next Forum on September 28th, and the next BUCC meeting on October 12th.

Patty will contact the Vice President of Student Life to identify a representative from the Student Life area to the General Education Council.

Patty asked for a volunteer to work on the website. Linda Neyer volunteered and will work on getting information gathered to submit to the webteam.

A list of freshmen courses prepared by Dr. Lincoln in the early summer was distributed to members. Patty asked members to work with their departments in preparing proposals for the most populated courses. She also asked for volunteers to reach out to other departments to encourage them to prepare proposals early for consideration into the new general education program. Several members agreed to meet with their departments and others on proposal preparations.

Patty asked members if they felt we should meet on Friday, September 30 to continue reviewing mock proposals. It was the consensus of those present that we meet. Members requested Toni Trumbo-Bell return with her revisions at a future meeting.

4. Course Proposals

A. DEVSTUDY 103 Art of Possibility and Mindfulness Practice

Ralph Feather moved to approve DEVSTUDY 103 Art of Possibility and Mindfulness Practice; seconded by Linda Neyer.

Sharon Solloway explained to the committee, this course is currently offered as 3 credits and is an approved Values and Ethics course.

Members discussed rewording Q-1 to read “reaffirm the course as a general education course and to meet the new Fall 2012 general education requirements”. The committee discussed clarifying the justification for the course requesting three GEP’s in Cultures and Diversity. They gave the Dr. Solloway suggestions on how to strengthen the justification such as using another element from the rubrics, more specific wording suggested readings, activities, etc. to develop the skills. They also requested more specific wording in the justification paragraph describing diversity. The committee also requested the name of the rubric element be inserted into the SLO table. The content under item #14, Course Assessment, was also discussed.

John Riley proposed a friendly request to chair, Patty Beyer, the committee not mention typos in meetings but communicate any changes needed to the proposer individually. Patty agreed and will do so when needed.

5. Open Forum

Revised Guidelines

John Riley moved to approve the revised guidelines; seconded by Ralph Feather. The motion to approve the revised guidelines passed by voice vote.

Molly Marnella moved to add “For clarity, the General Education Council would appreciate the proposer use the item numbers from the Master Course Syllabus.”

Under B. Master Course Syllabus; seconded by Ralph Feather. John Riley will make the revision.

Patty announced she has received two proposals from the Art Department which will be on the Agenda for Monday, October 3rd. We will review a Spanish proposal at the Friday, September 30th meeting.

The meeting adjourned at 4:34PM. The next meeting will be held Friday, September 30th, 8AM in the Council of Trustees Room, Carver Hall.

GEC Minutes September 30, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 8AM on Friday, September 30, 2011, in the Council of Trustees Room, Carver Hall.

Members present: Patricia Beyer, Joseph Ardizzi, Stephen Clickard, Christopher Donahue, Sheila Dove-Jones, Linda Neyer, Gretchen Osterman, John Riley, and Sharon Solloway.

1. Approval of the Agenda of September 30, 2011

John Riley moved to approve the Agenda; seconded by Steve Clickard. Chair, Patty Beyer, requested the discussion on the levels of the values rubrics be moved to before the Course Proposal. John Riley moved to amend the Agenda; seconded by Christopher Donahue. **The motion to approve the Agenda with the amendment passed unanimously by voice vote.**

2. Approval of Minutes of September 26, 2011

John Riley moved to approve all minutes; seconded by Linda Neyer. **The Motion to approve the minutes was approved unanimously by voice vote.**

3. Chair Remarks

Patty Beyer indicated she attended the Forum on Wednesday, September 28th. Forum Chair, Mark Tapsak, requested the GEC create a folder on the "S" drive. Jill will follow through with that request.

Linda Neyer distributed the mock website for the GEC. Members please direct your feedback to Linda by Thursday, October 6th.

Patty explained to the committee as departments modify the rubrics for assessment, they must adhere to the four level scale.

John Riley questioned how long the GEC will be reviewing mock proposals. It was the consensus of the committee they will continue to review mock proposals until several different areas are represented and could be used as examples to others preparing proposals.

4. Course Proposals

A. SPANISH 102 – Spanish II

John Riley moved to approve SPANISH 102; seconded by Linda Neyer.

Christopher Donahue explained this will be part of a package submitted by the Languages and Cultures Department and will be proposed as the second language level course.

Members felt Q3 description was very good. The catalog description in the Master Course Syllabi was well written and could be captured in part as the wording in the catalog under the general education program.

It was recommended changing the wording under 11. Student Learning Objects: b) To ~~relate~~ be replaced with the word communicate, adding a summary sentence in the first paragraph under the SLO table to clarify the justification of two GEP's, and attach a language rubric (example, derived from ACTFL) to the form. They discussed number 14 Course Assessment stating what is being assessed should be linked to the general education goal.

5. Open Forum

Sheila Dove-Jones suggested members of the Council review the three documents Lisa Stallbaumer of TALE designed and offer any feedback. Dr. Lincoln sent a link to members previously.

Modified rubrics language used for assessing was discussed. The language within an area, for example, humanities, which would encompass several departments, should be common among departments. General education and majors can have different rubrics.

Sharon Solloway moved to adjourn; seconded by Stephen Clickard. The meeting adjourned at 9:07 AM. The next meeting will be held Monday, October 3rd, 3PM in Room 340 of the Kehr Union Building.

GEC Minutes October 3, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 3PM on Monday, October 3, 2011, in Room 340, Kehr Union Building.

Members present: Patricia Beyer, Joseph Ardizzi, Stephen Clickard, Christopher Donahue, Sheila Dove-Jones, Gretchen Osterman, John Riley, Mark Usry, Jonathan Lincoln, Molly Marnella, Nancy Coulmas and Sharon Solloway.

Guest: Jason Godeke

1. Approval of the Agenda of October 3, 2011

John Riley moved to approve the Agenda; seconded by Nancy Coulmas. **The motion to approve the Agenda passed unanimously by voice vote.**

2. Approval of Minutes of September 30, 2011

John Riley moved to approve all minutes; seconded by Mark Usry. **The Motion to approve the minutes was approved unanimously by voice vote.**

3. Chair Remarks

None

4. Course Proposals (practice)

A. ARTSTDIO 111 – Introductory Drawing

B. ARTSTDIO 152 – Two Dimensional Design (Image-Making Fundamentals)

C. ARTSTDIO 231 – Introductory Painting

Joseph Ardizzi moved to approve all three proposals; seconded by Christopher Donahue.

Jason Godeke began explaining ARTSTDIO 111 to the committee. This is a foundational course for majors and also works well for general education. The focus is on clarity and communication and touches on creativity. This course is required for art majors, however, the vast majority are non-majors. This is a substantial general education offering; offering three or four sections totaling 60 to 80 students per semester.

Members commented a job well done in modifying the rubric. They requested an Omnibus form be completed and attached.

Members discussed the middle heading of the SLO table which currently is titled "Gen Ed Goal with GEPS. The discussion led toward a possible need to clarify that heading and possibly changing it to read "Gen Ed Goal with GEPS if Applicable". The committee concluded they would think about this and discuss at a later time. They suggested Dr. Godeke strike (visual argument) under F in the SLO table, mentioned to keep the language consistent across all elements.

Section number 14, Course Assessment should: state ways in which the department will know whether or not the course is working, are they achieving program goals and general education goals; when the department would get together and review the course across all sections; and tie into department's work, assess every course every year (how will it be used).

Members requested Dr. Godeke revise his proposal and present the revised version to the committee.

5. Open Forum

Members discussed the need for the Deans to make General Education a priority to their departments. The committee felt the recommendation to the Deans should come from the Provost's Office.

John Riley has spoken to math members outside BU who have expressed their opinions that the General Education Council is moving in the right direction by reviewing proposals.

The meeting adjourned at 4:29PM. The next meeting will be held Monday, October 10th, 3PM in Room 340 of the Kehr Union Building.

GEC Minutes October 10, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 3PM on Monday, October 10, 2011, in Room 340, Kehr Union Building.

Members present: Patricia Beyer, Joseph Ardizzi, Christopher Donahue, Sheila Dove- Jones, Gretchen Osterman, John Riley, Mark Usry, Jonathan Lincoln, Nancy Coulmas, Linda Neyer, and Sharon Solloway.
Guest: Rosalee Rush, Director of Marketing and Communications

1. Approval of the Agenda of October 10, 2011
Joseph Ardizzi moved to approve the Agenda; seconded by John Riley. The motion to approve the Agenda passed unanimously by voice vote.
2. Approval of Minutes of October 3, 2011
Nancy Coulmas moved to approve the minutes; seconded by John Riley. The Motion to approve the minutes with amendments was approved unanimously by voice vote.
3. Chair Remarks
P. Beyer reported she has met with the Deans of Science and Technology and Education on separate occasions. The College of Education shared their concern with the second language requirement and the need for that requirement if many of the students test out. Patty indicated the GEC will discuss that issue and invite Education to that meeting. The College of Science and Technology raised their concern with students taking general education courses after the start date of the new general education program, but before the course has been approved under the new program. The committee discussed this briefly and concluded it would be treated in the same way as a student transferring to Bloomsburg. They also shared their concerns with the tracking system and how students can identify which GEPs were given to which courses. Lastly, they shared their concerns relating to the foundational math requirement. They questioned whether the course would meet any GEPs and the need to be taken in the freshman year, and the possibility of the deactivation of Math Thinking. P. Beyer indicated she will discuss these concerns with the BUCC chair.
4. Marketing and Communications
Patty Beyer introduced Rosalee Rush, the Director of Bloomsburg University's Marketing and Communications. Ms. Rush explained to the committee her staff is beginning to target marketing on our new General Education Program. They have researched other Universities and found our model to be distinctive. Our marketing will focus on an experience to be had across the University and not just in courses. John Riley indicated he would like to see a logo to identify its distinctiveness. Some examples suggested were "MyCore", "MindCore", and "MyndCore". Ms. Rush indicated she would present a mock up to the committee.
5. Course Proposals (Practice)
 - A. Math, Computer Science and Statistics

i. MATH 111 – Finite Mathematics

John Riley explained to the committee MATH111 is required for computer forensic majors only. The course covers logic sets, basic reasoning, counting arguments, probabilities, and positional notations. They are requesting GEPs in Logic and Quantitative.

Members requested the removal of the * and note in item 11, they requested more clarification in the first few sentences of item #14, suggested replace “one or more” with “multiple”, attach the rubric used with any modifications, and expand item 11 to the wording in the rubric. J. Riley will revise the guidelines to include the rubrics and clarify the student learning outcomes heading columns. Patty will speak to the BUCC regarding updating PRP3264 to align with the guidelines.

ii. COMPSCI 120- Computer Ethics

The proposer of this proposal was unavailable to present to the committee. Proposal was not discussed.

6. Open Forum

Sheila Jones asked the committee if chairs should have the ability to make any changes to the targets in the general education database in TRACDAT. The committee indicated the GEC decides the targets and not the departments.

The question arose as to whom should sign Omnibus forms for co-curricular learning experience proposals. It was discussed that proposals for co-curricular learning experiences should go through the Vice President or their delegate of the area since they would not have chairs/deans.

The meeting adjourned at 4:29PM.

GEC Minutes October 21, 2011 Minutes

Patty Beyer, Chair, called the meeting to order at 8AM on Friday, October 21, 2011, in the Council of Trustees Room, Carver Hall.

Members present: Patricia Beyer, Joseph Ardizzi, Christopher Donahue, Sheila Dove- Jones, Gretchen Osterman, John Riley, Jonathan Lincoln, Linda Neyer, Ralph Feather, Molly Marnella, Stephen Clickard, and Sharon Solloway.

1. Approval of the Agenda of October 21, 2011

John Riley moved to approve the Agenda. **The motion to approve the Agenda passed unanimously by voice vote.**

2. Approval of Minutes of October 10, 2011

John Riley moved to approve the minutes; seconded by Linda Neyer. The Motion to approve the minutes with amendments was approved unanimously by voice vote.

3. Chair Remarks

P. Beyer reported she will be attending a TALE session on Monday, October 24th at 9AM and invited anyone able to help her to let her know.

4. Foreign Language Goal Update

Chris Donahue reported his department chair has drafted a policy following the second language requirement in the new general education program and sent to all department chairs to share with their faculty for feedback. The committee requested the policy be sent to them for discussion. P. Beyer mentioned the formation of a university-wide committee to discuss the second language requirement. C. Donahue explained they have identified the placement test and will be receiving approximately 200 free tests and anticipate testing a target group around the end of November. J. Lincoln indicated this is the test other state schools are already using. To be included in this second language requirement is ASL. P. Beyer will contact the chair of the department.

5. Guidelines

John Riley moved to approve the guidelines; seconded by Joseph Ardizzi. Members discussed the wording "There may be one to three goals listed here". John Riley moved to amend the sentence to read: *For example, for a three credit course, there may be one to three goals listed here*; seconded by Joseph Ardizzi. **Motion to amend the sentence passed by voice vote.**
Motion to approve the guidelines with the amendment passed by voice vote.

6. Course Proposals (mock review)

A. Languages and Cultures

i. SPAN 102

Chris Donahue moved to approve SPAN 102; seconded by Joseph Ardizzi.

This is the second round of a mock review by the General Education Council. The changes made as a result of the first review were rewording item 11 for clarification of justifying GEPs. The committee felt this change effectively communicated the justification. The committee requested something generally specific added in item 14 to show how the department intends to link the course assessment to general education goals. C. Donahue will include that information.

B. Art and Art History

i. ART 111

Vince Hron presented the mock proposal to the committee. The committee felt this proposal was well written and followed the guidelines. If this were a "real" review, this proposal would be approved and recommended to BUCC. The committee may use this proposal as an example for the University community.

There was discussion on the creation of the visual rubrics by the Art Department and any confusion this may cause in other departments using their own creation rather than something from the Values Rubric if available as is or with slight modification. The Visual Rubrics created by the Art Department may be posted on the GEC website for reference.

Ralph Feather moved to adjourn; seconded by John Riley. The meeting adjourned at 9:13AM.

GEC Minutes October 24, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 3PM on Monday, October 24, 2011, in the Council of Trustees Room, Carver Hall.

Members present: Patricia Beyer, Jason Godeke, Joseph Ardizzi, Christopher Donahue, John Riley, Mark Usry, Jonathan Lincoln, Nancy Coulmas, Linda Neyer, Stephen Clickard, Molly Marnella and Sharon Solloway.

Guests: Terry Riley, Michael Martin, Mike McCulley, and Claire Lawrence.

1. Approval of the Agenda of October 24, 2011

John Riley moved to approve the Agenda; seconded by Nancy Coulmas. Patty Beyer received a request to move ENG 151 for review first and 101 second. **The motion to approve the Agenda passed by voice vote.**

2. Approval of Minutes of October 21, 2011

John Riley moved to approve the minutes; seconded by Stephen Clickard. **The motion to approve the minutes passed by voice vote.**

3. Chair Remarks

Patty Beyer reported she led a TALE presentation earlier today to approximately seven faculty. She invited anyone available to assist her in two upcoming sessions; October 27th at 9:30AM and November 1st at 9:30 AM.

P. Beyer, Gretchen Osterman, and Sharon Solloway will attend a Languages and Cultures Department meeting on Tuesday, November 1st.

4. Course Proposals (Practice)

A. ENGLISH

i. ENG 151

John Riley moved to approve ENG 151 for 2 GEPs in Humanities and one GEP in Communications; seconded by Nancy Coulmas.

Terry Riley described the proposal and the justification for the GEP distribution. Members suggested adding the department's prefix to the Omnibus form, the old title of the course in Q1, complete Q3, omit point values in item #11, change the word Category to Element in the SLO table, replacing (below expectations) with the number 1 in the SLO table, and add the title on each rubric.

ii. ENG 101

Nancy Coulmas moved to approve ENG 101; seconded by Sharon Solloway. Jerry Wemple explained this course is taught by many in a variety of methods. Members requested using the Goal nickname rather than number in the SLO table, attach the VALUES rubric, use the element name in the VALUES rubric column rather than footnotes, note in Objectives D & E they are not assessable for general education, and suggested a little less specificity in number 14. If this were a formal review, the proposal would be tabled for revisions.

5. Open Forum

John Riley indicated there is a small update needed to PRP 3612 in that there is a specific mention to Composition 1. J. Riley requested the GEC Chair to have a conversation with the chair of the BUCC regarding the correction.

The meeting adjourned at 4:25PM.

GEC Minutes October 31, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 3PM on Monday, October 31, 2011, in Room 340 of the Kehr Union Building.

Members present: Patricia Beyer, Jason Godeke, Joseph Ardizzi, Christopher Donahue, John Riley, Jonathan Lincoln, Nancy Coulmas, Linda Neyer, Stephen Clickard, Sheila Dove-Jones, Gretchen Osterman and Ralph Feather.

1. Approval of the Agenda of October 31, 2011

Chris Donahue moved to approve the Agenda; seconded by John Riley. **The motion to approve the Agenda passed by voice vote.**

2. Approval of Minutes of October 24, 2011

Chris Donahue moved to approve the minutes; seconded by John Riley. **The Motion to approve the minutes as written passed by voice vote.**

3. Chair Remarks

Patty Beyer explained the need for a set of guidelines to assist in the preparation of Co-curricular Learning Experience Proposals. A volunteer subcommittee comprised of Linda Neyer, Gretchen Osterman, John Riley and Ralph Feather will prepare a draft for review by the GEC. Patty asked the committee for suggested mock reviewed proposals to release informally to the University Community to assist in their preparation of their course proposals. The Committee agreed on English 151, Art Studio 111, and Math 111. Patty will send these proposals to Committee members who may share them informally through email or hard copy to those requesting.

4. Course Proposals (mock review)

A. MATH

i. COMPSCI 120 – Computer Ethics

John Riley moved to approve COMPSCI 120 – Computer Ethics for 1 GEP in Information Literacy; seconded by Ralph Feather.

Curt Jones reviewed the proposal with Committee members. This course is required by their accrediting body for Computer Science majors, offered as 1 GEP, and is the equivalent to their previous University Seminar.

Members suggested the addition of the goal number under title heading Credit Hours, using action verbs in the Student Learning Objectives section, ending the description after Not Applicable in item 5 of the Student Learning Objectives table, and suggested wording under the Rubric Element column of that table to read “Department approved rubric will be used for program assessment”. Also suggested under item 11, Student Learning Outcomes, is to replace the word “understand” within the narrative under the table. Under Course Assessment, the committee requested more clarity on how the department is going to assess general education and the program; specifying what type of work will be used in the assessment. Also suggested was a change to the rubric in adding 0=possible and renaming unsatisfactory in the column headings.

5. Open Forum

Chris Donahue raised the question if they should request the BUCC to encourage a table similar to the general education table under Student Learning Outcomes separating those objectives used for general education and those objectives used for the department/program. It was the consensus of the committee not to request that of the BUCC/faculty.

John Riley read an excerpt of an email received from Mike Hickey addressing concerns over the GEC guidelines consisting of separate requirements than BUCC approved Policies, Rules and Procedures. The committee indicated these guidelines are recommended and not a PRP.

P. Beyer will have a conversation with the BUCC chair regarding the requirements/wording in PRP3612 regarding Foundational English course and the Math foundational course. She will also discuss possible revisions needed to PRP 3264.

P. Beyer indicated she, together with Gretchen Osterman and Sharon Solloway, will attend the Languages and Cultures department meeting on Tuesday, November 1st to discuss the language requirement in the new general education policy.

The meeting adjourned at 4:32PM.

GEC Minutes November 7, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 3PM on Monday, November 7, 2011, in Room 340 of the Kehr Union Building.

Members present: Patricia Beyer, Jason Godeke, Joseph Ardizzi, Christopher Donahue, John Riley, Jonathan Lincoln, Nancy Coulmas, Linda Neyer, Stephen Clickard, Sheila Dove-Jones, Gretchen Osterman, Sharon Solloway, Molly Marnella, and Ralph Feather.

1. Approval of the Agenda of November 7, 2011

John Riley moved to approve the Agenda; seconded by Nancy Coulmas. **The motion to approve the Agenda passed by voice vote.**

2. Approval of Minutes of October 31, 2011

John Riley moved to approve the minutes; seconded by Linda Neyer. **The motion to approve the minutes as written passed by voice vote.**

3. Chair Remarks

Patty Beyer reported she attended the November 2nd BUCC meeting and requested the BUCC hold two special meetings early in the Spring semester to discuss the second language requirement in the new general education program. BUCC agreed and will announce those dates to everyone.

4. Course Proposals

A. CHEMISTRY (official review)

i. CHEM 108 – Physiological Chemistry

John Riley moved to approve CHEM 108 for 1 GEP in Analytical and Quantitative and 3 GEPs in Natural Sciences; seconded by Nancy Coulmas.

Toni Trumbo-Bell explained this course is taken primarily by Nursing and Middle Level Education Majors. The request for 1 GEP in Analytical and Quantitative is

due to in class logic work and computative lab work and 3 GEPs in Natural Science which covers most of the emphasis taught.

Members requested the removal of the goal information in the catalog description, a rewrite in the justification paragraph in #11 to replace 3-1 and 5-3 with the goal number and nickname, and indicate in the Course Assessment what the department will do with the course assessment data collected.

Motion to approve CHEM 108 with the amendments passed by voice vote.

ii. CHEM 341 – Biochemistry 1

Joseph Ardizzi moved to approve CHEM 341 for 1 GEP in Communications; seconded by John Riley.

Toni Trumbo-Bell explained this is a junior level course taken by some Biology and most Chemistry majors. There is a significant writing component as students are writing laboratory reports. Students have the option of submitting their rough drafts to the instructor for feedback before submitting the final report.

Members requested the removal of the goal information in the catalog description, modify their policy from an *option* to submit a rough draft of their lab report to *require* students to submit a rough draft of their lab report and indicate multiple reports will be written to justify the request of 1 GEP in Communication and include this information in the justification paragraph in #11, suggested the inclusion of learning conventions of the Journals in the justification paragraph under #11, adding n/a in the General Education Goals column and the Related Value Rubric Element column for those objectives not requesting GEPs, and indicate in the Course Assessment what the department will do with the course assessment data collected.

John Riley moved to table CHEM 341.

Motion to table CHEM 341 passed by voice vote.

B. PSYCHOLOGY (mock review)

i. PSYCH 101 – General Psychology

Steve Clickard moved to approve PSYCH 101; seconded by John Riley.

Marion Mason and Eileen Astor-Stetson represented the Psychology Department.

Members suggested modifying the description under credit hours, remove the levels of performance in the SLO goal table and note the rubric has been modified where applicable, more specific justification paragraph, remove headings in the narrative, and revise benchmarks. P. Beyer offered to send Marion sample proposals.

C. ENGLISH

i. Concept Approval – English Writing in the Disciplines

Mike McCully presented the program overview. This course will introduce students to the basics of college writing, would carry GEPs for communication, and require a portfolio to be used for assessment by the University and as a professional tool for the students. The faculty member teaching this course would also assist faculty across the genres to create a writing component within their course.

Sharon Solloway moved to adjourn; seconded by John Riley. The meeting adjourned at 4:34PM.

GEC Minutes November 18, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 8Am on Friday, November 18, 2011, in the Schweiker Exhibit Room of the Andrus Library.

Members present: Patricia Beyer, Joseph Ardizzi, Christopher Donahue, Curt Jones for John Riley, Jonathan Lincoln, Nancy Coulmas, Linda Neyer, Stephen Clickard, Gretchen Osterman, and Ralph Feather.

1. Approval of the Agenda of November 18, 2011
Nancy Coulmas moved to approve the Agenda; seconded by Ralph Feather. **The motion to approve the Agenda passed by voice vote.**
2. Approval of Minutes of November 7, 2011
Nancy Coulmas moved to approve the minutes; seconded by Christopher Donahue. **The motion to approve the minutes with amendments passed by voice vote.**
3. Chair Remarks
Patty Beyer reported the proposal for CHEM 108 Physiological Chemistry was tabled by the BUCC. They would like to see a revision made to the content of the student learning outcomes. P. Beyer also reported that John Riley requested BUCC discuss the issue of awarding or not awarding GEPs to Math foundational courses. P. Beyer indicated at this time, there is no business for GEC to discuss at the Monday, November 21st meeting. Ralph Feather moved to cancel the meeting on November 21st; seconded by Steve Clickard. Our next meeting will be Friday, December 2nd.
4. Course Proposals
 - A. CHEMISTRY (official review)
 - i. CHEM 341 – Biochemistry 1
Ralph Feather moved to remove CHEM 341 from the table; seconded by Nancy Coulmas. Revisions were made as recommended by the GEC at the previous review. T. Trumbo-Bell will add wording to the Assessment Data. **Motion to approve and recommend to BUCC with amendment passed by voice vote.**
 - ii. MATH 118 – Applied Matrix Algebra (mock review)
Christopher Donahue moved to approved MATH 118 for entry into the General Education program; seconded by Ralph Feather.
Bill Calhoun explained this is a math course serving business students. It is a 3-credit hour course which they are requesting 3 GEPs in Analytical and Quantitative Skills.
The Committee was pleased with the proposal as written and would recommend to the BUCC if this were an official proposal.
5. Open Forum

Ralph Feather indicated he made a motion at the last BUCC meeting to require numbers be added to the master course syllabi. Motion at BUCC failed.

Linda Neyer reported the committee formed to work on the Co-Curricular Learning Experience Guidelines has been working on a draft. They will report at the December 12th GEC meeting. Members discussed the status of proposals in the process of approval for the new general education program.

The meeting adjourned at 8:45 AM.

GEC Minutes December 2, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 8AM on Friday, December 2, 2011, in Room 340 of the Kehr Union Building.

Members present: Patricia Beyer, Joseph Ardizzi, Christopher Donahue, Curt Jones for John Riley, Jonathan Lincoln, Nancy Coulmas, Linda Neyer, Stephen Clickard, Gretchen Osterman, Sheila Dove Jones, Molly Marnella, and Jason Godeke.

1. Approval of the Agenda of December 2, 2011

Nancy Coulmas moved to approve the Agenda; seconded by Chris Donahue. Patty Beyer requested a change in the order moving the English proposal to number 3. **The motion to approve the Agenda as amended passed by voice vote.**

2. Approval of Minutes of November 7, 2011

Nancy Coulmas moved to approve the minutes; seconded by Christopher Donahue. **The motion to approve the minutes with minor amendments passed by voice vote.**

3. Course Proposals

A. English (official review)

i. ENG 101 – Foundations of College Writing

Stephen Clickard moved to approve ENG101 – Foundations of College Writing; seconded by Nancy Coulmas.

Ted Roggenbuck gave the committee an overview of the purpose of the proposal. Members requested a few minor amendments.

Motion to approve and recommend to BUCC with amendments passed by voice vote.

4. General Education Marketing

Rosalee Rush and Eric Foster presented a power point presentation on the marketing campaign “MyCore” for the new General Education Program. Ms. Rush asked the committee for their feedback on the campaign prior to the semester break if possible. An electronic copy of the power point will be sent to Jill Whitenight to distribute to committee members. The target date for a full release of the campaign is April, 2012.

5. Open Forum

P. Beyer indicated we do not have proposals to review for our meeting scheduled for Monday, December 5th. It was decided to cancel this meeting. The meeting scheduled for

Monday, December 12th will be rescheduled to Tuesday, December 13th at 1PM; an open block in the exam schedule. Jill will locate a room and email members of the location. Sheila Dove-Jones requested some time on a future agenda to discuss rubrics and data for assessment.

The meeting adjourned at 8:55 AM.

GEC Minutes December 13, 2011 Meeting

Patty Beyer, Chair, called the meeting to order at 1PM on Tuesday, December 13, 2011, in Room 340 of the Kehr Union Building.

Members present: Patricia Beyer, Joseph Ardizzi, Christopher Donahue, John Riley, Jonathan Lincoln, Linda Neyer, Stephen Clickard, Gretchen Osterman, Molly Marnella, Ralph Feather, Mark Usry and Jason Godeke.

1. Approval of the Agenda of December 13, 2011

John Riley moved to approve the Agenda; seconded by Ralph Feather. **The motion to approve the Agenda passed by voice vote.**

2. Approval of Minutes of December 2, 2011

John Riley moved to approve the minutes; seconded by Linda Neyer. **The motion to approve the minutes passed by voice vote with one abstention.**

3. Chair Remarks

Chair, Patty Beyer, reported on the December 7th BUCC meeting. BUCC will compile a list of foundational math courses for approval, foundational math courses do not need GEP's associated with them, BUCC recommended CHEM 108 & CHEM 341 to the Provost. BUCC has scheduled two meetings in the Spring February 15th and March 7th to discuss the second language requirement.

English 101 proposal has been held up. The department will re-examine components for general education. The GEC will revisit this proposal early 2012.

4. Course Proposals

A. Chemistry and Biochemistry (official review)

i. CHEM 100 – Chem and the Citizen

John Riley moved to recommend to the BUCC, CHEM 100 with 3 GEPs in the Natural Sciences; seconded by Joseph Ardizzi.

Toni Trumbo-Bell thanked the GEC for their work on CHEM 108 and CHEM 341 and for adding CHEM 100 to this agenda. Members requested revisions to the student learning outcomes.

John Riley moved to table for revisions; seconded by Ralph Feather.

Motion to table CHEM 100 passed by voice vote.

B. Geography & Geoscience (Mock Review)

i. GEOG 101 – Introduction to Physical Geography

John Riley moved to recommend GEOG 101 with 2 GEPs in Natural Science and 1 GEP in Quantitative; seconded by Linda Neyer.

Patty Beyer described this currently offered course.

- Pretend motion to recommend GEOG 101 to the BUCC passed by voice vote.
- ii. GEOG 102 – World Cultural Geography
John Riley moved to recommend GEOG 102 with 2 GEPs in Cultures and Diversity and 1 GEP for Social Sciences; seconded by Ralph Feather.
John Bodenman explained this course is taught by several faculty including adjunct to approximately 35 students per section. Members suggested rewording item 9 – Course Outline. Pretend motion to recommend GEOG 102 with revision passed by voice vote.
 - iii. GEOG 105 – Environmental Issues and Choices
John Riley moved to approve GEOG 105 for 1 GEP in Information Literacy; 1 GEP in Natural Sciences; and, 1 GEP in Social Sciences; seconded by Ralph Feather.
John Bodenman explained this course is currently offered as a Values and Ethics course. Content is heavy on values and natural science and social science. Students gather information to evaluate environmental problems. John Riley commended the department for doing this. Members suggested rewording the Value Rubric or choose a different rubric and to consider limiting the number of homework assignments used for assessing.
5. Co-Curricular Guidelines Report
A. Committee members are: Linda Neyer, Gretchen Osterman, Ralph Feather and John Riley. Draft Guidelines were distributed for members' review. An example of a CLE used as a model is the Presidential Leadership Program. Course Syllabi will be modified for CLEs. The committee identified the need for a number system for CLEs.
6. Open Forum
P. Beyer thanked everyone for the work on the Council. J. Riley thanked P. Beyer for her leadership.
The meeting adjourned at 2:33 pm.

GEC Minutes January 30, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, January 30, 2012, in Multipurpose Room A of the Kehr Union Building.

Members present: Patricia Beyer, Joseph Ardizzi, Christopher Donahue, John Riley, Jonathan Lincoln, Linda Neyer, Gretchen Osterman, Molly Marnella, Ralph Feather, Mark Usry, Sharon Solloway, Nancy Coulmas, Sheila Dove-Jones, and Christine Sperling.

1. Approval of the Agenda of January 30, 2012
John Riley moved to approve the Agenda; seconded by Nancy Coulmas. Chair, Patty Beyer, announced Dr. Blake would not be attending and we will remove that item from the agenda.
The motion to approve the Agenda with the modification passed by voice vote.
2. Approval of Minutes of December 13, 2011
John Riley moved to approve the minutes; seconded by Linda Neyer. Amendments were made to item #5 in the minutes. **The motion to approve the minutes with the amendments passed by voice vote with two abstentions.**
3. Chair Remarks

Patty Beyer welcomed everyone back. She extended her assistance to anyone who may receive questions from faculty regarding the new general education program. Patty mentioned she is more than willing to offer workshops, or attend department meetings to answer any questions and assist in the course proposal process.

4. Course Proposals

A. ENGLISH

i. ENGLISH 101 – Foundations in College Writing

Patty Beyer stated the committee reviewed this proposal last semester. It has returned with some minor revisions made by the department.

John Riley moved to recommend ENGLISH 101 to the BUCC; seconded by Nancy Coulmas.

Ted Roggenbuck reported on the changes made to the rubric. Members discussed the student learning objectives in the modified rubric do not match those listed in the syllabus. T. Roggenbuck agreed to make the revisions to the rubric so that they match the syllabi. John Riley and Nancy Coulmas accepted the friendly amendment.

Motion to recommend ENGLISH 101 with the amendment to the BUCC passed by voice vote.

B. CHEMISTRY

i. CHEM 100 – Chem and the Citizen

(Tabled 12-13-11)

John Riley made a motion to remove CHEM100 from the table; seconded by Mark Usry.

Toni Trumbo-Bell reported the changes she made to the Lecture Content Outline in the syllabus, and under the Student Learning Objectives, and Student Assessment. Members recommended striking the word ~~hour~~ under the Evaluations of Individual Student Performance.

Motion to recommend CHEM 100 to the BUCC with the amendment passed by voice vote.

5. Strategy Discussion

This item was struck from the agenda. Provost Blake was unavailable to attend today's General Education Council meeting.

6. Discussion of Timeline

P. Beyer reported to the GEC that at the last BUCC meeting, the Provost emphasized the new General Education Program will begin in the Fall of 2012. Patty would like to explore options on how to encourage departments to participate and to come up with a timeline for what could be done this semester and ready for Fall 2012. Jonathan Lincoln explained the request he made to the Deans to contact the chairs of departments as well as curriculum committee chairs to get some specific information on where proposals are in the process. He indicated from his discussions with various departments, there are approximately 45 of the top freshmen enrolled courses at some place in the process. P. Beyer distributed work sheets prepared by L. Neyer and P. Beyer showing the courses the GEC previously reviewed on a "pretend" basis. Also distributed was a list of the top freshmen enrolled courses to use as a point of reference for those courses which we know are in the process and those courses new freshmen are enrolled.

This will indicate where we may have gaps. Members noticed there were no courses reviewed in the area of Goal 9; Healthy Living, and Goal 10; Citizenship. J. Lincoln stated he spoke to T. McConnell and the Exercise Science Department is working on several proposals which will fall under Goal 9. He will have a better idea of where we are at the next GEC meeting.

Major points:

1. Students stay on the gen ed program in which they began; current students stay in the current program; new freshmen beginning in the Fall 2012 will be under the new gen ed program;
2. A transfer student's gen ed track may be determined by their graduation date;
3. No courses will be grandfathered into the new system;
4. No courses taken will be accepted retroactively.
5. A Fall 2012 freshman taking courses in the Summer 2012 will fall under the new gen ed program.
6. Departments need to know which courses departments are not planning to put forward for the new gen ed program.
7. Encourage conversations between departments with other departments that offer courses that serve them.
8. If a course is not approved yet for the Fall 2012 and it is a course new freshmen typically take – are they not scheduled for those courses?

7. Open Forum

Members discussed the storage of master course syllabi. Toni Trumbo-Bell addressed this at the last BUCC meeting. She will explore the options and report back to the BUCC. One option discussed at the BUCC was a link on the Course Catalog.

The meeting adjourned at 3:44 pm.

GEC Minutes February 6, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, February 6, 2012, in the Schweiker Exhibit Room of the Andruss Library.

Members present: Patricia Beyer, Joseph Ardizzi, John Riley, Jonathan Lincoln, Linda Neyer, Gretchen Osterman, Molly Marnella, Ralph Feather, Mark Usry, Sharon Solloway, Nancy Coulmas, Sheila Dove-Jones, Stephen Clickard, and Christine Sperling.

1. Approval of the Agenda of February 6, 2012
Christine Sperling moved to approve the Agenda; seconded by Nancy Coulmas.
The motion to approve the Agenda passed by voice vote.
2. Approval of Minutes of January 30, 2012
Linda Neyer moved to approve the minutes; seconded by Nancy Coulmas.
The motion to approve the minutes passed by voice vote.
3. Chair Remarks

Patty Beyer thanked everyone for their willingness to consider the History proposals on short notice. The Agenda for the February 13th meeting will be sent by the early afternoon Tuesday, February 7th.

P. Beyer, C. Chimi, and the Deans, met with Jonathan Lincoln to review the stages of development of various general education courses to be proposed. Jill will send a copy of the spreadsheet to everyone via email. P. Beyer shared the important points decided at last week's GEC meeting with the group and was met with some reservations. The issues will be discussed and decided upon by the BUCC. Patty will report the BUCC's recommendations on how the program should move forward to the GEC.

Patty reminded everyone the two special meetings of the BUCC to discuss the second language requirement are scheduled for February 15th and March 7th.

Patty is unable to attend the BUCC meeting on February 8th and asked for an alternate to represent the GEC. Ralph Feather volunteered.

4. Course Proposals

A. History

i. HISTORY 121 – U.S. History: Colonial to 1877

Joe Ardizzi moved to recommend HISTORY 121 with 3 GEPs in Cultures and Diversity to the BUCC; seconded by Linda Neyer.

Members discussed the meaning of Cultures and Diversity and how this course fits that goal. It was concluded that the terms per the BUCC, is to be defined individually and a course does not need to fit both culture and diversity.

Members discussed and recommended the following revisions:

Using the nickname in item #6 of the syllabus;

Use the nickname in the SLO Gen Ed Goal column and remove GEPs;

Note in the SLO justification paragraph that the two goals are throughout the entire course;

Indicate the rubric was modified in both the SLO column heading and the rubric;

Define "test blueprinting" in item #14 of the Course Syllabus explaining the SLO and level of Bloom's taxonomy;

Separate course assessment information for general education and the total course assessment;

Tie the Rubric table into the SLO table defining which are used for gen ed and which are used for program assessment.

Motion to recommend HISTORY 121 to the BUCC with the requested revisions passed by voice vote.

ii. HISTORY 122 – U.S. History: 1877 to Present

John Riley moved to recommend HISTORY 122 with 3 GEPs in Cultures and Diversity to the BUCC; seconded by Joe Ardizzi.

Members discussed the proposal and recommended the same revisions as in HISTORY 121.

Motion to recommend HISTORY 122 to the BUCC with the requested revisions passed by voice vote.

iii. HISTORY 125 – Western Civilization to 1650

Joe Ardizzi moved to recommend HISTORY 125 with 3 GEPs in Cultures and Diversity to the BUCC; seconded by Nancy Coulmas.

Members discussed the proposal and recommended the same revisions as in HISTORY 121.

Motion to recommend HISTORY 125 to the BUCC with the requested revisions passed by voice vote.

iv. HISTORY 126 – Western Civilization since 1650

Linda Neyer moved to recommend HISTORY 126 with 3 GEPs in Cultures and Diversity to the BUCC; seconded by Gretchen Osterman.

Members discussed the proposal and recommended the same revisions as in HISTORY 121.

Motion to recommend HISTORY 126 to the BUCC with the requested revisions passed by voice vote.

v. HISTORY 145 – History of the Muslim World to 1405

John Riley moved to recommend HISTORY 145 with 3 GEPs in Cultures and Diversity to the BUCC; seconded by Molly Marnella.

Members discussed the proposal and recommended the same revisions as in HISTORY 121.

Motion to recommend HISTORY 145 to the BUCC with the requested revisions passed by voice vote.

vi. HISTORY 146 – History of the Muslim World since 1405

Mark Usry moved to recommend HISTORY 146 with 3 GEPs in Cultures and Diversity to the BUCC; seconded by Ralph Feather.

Members discussed the proposal and recommended the same revisions as in HISTORY 121.

Motion to recommend HISTORY 146 to the BUCC with the requested revisions passed by voice vote.

vii. HISTORY 224 The Immigrant Experience in America

Sharon Solloway moved to recommend HISTORY 224 with 3 GEPs in Cultures and Diversity to the BUCC; seconded by Nancy Coulmas.

J. Riley questioned if this was a freshmen course. Representatives from the History reported that it is mostly freshmen and sophomores.

Members discussed the proposal and recommended the same revisions as in HISTORY 121.

Motion to recommend HISTORY 224 to the BUCC with the requested revisions passed by voice vote.

viii. HISTORY 228 African American History

Sharon Solloway moved to recommend HISTORY 228 with 3 GEPs in Cultures and Diversity to the BUCC; seconded by Linda Neyer.

Members discussed the proposal and recommended the same revisions as in HISTORY 121.

Motion to recommend HISTORY 228 to the BUCC with the requested revisions passed by voice vote.

ix. HISTORY 456 – History of the Modern Middle East

Sharon Solloway moved to recommend HISTORY 456 with 3 GEPs in Cultures and Diversity to the BUCC; seconded by Ralph Feather.

Safa Saracoglu explained this course will be included in the new minor Middle East Studies which is currently in the hands of PASSHE for approval. Members questioned this being a 400 level course with no prerequisites. Representatives from the History department explained it is the policy of the department not to require prerequisites. Also, students from other Universities and other departments take this course as their only History course. Because of the nature of this course, the instructor would like to keep it as general education. Members asked there be a justification that this is a 400 level class versus a 200 level class. Representatives from the History department explained the relative weight of those learning objectives and the way in which the skills are achieved warrant the upper level course. Members requested a sentence be added to #14 indicating milestone 3 would be the expected benchmark, and that the assessment activities will be different in this higher level course.

Motion to recommend HISTORY 456 to the BUCC with the requested revisions passed by voice vote.

5. Open Forum

Ralph Feather reported he is developing a course proposal Molly Marnella and Steve Clickard have mapped out a worksheet for their departments. Given the proposed courses departments are putting forward for general education, both are having difficulty staying within the current credit graduation requirement.

Linda Neyer received a comment there is a perception that only large lecture courses are wanted for general education.

Members requested a copy of the information literacy proposal. Linda Neyer indicated she would send what she has to everyone for their use.

The meeting adjourned at 3:50 pm.

GEC Minutes February 13, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, February 13, 2012, in the Schweiker Exhibit Room of the Andruss Library.

Members present: Chair Patricia Beyer, Joseph Ardizzi, John Riley, Jonathan Lincoln, Linda Neyer, Molly Marnella, Ralph Feather, Mark Usry, Sharon Solloway, Nancy Coulmas, Sheila Dove-Jones, Christine Sperling, and Christopher Donahue.

1. Approval of the Agenda of February 13, 2012

Ralph Feather moved to approve the Agenda; seconded by Nancy Coulmas. Patty Beyer, requested a modification to this Agenda and future agendas, to move the Chair remarks to after the course proposals.

The motion to approve the Agenda with the modification passed by voice vote.

2. Approval of Minutes of February 6, 2012

Chris Donahue moved to approve the minutes; seconded by Nancy Coulmas.

The motion to approve the minutes passed by voice vote.

3. Course Proposals

A. Math

i. MATH 111 – Finite Math

Sharon Solloway moved to recommend MATH 111 with 3 GEPs in Analytical and Quantitative to the BUCC; seconded by Linda Neyer.

Curt Jones explained the course and their request for inclusion into the new General Education Program. Members discussed the proposal and recommended some revisions to the Course Assessment area of the Syllabus and to the Rubric.

Motion to recommend MATH 111 to the BUCC with the requested revisions passed by voice vote.

ii. MATH 118 – Applied Matrix Algebra

John Riley moved to recommend MATH 118 with 3 GEPs in Analytical and Quantitative to the BUCC; seconded by Linda Neyer.

Curt Jones reported the course is primarily taken by students in the College of Business. No changes to the content, just requesting inclusion into the new General Education Program. Members discussed the proposal and recommended some revisions to the Course Assessment area of the Syllabus.

Motion to recommend MATH 118 to the BUCC with the requested revisions passed by voice vote.

iii. MATH 125 – Calculus 1

Sharon Solloway moved to recommend MATH 125 with 2 GEPs Analytical and Quantitative and 1 GEP in Natural Sciences to the BUCC; seconded by Ralph Feather. Curt Jones explained the reasoning for the split between two GEPs. Members discussed the proposal and recommended the Goal number be added to Item 6 in the Master Course Syllabus, and a revision to the Course Assessment area of the Syllabus.

Motion to recommend MATH 125 to the BUCC with the requested revisions passed by voice vote.

B. Exercise Science

i. EXERSCI 226 – Jogging/Walking

John Riley moved to recommend EXERSCI 226 with 1 GEP in Healthy Living to the BUCC; seconded by Ralph Feather. Marilyn Miller explained the course. Members recommended revisions to Q1, Effective Semester date, and the Course Syllabus.

Motion to recommend EXERSCI 226 to the BUCC with the requested revisions passed by voice vote.

ii. EXERSCI 270 – Exercise and You

Linda Neyer moved to recommend EXERSCI 270 with 2 GEPs in Healthy Living to the BUCC; seconded by Mark Usry. Marilyn Miller explained the course to members of the Council. The committee requested several revisions to Document P and throughout the course proposal.

Motion to recommend EXERSCI 270 to the BUCC with the requested revisions passed by voice vote.

C. Biology

i. BIOLOGY 100 – Cells, Genes and Molecules

Sharon Solloway moved to recommend BIOLOGY 100 with 3 GEPS in Natural Sciences to the BUCC; seconded by Ralph Feather. George Chamuris explained the course to the committee. He indicated they will be using BIOLOGY 100, 101 and 102 with the same goal to pull the data from these courses for a higher level of assessment. The only difference in these three courses is content. Members requested revisions to 1, 4 and 5 in the Student Learning Objectives using assessable action verbs and attach the second rubric.

Motion to recommend BIOLOGY 100 to the BUCC with the requested revisions passed by voice vote.

ii. BIOLOGY 101 – Human Biology

Chris Donahue moved to recommend BIOLOGY 101 with 3 GEPS in Natural Sciences to the BUCC; seconded by Ralph Feather. George Chamuris indicated Social Welfare is the only program that uses this course. Members requested revisions to 1, 4 and 6 in the Student Learning Objectives using assessable action verbs and attach the second rubric.

Motion to recommend BIOLOGY 101 to the BUCC with the requested revisions passed by voice vote.

iii. BIOLOGY 102 - Ecology & Evolution

Linda Neyer moved to recommend BIOLOGY 102 with 3 GEPS in Natural Sciences to the BUCC; seconded by Molly Marnella.

Members requested revisions to 1, 3, 4 & 5 in the Student Learning Objectives using assessable action verbs.

Motion to recommend BIOLOGY 102 to the BUCC with the requested revisions passed by voice vote.

Ralph Feather moved to ask proposers to include the goal number in the Student Learning Objective table; seconded by Mark Usry.

Sheila Jones indicated it would be helpful to include the goal number and short name of the goal in the table. Members indicated the Council may be getting over specific; creating paranoia.

Motion to recommend including the goal number and using the short goal name passed by voice vote, with one opposition and 2 abstentions.

D. Chemistry

i. Chem 101 Intro to Chemistry

Nancy Coulmas moved to recommend CHEM 101 with 1 GEP in Analytical Quantitative and 2 GEPS in Natural Sciences to the BUCC; seconded by John Riley.

Toni Trumbo-Bell indicated this is a freshman level course required by four departments. The request for one GEP in Analytical Quantitative derives from the amount of math in the course.

Motion to recommend CHEM 101 to the BUCC passed by voice vote.

John Riley and the committee thanked Toni for all her hard work.

4. Chair Remarks

- P. Beyer indicated she is unable to attend the GEC meeting on February 27th and asked for direction in finding an alternate to serve as chair.
- Ralph Feather was asked to report on the February 8th BUCC meeting . The BUCC passed CHEM 100, had a discussion on whether or not the words Document R needed to be on the Master Course Syllabus, and a discussion on the review process of the BUCC.
- Patty reminded members if they find typographical errors in proposals to email the proposer or speak to them individually.
- Members discussed whether or not Master Course Syllabi should be stored on the website.
- The special meeting of the BUCC to discuss the Second Language requirement of the General Education Program.
- P. Beyer, J. Riley, C. Chimi, J. Lincoln and Dr. Blake attended the AASCU winter meeting and presented on Bloomsburg's new General Education Program. J. Lincoln reported this is a national Provost meeting which has been opened to teams to include faculty. The presentation was very well received with much interest. Dr. Lincoln thanked everyone on the General Education Council, General Education Task Force, and the BUCC.

5. General Education Worksheet Mockup

Molly Marnella presented a mockup of the PK-4 degree worksheet showing the anticipated general education courses. She explained how it may be difficult for students in this major to fulfill the new general education requirements.

6. Open Forum

Linda Neyer distributed a draft of the CLE Guidelines. She asked members to review the Guidelines in anticipation of a vote at the next meeting. L. Neyer reported she, together with Lisa Stallbaumer of the TALE Center, have discussed an Information Literacy Learning Community for faculty members. The Librarians are drafting a CLE proposal which may be an opportunity for students in prescribed programs to earn GEPs.

The meeting adjourned at 4:00 pm

GEC Minutes February 20, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, February 20, 2012, in the Multipurpose A room of the Kehr Union.

Members present: Chair Patricia Beyer, Joseph Ardizzi, John Riley, Jonathan Lincoln, Linda Neyer, Molly Marnella, Ralph Feather, Mark Usry, Sharon Solloway, Nancy Coulmas, Sheila Dove-Jones, Christine Sperling, Stephen Clickard. Gretchen Osterman, and Christopher Donahue.

1. Approval of the Agenda of February 20, 2012

John Riley moved to approve the Agenda; seconded by Chris Donahue.

The motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of February 13, 2012

Linda Neyer moved to approve the minutes; seconded by Nancy Coulmas. John Riley and Linda Neyer requested minor revisions.

The motion to approve the minutes with the modifications passed by voice vote.

3. Course Proposals

A. Art and Art History

i. ARTHSTRY 101 – Intro to Art

Sharon Solloway moved to recommend ARTHSTRY 101 for 2 GEPs in Cultural and Diversity and 1 GEP in Arts and Humanities to the BUCC; seconded by Linda Neyer.

Christine Sperling indicated the context of the course deals with cultural issues on a global level; thus the request for 2 GEPs in Cultural and Diversity.

Members requested changes in the SLO table replacing the word understands with an assessable verb, and add the GEP distribution in the justification. Dr. Lincoln questioned the relation between the type of rubric used and the general education goal and if a substantial portion of the assessment is critical thinking why not consider a point in that area.

Motion to recommend ARTHSTRY 101 to the BUCC with the requested revisions passed by voice vote.

ii. ARTSTDIO 111 - Intro to Drawing

John Riley moved to recommend ARTSTDIO 111 for 2 GEPs in Communication and 1 GEP in Arts and Humanities to the BUCC; seconded by Nancy Coulmas.

Christine Sperling explained this is an introductory course. This course addresses visual communication as well as critiquing and communicating their art work with their peers.

Members requested striking the word *replace* and beginning the SLO (A) with Effectively... , and adding the GEP distribution in the justification of the SLO.

Motion to recommend ARTSTDIO 111 to the BUCC with the requested revisions passed by voice vote.

iii. ARTSTDIO 231 – Introductory to Painting

John Riley moved to recommend ARTSTDIO 231 for 1 GEP in Communication and 2 GEPs in Arts and Humanities to the BUCC; seconded by Nancy Coulmas.

Christine Sperling explained this is one of the two introductory courses offered.

Members requested removing the duplicate, hard-to-read Syllabus, strike the word *accurately* in SLO (A), strike C, D in SLO table, and replace the word awareness. Members concluded more extensive revisions were needed.

John Riley moved to table ARTSTDIO 231; seconded by Ralph Feather. Motion to table passed by voice vote.

B. English

i. ENG 151 – Intro to Lit

Sharon Solloway moved recommend ENG 151 for 2 GEPs in Arts and Humanities and 1 GEP in Communication to the BUCC; seconded by Linda Neyer.

Terry Riley explained this course was originally designed for the previous general education program. Under the former general education program, this course was considered a writing intensive course; equivalent to Composition II. Currently, this course is required by the Mid-level Language Arts program. Members recommended adding the word modified after Sources and Evidence in the SLO table, refer to the element name rather than the element number, and replace *faculty* will review results...with *department* will review results...under course assessment.

Motion to recommend ENG 151 to the BUCC with revisions passed by voice vote.

ii. ENG 152 Lit & Society

John Riley moved to recommend ENG 152 for 2 GEPS in Arts and Humanities and 1 GEP in Communication to the BUCC; seconded by Steve Clickard.

Terry Riley explained this course is considered as a writing intensive course; equivalent to Composition II, taught by several faculty with a specific topic. Members recommended the same revisions as requested to ENG 151.

Motion to recommend ENG 152 to the BUCC with revisions passed by voice vote.

iii. ENG 156 Popular Lit

Linda Neyer moved to recommend ENG 156 for 2 GEPS in Arts and Humanities and 1 GEP in Communication to the BUCC; seconded by Ralph Feather.

Terry Riley indicated this course is also considered as a writing intensive course, taught by several faculty with a specific topic.

Members recommended the same revisions as requested to ENG 151.

Motion to recommend ENG 156 to the BUCC with revisions passed by voice vote.

4. Chair Remarks

- Patty Beyer indicated Sharon Solloway will be acting chair in her absence at the February 27th meeting.
- The BUCC held the first of two special meetings on the interpretation of the second language goal in the new general education program. The second meeting will be held March 7th to announce the BUCC's decision. No decision has been made at this time.
- Three TALE sessions are scheduled to discuss advising. Dates are March 7, 8 and 9.

5. CLE Guidelines

The Guidelines were distributed at the last GEC meeting. Linda Neyer asked members if they had any questions on the draft. She asked members their thoughts on what a unit would need to do if they forward an ad-hoc co-curricular learning experience. Members suggested a model similar to independent study. L. Neyer discussed the need to develop a course prefix for a co-curricular learning experience such as CLE, and asked if the units will need to develop a committee for course assessment. Sheila Jones questioned if the Guidelines would need to go through Meet and Discuss. Patty asked for a mock review of a co-curricular proposal prior to taking a vote on the Guidelines.

6. Open Forum

- John Riley expressed his appreciation to all the departments for their work in developing proposals and thanked Patty for all her assistance.
- Ralph Feather indicated he would like to see student representation at the meetings. Two students are included in all emails. Patty will contact the President of CGA.
- Patty asked members if it is acceptable to them to receive the proposals for the next meeting by the afternoon of the previous Tuesday. Ralph Feather asked if the deadline could be moved to Wednesday morning as their Curriculum Committee doesn't meet until Tuesday. Ralph withdrew his request. The deadline will remain Tuesday at noon.
- Several members will be unable to attend the meeting on February 27th. You are welcome to send a representative in your place.

The meeting adjourned at 3:20 PM.

GEC Minutes February 27, 2012 Meeting

Sharon Solloway, Interim Chair, called the meeting to order at 2PM on Monday, February 27, 2012, in the Schweiker Room of the Andruss Library.

Members present: Sharon Solloway, Interim Chair, Joseph Ardizzi, John Riley, Linda Neyer, Molly Marnella, Ralph Feather, Christine Sperling, Stephen Clickard, and Christopher Donahue.

1. Approval of the Agenda of February 27, 2012

John Riley moved to approve the Agenda; seconded by Ralph Feather.

The motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of February 20, 2012

John Riley moved to approve the minutes; seconded by Linda Neyer.

The motion to approve the minutes with one minor revision passed by voice vote.

3. Course Proposals

A. Biology

i. BIOLOGY 114 – Concepts of Bio 1

John Riley moved to recommend BIOLOGY 114 for 1 GEP in Analytical and Quantitative and 3 GEPs in Natural Sciences to the BUCC; seconded by Joseph Ardizzi.

Cindy Surmacz explained the proposal to the committee. This is a 4-credit course with a lab taught as an investigative format. Most of the course is focused on Natural Sciences.

George Chamuris indicated there was an omission of the quantitative in the inquiry and analysis rubric. They will revise the rubric.

Motion to recommend BIOLOGY 114 to the BUCC with the revision passed by voice vote.

B. Exercise Science

i. EXERSCI 114 – Team Sports

Ralph Feather moved to recommend EXERSCI 114 for 2 GEPs in Healthy Living to the BUCC; seconded by Molly Marnella.

Marilyn Miller explained the proposal to the committee.

Members recommended the following revisions:

Q1 replace the word *credits* with *GEPs*

SLO (5) strike ~~Successfully~~ and begin with Participate...

Add a sentence on how the department will evaluate/assess.

Indicate how participation in the class will be assessed; how will the rubrics fit in with the course assessment.

Motion to recommend EXERSCI 114 to the BUCC with the requested revisions passed by voice vote.

ii. EXERSCI 241 – Judo and Self Defense

Linda Neyer moved to recommend for 2 GEPs in Healthy Living to the BUCC; seconded by Ralph Feather.

Marilyn Miller explained the proposal to the committee.

Members recommended the following revisions:

SLO – add N/A in the columns not assessed for General Education

Course Assessment: Add rubrics for participation to assess skill

Add a sentence on how the department will evaluate/assess.

Motion to recommend EXERSCI 241 to the BUCC with the requested revisions passed by voice vote.

iii. EXERSCI 250 - Lifeguarding

Ralph Feather moved to recommend EXERSCI 250 for 2 GEPs in Healthy Living and 1 GEP in Citizenship to the BUCC; seconded by John Riley.

Marilyn Miller explained this is a three credit course. Students are certified in First Aid, CPR, AED and Lifeguarding.

Members recommended the following revisions:

SLO – add a sentence justifying the GEP distribution, include which goal and how many GEPs

Members asked if a student can pass the course and not be certified in all areas.

M. Miller replied students can be certified in one area but not another.

Course Assessment - Same as above proposals.

Motion to recommend EXERSCI 250 to the BUCC with revisions passed by voice vote.

C. Educational Studies and Secondary Education

i. EDFOUND 291 – Principles of Teaching

Christine Sperling moved to recommend EDFOUND 291 for 2 GEPs in Communication to the BUCC; seconded by Linda Neyer.

Ralph Feather explained to the committee the course contains writing communication writing lesson plans and unit plans. Students write, revise and resubmit their written work. In addition to written communications, students teach in class warranting oral communication. Approximately three weeks of coursework is devoted to Diversity. Members discussed the possibility of earning a GEP in Diversity.

John Riley moved to table EDFOUND291; seconded by Joseph Ardizzi.

Motion to table EDFOUND291 passed by voice vote.

D. Music, Theatre and Dance

i. MUSIC 101 – Music Listening

Linda Neyer moved to recommend MUSIC 101 for 3 GEPS in Arts and Humanities to the BUCC; seconded by Joseph Ardizzi.

Steve Clickard explained the proposal to the committee.

Members discussed the proposal and recommended the following revisions:

Q1 – remove “as a General Education course”

Credit Hours: remove table for easier reading

SLO – add goal number with short title in the table

Course Assessment – add a sentence what the department will do for course assessment.

Motion to recommend MUS 101 to the BUCC with revisions passed by voice vote.

4. Chair Remarks

Interim Chair, Sharon Solloway, thanked everyone for the assistance today.

5. Open Forum

Members thanked Sharon Solloway for agreeing to chair today in Patty Beyer’s absence, and Jill Whitenight for all her help.

The meeting adjourned at 3:05 PM.

GEC Minutes March 5, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, March 5, 2012, in the Schweiker Room of the Andruss Library.

Members present: Patty Beyer, Chair, Sharon Solloway, Joseph Ardizzi, John Riley, Linda Neyer, Ralph Feather, Christine Sperling, Stephen Clickard, Nancy Coulmas, Mark Usry, Sheila Jones, Gretchen Osterman, Christopher Donahue, and Jonathan Lincoln.

1. Approval of the Agenda of March 5, 2012

John Riley moved to approve the Agenda; seconded by Nancy Coulmas.

The motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of February 27, 2012

John Riley moved to approve the minutes; seconded by Steve Clickard.

The motion to approve the minutes with one revision passed by voice vote and one abstention.

3. Course Proposals

A. Environmental, Geographical, and Geological Sciences (Geography and Geosciences)

i. EGGS 100 (GEOSCI 100) – Intro to Environmental Science

Linda Neyer moved to recommend EGGS 100 for 3 GEPS in Natural Sciences to the BUCC; seconded by Nancy Coulmas.

Patty Beyer explained this proposal and the following four to the committee.

Their Department is currently requesting approval for a change in name which is

why they submitted this proposal and the following four under the new proposed name and prefix.

This course is changing in name, content, and description.

Motion to recommend EGGS 100 to the BUCC passed by voice vote.

ii. EGGS 101 (GEOG 101) – Intro to Physical Geography

Nancy Coulmas moved to recommend EGGS 101 for 2 GEPs in Natural Sciences and 1 GEP in Analytical and Quantitative Skills to the BUCC; seconded by Ralph Feather.

Motion to recommend EGGS 101 to the BUCC passed by voice vote.

iii. EGGS 102 (GEOG 102) – World Cultural Geography

Ralph Feather moved to recommend EGGS 102 for 2 GEPs in Cultures and Diversity and 1 GEP in Social Sciences to the BUCC; seconded by Linda Neyer. Members asked which element used in Knowledge, Attitude and Connections. There are two elements for each of these three elements. The Department will clarify.

Motion to recommend EGGS 102 to the BUCC with the requested revision passed by voice vote.

iv. EGGS 104 (GEOG 100) – World Regional Geography

Linda Neyer moved recommend EGGS 104 for 1 GEP in Cultures and Diversity and 2 GEP's in Social Sciences to the BUCC; seconded by Nancy Coulmas. Patty Beyer explained the renumbering of this course. The Department is combining two prefixes into one. This course is being renumbered to prevent duplication of numbers.

Motion to recommend EGGS 104 to the BUCC passed by voice vote.

v. EGGS 105 (GEOG 105) – Environmental Issues and Choices

Joseph Ardizzi moved to recommend EGGS 105 for 1 GEP in Information Literacy, 1 GEP in Natural Sciences, and 1 GEP in Social Sciences to the BUCC; seconded by Nancy Coulmas.

Linda Neyer requested a modification to an element of a rubric **into** a more positive language. Linda will provide the language to the department for their use.

Motion to recommend EGGS 105 to the BUCC with the requested revision passed by voice vote.

B. Art and Art History

i. ARTSTDIO 265 – Printmaking: Intaglio

John Riley moved to recommend ARTSTDIO 265 for 1 GEP in Communication and 2 GEPs in Arts and Humanities to the BUCC; seconded by Mark Usry.

Christine Sperling explained Intaglio focuses on a specific technique in printmaking.

Ralph Feather requested a sentence in Q3 be added to indicate additional resources will be needed in the future for general education assessment. The committee discussed if the Gen Ed Council should be looking at this. It was

concluded the College Curriculum Committees should handle this area; the GEC guidelines don't indicate a review of Q3.

Members requested:

- #11, SLO – a sentence justifying the distribution of GEP's;
- #11, SLO (B) Begin with Communicate; strike Effectively;
- #11, SLO (E) Begin with Draw; strike Student;
- Rewrite SLO (E);
- #14 Course Assessment – revise the outcomes;

Joseph Ardizzi moved to table ARTSTDIO 265; seconded by Chris Donahue.

Motion to table ARTSTDIO 265 passed by voice vote.

ii. ARTSTDIO 231 – Intro to Painting (tabled 2-20)

John Riley made a motion to remove ARTSTDIO 231 from the table; seconded by Nancy Coulmas.

Christine Sperling indicated the changes made since the last review.

Members questioned FGH in the SLO table, and requested modified and not modified be added to the rubric where appropriate.

Ralph Feather moved to table ARTSTDIO 231; seconded by Steve Clickard.

Motion to table ARTSTDIO 231 passed by voice vote.

C. Educational Studies and Secondary Ed

i. EDFOUND 291 – Principles of Teaching (tabled 2-27-12)

Sharon Solloway made a motion to remove EDFOUND 291 from the table; seconded by John Riley.

Ralph Feather explained to the committee he is requesting 1 GEP for Cultures and Diversity in addition to the previously requested 2 GEPs in Communication.

Motion to recommend EDFOUND 291 to the BUCC for 2 GEPs in Communication and 1 GEP for Cultures and Diversity passed by voice vote.

4. Chair Remarks

Patty Beyer communicated the BUCC's appreciation to the members of the GEC for all their work on proposals.

P. Beyer indicated she is working on advising sessions. She will conduct two TALE sessions on Thursday, March 8th and Friday, March 9th. She will visit departments, meetings, etc. to meet their needs. She will be available over Spring Break as well.

There is a website being created for student reference.

P. Beyer thanked Sharon for acting chair last week in Patty's absence.

5. Open Forum

Sheila Jones was asked if minors will be evaluated. The committee concluded not at this time. John Riley raised the point the GEC will need to evaluate the requested GEP's in comparison to the content in proposals.

J. Riley also expressed the strain on departments in the amount of assessment required and the need for additional help.

P. Beyer reported the next BUCC meeting on Wednesday, March 7th is the second special meeting with a possible vote on the interpretation of the Second Language Goal requirement.

P. Beyer communicated to the committee to urge those considering general education courses for summer freshmen to forward those proposals.

J. Whitenight asked for a decision on a set meeting time for the following semester. GEC meeting dates appear on the Master Meeting Schedule and will be revised and distributed for the upcoming academic year soon.

Mark Usry moved to set the General Education Council meetings on Monday's from 2-4; seconded by Sharon Solloway.

Motion to meet on Monday's from 2-4 passed by voice vote with one abstention.

The meeting adjourned at 3:20 PM.

GEC Minutes March 19, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, March 19, 2012, in the Multipurpose A Room of the Kehr Union.

Members present: Patty Beyer, Chair, Sharon Solloway, Joseph Ardizzi, John Riley, Ralph Feather, Christine Sperling, Stephen Clickard, Mark Usry, Christopher Donahue, Jonathan Lincoln, and Molly Marnella.

1. Approval of the Agenda of March 19, 2012

John Riley moved to approve the Agenda; seconded by Steve Clickard.

The motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of February 27, 2012

John Riley moved to approve the minutes; seconded by Sharon Solloway.

The motion to approve the minutes passed by voice vote.

3. Course Proposals

A. Biological and Allied Health

i. BIOLOGY 230 – Human Sexuality

John Riley moved to recommend BIOLOGY 230 for 1 GEP in Natural Sciences and 2 GEPs in Citizenship to BUCC; seconded by Christine Sperling.

Tom Klinger and George Chamuris explained this is a current general education course fulfilling the Cultures and Diversity as well as Values and Ethics. Members discussed the request for a GEP in Citizenship and agreed that the content of the course is appropriate for Citizenship.

Motion to recommend BIOLOGY 230 to the BUCC passed by voice vote.

B. Psychology

i. PSYCH 101 – General Psychology

John Riley moved to recommend PSYCH 101 for 3 GEPs in Social Sciences to BUCC; seconded by Joseph Ardizzi. Marion Mason explained this is an introductory course with the entire course spent introducing social science concepts, methods and applications.

Members recommended the modified rubrics be rewritten to bring them into alignment. A suggestion was made to work with the Assessment Office.

Joseph Ardizzi moved to table; seconded by Mark Usry. Motion to table passed by voice vote.

C. Audiology and Speech Pathology

i. AUDSLP 152 – Intro to Communication Disorders

John Riley moved to recommend 1 GEP in Natural Sciences and 2 GEPs in Social Sciences to BUCC; seconded by Ralph Feather.

Pam Smith explained this is an introductory course required for their majors, however, other students enroll in this course.

Members recommended: moving the GEP distribution table to under #6 in MCS, GEP distribution justification in #11, rewrite #14 to include a link between the data used to assess the goals with the rubric used, and indicate what the department will do with the data/assessment.

John Riley moved to table AUDSLP 152; seconded by Steve Clickard. Motion to table passed by voice vote with seven approved, one opposition, and one abstention.

D. Exercise Science

i. EXERSCI 287 – Intro to Coaching

John Riley moved to recommend EXERSCI 287 for 1 GEP in Communication; 1 GEP in Cultures and Diversity and 1 GEP in Citizenship to BUCC; seconded by Ralph Feather. Marilyn Miller explained to the committee this course is offered to anyone. The course is not an activity course but contains a good deal of communication dealing with athletes, students, parents, and members of the community, diverse individuals, and ethical reasoning.

Members recommended:

1. SLO 2 – define what element in Knowledge and Attitudes;
2. SLO justification paragraph – add the justification for GEP distribution;
3. Justify the writing and revision process in the Gen Ed justification paragraph;
4. Course assessment – how the department will assess.

Joe Ardizzi moved to table EXERSCI 287; seconded by Chris Donahue. Motion to table passed by voice vote.

E. Mathematics, Computer Science and Statistics

i. MATH 101 – Math Thinking

Molly Marnella moved to recommend MATH 101 for 3 GEPs in Analytical and Quantitative Skills to BUCC; seconded by Ralph Feather.

John Riley explained this course includes new content from what the student has taken in high school. Graph theory will be done across all sections for comparisons. Members discussed the SLO's to broaden beyond graph theory. They requested information be included indicating individual professors to decide which part of the course to concentrate on, however, all will graph.

Motion to recommend to BUCC failed by voice vote; one in favor; eight opposed.

ii. MATH 123 – Essentials of Calc

Joseph Ardizzi moved to recommend MATH 123 for 3 GEPs in Analytical and Quantitative Skills to BUCC; seconded by Steve Clickard.

John Riley explained this is a course taken by all majors.

Members recommended removing a sentence in the SLO justification paragraph.

Motion to recommend MATH 123 to BUCC passed by voice vote.

F. Environmental, Geographical, and Geological Sciences (Geography and Geosciences)

i. EGGS 150 Quantitative Methods in the Earth Sciences

Sharon Solloway moved to recommend EGGS 150 for 3 GEPs in Analytical and Quantitative Skills to the BUCC; seconded by Joe Ardizzi.

Patty Beyer explained this new course to the committee. To boost the student's math skills which will include review content, core content always to be included and a supplementary content at the discretion of the instructor.

Motion to recommend EGGS 150 to the BUCC passed by voice vote.

ii. EGGS 103 (GEOSCI 103) – Dinosaurs

iii. EGGS 106 (GEOSCI 106) – The Planets

iv. EGGS 107 (GEOSCI 107) – Natural Disasters

v. EGGS 255 (GEOSCI 255) – Meteorology

vi. EGGS 259 (GEOSCI 259) - Oceanography

John Riley moved to recommend EGGS 103, 106, 107, 255 and 259 for 3 GEPs in Natural Sciences to the BUCC; seconded by Ralph Feather.

Patty Beyer and Brett McLaurin explained 103, 106, 107, 255 and 259 are taken by anyone; 255 and 259 are required courses within the major but may also be taken by anyone.

Motion to recommend EGGS 103, 106, 107, 255 and 259 to the BUCC passed by voice vote.

4. Chair Remarks – Patty Beyer

- The BUCC made a recommendation regarding the second language requirement of the new general education program to the Provost. The Provost's office will make a response at the next BUCC meeting on March 21st.
- Patty will hold two more TALE advising sessions this week.
- Patty explained a need to table proposals when revisions are extensive. Chris Donahue and Mark Usry will work with a current department who needs to make substantial changes to proposals that have already been approved pending the revisions.

5. Open Forum

Joe Ardizzi questioned where summer freshmen will fall within the general education program.

Dr. Lincoln indicated summer freshmen will fall under the new general education program.

Transfer students will fall under the current system. There will be the ability for a transfer student to switch into the new system if appropriate.

The meeting adjourned at 4:00 PM.

GEC Minutes March 26, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, March 26, 2012, in the Hideaway of the Kehr Union.

Members present: Patty Beyer, Chair, Joseph Ardizzi, John Riley, Ralph Feather, Christine Sperling, Stephen Clickard, Mark Usry, Christopher Donahue, Jonathan Lincoln, and Sheila Dove-Jones.

1. Approval of the Agenda of March 26, 2012

John Riley moved to approve the Agenda; seconded by Mark Usry.

The motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of March 19, 2012

John Riley moved to approve the minutes; seconded by Mark Usry.

The motion to approve the minutes passed by voice vote.

3. Course Proposals

A. Business Education & Information and Technology Management & Management Information Services

i. BUSED 101 – Intro to Business

Mark Usry moved to recommend BUSED 101 for 3 GEPs in Social Sciences to the BUCC; seconded by Ralph Feather.

John Olivo explained this is a general education course that has been taken by more than 3,600 students between the Fall 2006 when it was first approved as a general education course, and Spring 2012. Dr. Olivo recognized Nancy Coulmas for all her assistance with the preparation of this proposal.

Members discussed the request for three GEPs in Social Sciences. Dr. Olivo explained this course emphasizes on decision making in all aspects of the business side of any decision.

Motion to recommend BUSED 101 to the BUCC for 3 GEPs in Social Science passed by voice vote with one opposition.

4. Chair Remarks – Patty Beyer

- Please let Patty know if you hear anyone asking for an advising session. There are no TALE sessions scheduled at this point.
- BUCC will meet this week in place of the Forum which was cancelled.
- Several proposals waiting for revisions which should come back in the near future; Psychology; Exercise Science (Mark Usry and Chris Donahue will contact the department to offer assistance. Marilyn Miller has contacted Sheila for assistance as well), Art (Christine Sperling provided an update. They should be coming back soon.), and Math (Joe Ardizzi and Christine Sperling will attend the Math curriculum committee meeting Tuesday, March 27th to offer assistance.)

5. Open Forum

Chris Donahue questioned how the Business department will assess their SLO with three different rubrics.

Jonathan Lincoln apprised the committee on the Provost's response to the BUCC's recommendation regarding the second language requirement of the new general education program. The Provost has decided to reject the BUCC's recommendation to delay the second language requirement for students majoring in anything outside of a BA. It appears a number of programs had ideas on alternative course offerings. This will allow departments to prepare and put forth proposals for alternate ways of satisfying the language requirement. Members asked

if all parameters of BUCC's recommendation was denied; extension, level of communication (novice high>novice low), can any other course outside foreign language and interpreting be considered. Chris Donahue indicated his department has prepared proposals at the 102 novice high level based on the Provost's recommendation.

The meeting adjourned at 3:05 PM.

GEC Minutes April 2, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, April 2, 2012, in the Schweiker Exhibit Room of the Andruss Library.

Members present: Patty Beyer, Chair, Joseph Ardizzi, John Riley, Ralph Feather, Christine Sperling, Stephen Clickard, Mark Usry, Christopher Donahue, Nancy Coulmas, Sharon Solloway, Gretchen Osterman, Molly Marnella, and Jonathan Lincoln.

1. Approval of the Agenda of April 2, 2012

Nancy Coulmas moved to approve the Agenda; seconded by Ralph Feather.

The motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of March 26, 2012

John Riley moved to approve the minutes; seconded by Nancy Coulmas.

The motion to approve the minutes with a revision passed by voice vote with one abstention.

3. Course Proposals

A. Exceptionality Programs

i. ASLTERP 155 – American Sign Language 1

Sharon Solloway moved to recommend ASLTERP 155 for 1 GEP in Communication and 2 GEPs in Second Language to the BUCC; seconded by Linda Neyer.

Tim Knoster and Jessica Bentley-Sassaman explained this is an introductory course in American Sign Language covering basic grammar, entry level conversation, learning basic asking/answering questions, request information, and basic grammatical structures.

Members discussed the level of communication when completing the course, the justification on the distribution of GEPs split between Communication and Second Language, their choice of rubrics and elements, justification for the use of the Communication goal (product and instruction).

Members requested the department add the GEP distribution in Q1.

Motion to recommend ASLTERP 155 to the BUCC for 1 GEP in Communication and 2 GEPs in Second Language with a revision passed by voice vote with two abstentions.

ii. SPECED 202 – Technology for Individuals w/Disabilities

John Riley moved to recommend SPECED 202 for 1 GEP in Information Literacy and 1 GEP in Cultures and Diversity to the BUCC; seconded by Ralph Feather.

Phil Tucker explained the course focuses on gathering information and resources that would apply to persons with disabilities, materials used in intervention, and reviewing the characteristics of policies, cultural characteristics of persons with disabilities and designing materials to help non-verbal persons communicate.

Members discussed the justification of Information Literacy, and course assessment. Members recommended striking cultures and diversity in SLO#1 and adding “research and gather relevant software”, etc. to #10 Methods.

Motion to recommend SPECED 202 to the BUCC for 1 GEP in Information Literacy and 1 GEP in Cultures and Diversity to the BUCC with revisions, passed by voice vote.

B. Music, Theatre and Dance

i. MUSIC 102 – World Music

John Riley moved to recommend MUSIC 102 for 3 GEPs in Cultures and Diversity to the BUCC; seconded by Nancy Coulmas.

Steve Clickard explained this is their traditional diversity course. The majority of the course focuses on cultures and the way music relates, is used, and derives from cultures in which the music is derived.

Members requested adding the word *skills* in front of Nonverbal communication, add “Value Rubrics will be used rather than Scores.

Motion to recommend MUSIC 102 to the BUCC for 3 GEPs in Cultures and Diversity with the revision, passed by voice vote.

C. Educational Studies and Secondary Ed

i. EDFOUND 204 – Educational Technology for Teaching & Learning

Linda Neyer moved to recommend EDFOUND 204 for 3 GEPs in Information Literacy to the BUCC; seconded by Mark Usry.

Ralph Feather explained this course focuses solely on Information Literacy.

Members discussed the justification in requesting 3 GEPs in Information Literacy, John Riley moved to reduce the GEPs from 3 to 2; seconded by Linda Neyer.

Motion to reduce the GEPs failed by hand vote; 5 in favor, 6 opposed and 1 abstention.

Members recommended adding SLO’s 13 or 15, and 17 for gen ed assessment.

Motion to recommend EDFOUND 204 with revisions to the BUCC passed by voice vote with one abstention.

ii. EDFOUND 206 – Teachers, Schools & Society

Christine Sperling moved to recommend EDFOUND 206 for 2 GEPs in Social Sciences to the BUCC; seconded by Nancy Coulmas.

Ralph Feather explained the catalog description and course outline has been updated. This is a freshmen course. The entire course focuses on social sciences.

Members requested removing SLO#s 9 and 11 from gen ed assessment as they are included in other objectives, and add to course assessment, a sentence indicating VALUE Rubric will be used in course assessment.

Motion to recommend EDFOUND 206 with revisions to the BUCC passed by voice vote.

D. Mathematics, Computer Science & Statistics

i. MATH 126 – Calculus 2

John Riley moved to recommend MATH 126 for 3 GEPs in Analytical and Quantitative Skills to the BUCC; seconded by Linda Neyer.

Curt Jones explained the entire course attributes to Goal 3.

Motion to recommend MATH 126 to the BUCC passed by voice vote.

ii. MATH 141 – Intro to Stats

John Riley moved to recommend MATH 141 for 3 GEPs in Analytical and Quantitative Skills to the BUCC; seconded by Nancy Coulmas.

Curt Jones explained the entire course attributes to Goal 3.

Motion to recommend MATH 141 to the BUCC passed by voice vote.

iii. MATH 201 – Concepts of Math 1

John Riley moved to recommend MATH 201 for 2 GEPs in Analytical and Quantitative Skills to the BUCC; seconded by Steve Clickard.

Curt Jones explained the catalog description was updated and the department has chosen to request 2 GEPs.

Motion to recommend MATH 201 to the BUCC passed by voice vote.

4. PRP 3612

Patty requested GEC members to review the policy and make recommendations that may need clarified by the BUCC.

5. Chair Remarks – Patty Beyer

- BUCC concluded at their last meeting, that departments have the option to include a statement in Q3 that additional funding is not needed, but it will require faculty time. It will not be required.
- Patty is conducting another TALE session Friday, April 6th.

6. Open Forum

Molly Marnella reported she is advising a student who has successfully completed ENG 101 – Comp 1 and was able to schedule ENG 101-Foundations of College Writing through ISIS. Jonathan Lincoln will discuss this with the Registrar.

The meeting adjourned at 3:55 PM.

GEC Minutes April 9, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, April 9, 2012, in the Schweiker Exhibit Room of the Andruss Library.

Members present: Patty Beyer, Chair, Kristen Brubaker for Joseph Ardizzi, John Riley, Ralph Feather, Christine Sperling, Stephen Clickard, Christopher Donahue, Jonathan Lincoln, Gretchen Osterman, Linda Neyer, Nancy Coulmas, Sharon Solloway, and Sheila Dove-Jones.

1. Approval of the Agenda of April 9, 2012

Nancy Coulmas moved to approve the Agenda; seconded by John Riley.

The motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of April 2, 2012

John Riley moved to approve the minutes; seconded by Sharon Solloway.

The motion to approve the minutes passed by voice vote.

3. Course Proposals

a. Exceptionality Programs

i. SPECED 101 – Intro to Individuals with Exceptionalities

Linda Neyer moved to recommend SPECED 101 for 2 GEPs in Cultures and Diversity and 1 GEP in Citizenship to the BUCC; seconded by Nancy Coulmas.

Tim Knoster explained this is a course taken by education students and students outside education. The course covers an array of disabilities, focusing on school-aged children and adults as well as civil rights issues relevant to education and the disability field.

John Riley commented on the need to review the course content in the Master Course Syllabus to justify the requested GEPs. Members debated the purpose of reviewing the course content in addition to the student learning objectives. Chris Donahue moved to review the course content in Master Course Syllabi; seconded by John Riley.

Motion to revise the Guidelines to begin reviewing Item 9 – Course Content in the Master Course Syllabus passed by hand vote; 4 in favor, 3 opposed, 3 abstentions.

Members requested revising the general education justification; SLO#2, strike ~~Discuss~~ replace with Identify and Describe; add “Assessment results and targets” in #14.

Chris Donahue moved to table; seconded by Nancy Coulmas.

Motion to table passed by hand vote; 5 in favor and 4 opposed.

b. Audiology and Speech Pathology

i. AUDSLP 152 – Intro to Communication Disorders

John Riley motioned to remove AUDSLP 152 from the table; seconded by Ralph Feather.

Pam Smith explained the revisions requested by the committee at the last review.

Motion to recommend AUDSLP 152 for 1 GEP in Natural Sciences and 2 GEPs in Social Sciences to the BUCC passed by voice vote.

c. Mathematics, Computer Science & Statistics

i. MATH 101 – Math Thinking

John Riley moved to recommend MATH 101 for 3 GEPs in Analytical and Quantitative to the BUCC; seconded by Nancy Coulmas.

Curt Jones explained the revisions requested by the committee at the last review.

Motion to recommend MATH 101 for 3 GEPs in Analytical and Quantitative to the BUCC passed by voice vote.

d. Communication Studies

i. COMMSTUD 103 – Public Speaking

Linda Neyer moved to recommend COMMSTUD 103 for 3 GEPs in Communication to the BUCC; seconded by Nancy Coulmas.

Angela La Valley explained this course is required by many majors across the University where students learn to build communication skills.

Members requested replacing * with the word modified in SLO, add the GEP distribution in the SLO justification, #14 – more specificity to tie into rubric.

Motion to recommend COMMSTUD 103 for 3 GEPs in Communication to the BUCC with revisions passed by voice vote.

ii. COMMSTUD 102 – Intro to Comm Studies

Ralph Feather moved to recommend COMMSTUD 102 for 3 GEPs in Social Sciences to the BUCC; seconded by Linda Neyer.

Angela La Valley explained this is a large survey course that overviews various contexts in communication disciplines. The content focuses on basic principles in research and communication.

Members requested removing the number of embedded multiple choice questions in the SLO, connect the SLO to the content, remove * and replace with the word modified in the SLO.

Ralph Feather moved to table the proposals; seconded by John Riley.

Motion to table passed by voice vote.

e. Sociology, Social Welfare, Criminal Justice

i. SOC 211 – Principles of Sociology

John Riley moved to recommend SOC 211 for 3 GEPs in Social Sciences to the BUCC; seconded by Christine Sperling.

Chris Armstrong explained this is a basic intro Sociology course taught by several in the department.

Members suggested rewriting the sentence in the SLO justification paragraph to reference the requested GEPs, and remove *when requested* in the last sentence of #14.

Motion to recommend SOC 211 for 3 GEPs in Social Science to the BUCC with revisions passed by voice vote.

f. Business Education, Information Technology Management and MIS

i. ITM 175 – Information and Technology Management Applications

Sharon Solloway moved to recommend ITM 175 for 2 GEPs in Information Literacy and 1 GEP in Analytical and Quantitative to the BUCC; seconded by Nancy Coulmas.

Carl Chimi explained this is a core course for all business programs and a general education course under the current general education program.

John Riley moved to amend Q1 to read 1 GEP in information and Literacy and 1 GEP in Analytical and Quantitative; seconded by Linda Neyer. Carl Chimi explained the justification in requesting 2 GEPs in Information Literacy.

Members requested more written clarification in the course content justifying the GEPs.

Motion to table ITM 175 passed by voice vote with 1 abstention.

Due to time constraints, items below will be moved to the next meeting.

4. PRP 3612

5. Chair Remarks – Patty Beyer

6. Open Forum

The meeting adjourned at 4:20 PM by motion made by Christine Sperling and Sharon Solloway.

GEC Minutes April 16, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, April 16, 2012, in Multipurpose A of the Kehr Union.

Members present: Patty Beyer, Chair, Joseph Ardizzi, John Riley, Ralph Feather, Christine Sperling, Stephen Clickard, Christopher Donahue, Jonathan Lincoln, Gretchen Osterman, Linda Neyer, Nancy Coulmas, Sharon Solloway, Mark Usry, Molly Marnella, and Sheila Dove-Jones.

1. Approval of the Agenda of April 16, 2012

John Riley moved to approve the Agenda; seconded by Nancy Coulmas.

The motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of April 9, 2012

John Riley moved to approve the minutes; seconded by Nancy Coulmas.

The motion to approve the minutes passed by voice vote with one abstention.

3. Chair Remarks

- The meeting needs to end at 4PM today.
- Procedural correction to a vote last week. Reviewing Roberts Rule of Order and the GEC Bylaws, a majority of those present must vote in favor of the motion to pass. Last week's motion to begin reviewing the course content in the master course syllabus and revising the guidelines failed. It was ruled as passing last week.

4. Course Proposals

a. Business Education, Information Technology Management and MIS

i. ITM 175 – Information and Technology Management Applications (tabled 4-9-11)

Nancy Coulmas moved to remove ITM 175 from the table and the previous motion to amend the motion to reduce Goal 2 from 2 GEPs to 1 GEP; seconded by John Riley.

Members discussed the justification for 2 GEPs for Goal 2. They would like more detail written in the course content and SLO areas. The rubric used for SLO 1 is the rubric for goal 3 rather than goal 2. Members requested the rubrics be included.

Chris Donahue moved to table the proposal; seconded by Linda Neyer.

Motion to table passed by voice vote with 2 oppositions and 1 abstention.

b. Psychology

i. PSYCH 101 – General Psychology (tabled 3-19-12)

John Riley moved to remove PSYCH 101 from the table; seconded by Joe Ardizzi. Marion Mason explained the revisions to the proposal.

Members requested delete ~~appropriate~~ in the SLO's, indicating the GEPs requested in the SLO justification paragraph, and adding modifications to #14.

Motion to recommend PSYCH 101 for 3 GEPs in Social Sciences passed by voice vote.

ii. PSYCH 160 – Applied Statistics for Behavioral Sciences

John Riley moved to recommend PSYCH 160 for 2 GEPs in Analytical and Quantitative to the BUCC; seconded by Ralph Feather.

Eric Stouffer explained this is the Basic Stats course in which they have modified the course title.

Members requested the GEP distribution be noted in the justification paragraph of #11, adding *modified* and *not modified* in the SLO table where applicable, and adding modifications to #14.

Motion to recommend PSYCH 160 for 3 GEPs in Analytical and Quantitative with the revisions to the BUCC passed by voice vote.

c. Sociology, Social Welfare, Criminal Justice

i. SOC 215 – Racial and Ethnic Minorities

Nancy Coulmas moved to recommend SOC 215 for 3 GEPs in Cultures and Diversity to the BUCC; seconded by Linda Neyer.

Kip Armstrong explained the content of the course focuses on studying racial and ethnic minority groups.

Members requested removing the separate notice of the GEP distribution in #11 justification paragraph, and reference the VALUE rubrics in #14.

Motion to recommend SOC 215 for 3 GEPs in Cultures and Diversity with the revisions, passed by voice vote.

d. Communication Studies

i. COMMSTUD 102 – Intro to Comm Studies (tabled 4-9-12)

John Riley moved to remove COMMSTUD 102 from the table; seconded by Linda Neyer.

Angela La Valley explained the revisions made to the proposal.

Motion to recommend COMMSTUD 102 for 3 GEPs in Social Science to the BUCC passed by voice vote.

ii. COMMSTUD 104 – Interpersonal Communication

John Riley moved to recommend COMMSTUD 104 for 3 GEPs in Communication to the BUCC; seconded by Ralph Feather.

Angela La Valley explained this course focuses on communication on one-on-one contacts.

Members requested revisions to the SLO's separating the verbal communication and non-verbal communication elements, indicate which element is modified in the SLO table, and specify assessment for general education and what the department will do with the assessment in #14.

Motion to recommend COMMSTUD 104 for 3 GEPs in Communication with revisions to the BUCC passed by voice vote.

iii. COMMSTUD 106 – Small Group Communication

Molly Marnella moved to recommend COMMSTUD 106 for 2 GEPs in Communication and 1 GEP in Analytical and Quantitative to the BUCC; seconded by Linda Neyer.

Angela La Valley explained this course focuses on effective communication in groups and teams and on problem solving skills.

Members discussed the use of the interpretation of Goal 3 and the connection with problem solving skills. Discussion led to the possibility of revising the short title of the goal.

Ralph Feather moved to revise the short title of Goal 3 to Analytical and Quantitative Skills and/or Problem Solving Skills; seconded by Sharon Solloway.

Ralph Feather called the question; seconded by John Riley.

Motion to call the question passed by voice vote.

Motion to revise the short name of Goal 3 failed by hand vote; 1 in favor, 11 opposed.

Molly Marnella moved to amend the proposal to replace 1 GEP in Analytical and Quantitative to 1 GEP in Citizenship and 2 GEPs in Communication; seconded by John Riley.

Molly Marnella withdrew her motion; agreed upon by John Riley.
Members requested a revision to #14 to reference the VALUE rubrics and to distinguish the general education and department assessment.

Motion to recommend COMMSTUD 106 with 2 GEPs in Communication and 1 GEP in Analytical and Quantitative to the BUCC failed by hand vote; 6 in favor and 7 opposed by a tie breaker vote by the Chair.

Due to time constraints, items below will be moved to the agenda for April 23, 2012.

- iv. COMMSTUD 220 – Intercultural Communication
- v. COMMSTUD 309 – Gender Issues in Communication
- e. Exceptionality Program
 - i. SPECED 101 – Intro to Individuals with Exceptionalities (tabled 4-9-12)
- f. Developmental Instruction
DEVSTUDY 103 - Mindfulness and Achievement

5. PRP 3612

6. Open Forum

The meeting adjourned at 3:58 PM by motion made by John Riley; seconded by Gretchen Osterman.
Motion passed by voice vote with 2 oppositions.

GEC Minutes April 23, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, April 23, 2012, in Multipurpose A of the Kehr Union.

Members present: Patty Beyer, Chair, Joseph Ardizzi, John Riley, Ralph Feather, Christine Sperling, Christopher Donahue, Jonathan Lincoln, Gretchen Osterman, Linda Neyer, Nancy Coulmas, Sharon Solloway, Mark Usry, Molly Marnella, and Sheila Dove-Jones.

1. Approval of the Agenda of April 23, 2012

John Riley moved to approve the Agenda; seconded by Nancy Coulmas. Linda Neyer moved to reposition the chair remarks to just before the course proposals; seconded by Gretchen Osterman. **The motion to move the chair remarks on the agenda passed by voice vote.**
The motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of April 16, 2012

Ralph Feather moved to approve the minutes; seconded by Nancy Coulmas.
The motion to approve the minutes with minor revisions passed by voice vote.

3. Chair Remarks

Patty reported there are two times set aside as make-up periods for finals in which one may be utilized for the GEC's last meeting of the semester. Ralph Feather moved to meet Wednesday, May 9th 3:30 to 5:30; seconded by Nancy Coulmas. **Motion to meet Wednesday, May 9th beginning at 3:30PM passed by voice vote.**

Patty also mentioned the possible vote for a chair for next academic year at the May 9th meeting.

Patty will invite the two new members of the GEC to the remaining two meetings to observe. They cannot vote until they are official members. Their term begins in August, 2012.

4. Course Proposals

a. Exceptionality Program

i. SPECED 101 – Intro to Individuals with Exceptionalities (tabled 4-9-12)

Nancy Coulmas moved to remove SPECED 101 from the table and recommend to the BUCC; seconded by Christine Sperling.

Motion to remove from the table passed by voice vote.

Tim Knoster explained the revisions made since the last review.

Members suggested revising the course assessment to read, “class performance data will indicate whether students have reached Milestone 2 ...”.

Motion to recommend SPECED 101 for 2 GEPs in Cultures and Diversity and 1 GEP in Citizenship with the revision to the BUCC passed by voice vote with one opposition.

b. Business Education, Information Technology Management and MIS

i. ITM 175 – Information and Technology Management Applications (tabled 4--11)

Nancy Coulmas moved to remove ITM 175 from the table and the previous motion to amend the motion to reduce Goal 2 from 2 GEPs to 1 GEP; seconded by Mark Usry.

Motion to remove from table passed by voice vote.

Carl Chimi explained the justification for the request of 2 GEPs in Information Literacy and the revisions he made to the proposals since the GEC last reviewed.

Motion to reduce GEPs for Goal 2 Information Literacy from two points to one point failed by voice vote with 1 abstention.

Members recommended revising the language in #14 of the Master Course Syllabus to read, “class performance data will be reported to the ITM faculty and to the Assessment Office...”.

Motion to recommend ITM 175 for 2 GEPs in Information Literacy and 1 GEP in Analytical and Quantitative Skills with revisions passed by voice vote.

c. Communication Studies

i. COMMSTUD 220 – Intercultural Communication

Nancy Coulmas moved to recommend COMMSTUD 220 for 1 GEP in Communication and 2 GEPs in Cultures and Diversity to the BUCC; seconded by Ralph Feather.

Angela La Valley explained this course currently fulfills the diversity requirement focusing on cultural values and differences across communications. It is required for the Communication Studies majors.

Members requested revising the language in #14 of the Master Course Syllabus.

Motion to recommend COMMSTUD 220 for 1 GEP in Communication and 2 GEPs in Cultures and Diversity with the recommended revisions to the BUCC passed by voice vote.

ii. COMMSTUD 309 – Gender Issues in Communication

Sharon Solloway moved to recommend COMMSTUD 309 for 1 GEP in Communication and 2 GEPs in Cultures and Diversity to the BUCC; seconded by Linda Neyer.

Angela La Valley explained the proposal focuses on gender diversity.

Members requested revising SLOs 1 and 2, and revise the language in #14 of the Master Course Syllabus.

Motion to recommend COMMSTUD 309 for 1 GEP in Communication 2 GEPs in Cultures and Diversity to the BUCC passed by voice vote.

d. Developmental Instruction

i. DEVSTUDY 103 - Mindfulness and Achievement

Linda Neyer moved to recommend DEVSTUDY 103 for 1 GEP in Cultures and Diversity, 1 GEP in Social Sciences, and 1 GEP in Citizenship to the BUCC; seconded by Mark Usry.

Sharon Solloway explained this course currently fulfills Ethics and Values in the current general education program. Focuses on an individual's belief in their own intelligence and how it affects their academic and professional endeavors. Members discussed the distribution of GEPs as most SLOs appear to focus on Social Sciences. S. Solloway explained a portion of the course focuses on Cultures and Diversity as well as Citizenship and didn't want to omit any of those areas. Members requested revisions to #14 of the Master Course Syllabus.

Motion to recommend DEVSTUDY 103 for 1 GEP in Cultures and Diversity, 1 GEP in Social Sciences, and 1 GEP in Citizenship with revisions to the BUCC passed by voice vote with 1 abstention.

e. Finance

i. FIN 120 – Personal Finance Decisions

Nancy Coulmas moved to recommend FIN 120 for 2 GEPs in Citizenship to the BUCC; seconded by Mark Usry.

Rand Martin explained this course assists individuals make better financial decisions.

Members requested replacing Outcomes with Objectives under Course Assessment, and revising the language in the Course Assessment

Joe Ardizzi moved to table; seconded by Chris Donahue.

Motion to table passed by voice vote with 2 oppositions.

f. Music, Theatre & Dance

i. DANCE 111 – Dance History Topics

Joe Ardizzi moved to recommend DANCE 111 for 3 GEPs in Arts and Humanities to the BUCC; seconded by Chris Donahue.

Ethan Krupp explained Dance History Topics is relatively a new course focusing on the history of dance as an art form and social behavior.

Members requested beginning SLO #1 with the word Research and the use of the modified rubric which only includes a portion of one element.

Linda Neyer moved to table; seconded by Chris Donahue.

Motion to table passed by voice vote.

ii. THEATRE 102 – Intro to Theatre

John Riley moved to recommend THEATRE 102 for 3 GEPs in Arts and Humanities to the BUCC; seconded by Linda Neyer.

Ethan Krupp explained this course is largely hands-on taken by students of all disciplines.

Members requested striking ~~Demonstrate~~ in SLO 4, striking ~~Appropriately~~ in SLO 5, remove the word unmodified when used in the SLO table, and clarify Division of Theatre and Dance in Course Assessment.

Motion to recommend THEATRE 102 for 3 GEPs in Arts and Humanities with revisions to the BUCC passed by voice vote.

iii. THEATRE 103 – Theatre Appreciation

Linda Neyer moved to recommend THEATRE 103 for 3 GEPs in Arts and Humanities to the BUCC; seconded by Mark Usry.

Ethan Krupp explained this course is similar to 102 but differs in its delivery as a lecture course.

Members requested reconsideration the use of the element of the modified rubric and how it is modified, replace Outcomes with Objectives in the Course Assessment area, as well as adding Division of Theatre and Dance to #14.

Joe Ardizzi moved to table; seconded by Linda Neyer.

Motion to table passed by voice vote with one opposition.

g. Languages and Cultures

- i. ARABIC 102 – Arabic II
- ii. CHINESE 102 – Chinese II
- iii. SPANISH 102 – Spanish II
- iv. RUSSIAN 102 – Russian II
- v. ITALIAN 102 – Italian II
- vi. GERMAN 102 – German II
- vii. FRENCH 102 – French II

John Riley moved to recommend ARABIC 102, CHINESE 102, SPANISH 102, RUSSIAN 102, ITALIAN 102, GERMAN 102, and FRENCH 102 each for 1 GEP in Cultures and Diversity and 2 GEPs in Second Language to the BUCC; seconded by Chris Donahue.

Jing Luo explained these courses are proposed to assist students in achieving Goal 8. Dr. Luo indicated there are changes to the language regarding placement tests and satisfying the second language goal which are not included in the versions sent to the GEC for review. Members offered suggestions on revising the proposals.

Ralph Feather moved to table the bundled proposals; seconded by Mark Usry.

Motion to table passed by voice vote.

5. PRP 3612

Item was not discussed due to time constraints.

6. Open Forum

Adjournment

John Riley moved to adjourn; seconded by Nancy Coulmas. Meeting adjourned at 4:21 by consensus.

GEC Minutes April 30, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2PM on Monday, April 30, 2012, in the Schweiker Exhibit Room of the Andrus Library.

Members present: Patty Beyer, Chair, Joseph Ardizzi, John Riley, Ralph Feather, Christine Sperling, Christopher Donahue, Jonathan Lincoln, Gretchen Osterman, Linda Neyer, Sharon Solloway, Molly Marnella, Sheila Dove-Jones, Stephen Clickard and Nancy Coulmas (2:45).

1. Approval of the Agenda of April 30, 2012

John Riley moved to approve the Agenda; seconded by Gretchen Osterman.

The motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of April 23, 2012

Ralph Feather moved to approve the minutes; seconded by Linda Neyer.

The motion to approve the minutes passed by voice vote.

3. Course Proposals

a. Languages and Cultures (tabled 4-23-12)

- i. ARABIC 102 – Arabic II
- ii. CHINESE 102 – Chinese II
- iii. FRENCH 102 – French II
- iv. GERMAN 102 – German II
- v. ITALIAN 102 – Italian II
- vi. RUSSIAN 102 – Russian II
- vii. SPANISH 102 – Spanish II

John Riley moved to remove ARABIC 102, CHINESE 102, FRENCH 102, GERMAN 102, ITALIAN 102, RUSSIAN 102, and SPANISH 102 from the table and recommend to the BUCC for 1 GEP in Cultures and Diversity and 2 GEPS in Second Language; seconded by Sharon Solloway.

Jing Luo explained the revisions in Q2 to the proposals.

Members requested distinction of SLO element in 11b, strike entire sentence beginning with ~~Some material at a slightly...~~, indicate which elements in the SLO justification and replace the word Outcomes with Objectives.

Motion to recommend all languages proposals listed above with revisions to the BUCC passed by voice vote with 1 abstention.

b. Music, Theatre and Dance

i. DANCE 111 – Dance History Topics (tabled 4-23-12)

Sharon Solloway moved to remove DANCE 111 from the table and recommend it to the BUCC for 3 GEPS in Arts and Humanities; seconded by John Riley.

Ethan Krupp explained the revisions made.

Motion to recommend DANCE 111 for 3 GEPS in Arts and Humanities to the BUCC passed by voice vote.

ii. THEATRE 103 – Theatre Appreciation (tabled 4-23-12)

John Riley moved to remove THEATRE 103 from the table and recommend it to the BUCC for 3 GEPS in Arts and Humanities; seconded by Joe Ardizzi.

Ethan Krupp explained the revisions made.

Motion to recommend THEATRE 103 for 3 GEPS in Arts and Humanities to the BUCC passed by voice vote.

- iii. MUSIC 102 – World Music (passed 4-9-11; BUCC tabled; revised for GEC review)
Joe Ardizzi moved to recommend MUSIC 102 to the BUCC for 3 GEPs in Cultures and Diversity; seconded by Ralph Feather.

Motion to recommend MUSIC 102 for 3 GEPs in Cultures and Diversity to the BUCC passed by voice vote.

c. Exercise Science

- i. EXERSCI 287 – Intro to Coaching (tabled 3-19-12)

Mark Usry moved to remove EXERSCI 287 from the table and recommend to the BUCC for 1 GEP in Communication, 1 GEP in Cultures and Diversity and 1 GEP in Citizenship; seconded by Molly Marnella.

Tom Martucci explained the revisions made to the proposal.

Members requested detailing the cultures and diversity aspect to the items applicable in the course content area.

Motion to recommend EXERSCI 287 for 1 GEP in Communication, 1 GEP in Cultures and Diversity and 1 GEP in Citizenship to the BUCC with the revision passed by voice vote with 1 opposition.

d. Finance

- i. FIN 120 – Personal Finance (tabled 4-23-12)

Mark Usry moved to remove FIN 120 from the table and recommend to the BUCC for 2 GEPs in Citizenship; seconded by Ralph Feather.

Rand Martin explained the revisions made to the proposal.

Members requested a statement added to #14 in the Master Course Syllabi to indicate who will be doing the assessment and the frequency, and to expand on the request for 2 GEPs in Citizenship in the course content especially to bullets 4 and 8.

Motion to recommend FIN 120 for 2 GEPs in Citizenship with the revisions to the BUCC with the revisions passed by voice vote with 2 abstentions.

e. Communication Studies

- i. COMMSTUD 106 – Small Group Communication (failed 3-16-12)

Ralph Feather moved to recommend COMMSTUD 106 for 1 GEP in Communication, 1 GEP in Analytical and Quantitative Skills and 1 GEP in Citizenship to the BUCC; seconded by Sharon Solloway.

Angela La Valley explained the proposal to the committee.

Members requested a justification to the methods area and/or to the student assessment area to justify the process in which students are learning oral communication, and a statement to #14 clarifying the course will be evaluated or reviewed by the department.

Motion to recommend COMMSTUD 106 for 1 GEP in Communication, 1 GEP in Quantitative and Analytical Skills, and 1 GEP in Citizenship to the BUCC with the revisions passed by voice vote with 1 abstention.

f. Business Law

- i. LAW 120 – Personal Legal Decisions

Sharon Solloway moved to recommend LAW 120 for 1 GEP in Information Literacy, 1 GEP in Social Science and 1 GEP in Citizenship to the BUCC; seconded by Nancy Coulmas.

Mark Usry explained this course was designed for non-business majors and focuses on legal issues faced by individuals and the impact of decisions on others.

Members requested expanding information to justify the GEP in Information Literacy, revising the SLO's, Course Assessment, and Student Assessment areas. Joe Ardizzi moved to table the proposal; seconded by Mark Usry.

The motion to table LAW 120 passed by voice vote.

g. Biological and Allied Health Sciences

i. BIOLOGY 240 – Introductory Microbiology

Nancy Coulmas moved to recommend BIOLOGY 240 for 3 GEPs in Natural Science to the BUCC; seconded by John Riley.

George Chamuris reported this course is taken primarily by the nursing students.

The course focuses on the identification of micro-organisms, understanding the differences between them and on the pathogenesis portion.

Members requested adding language in #14 referencing the VALUE rubrics or above mentioned rubrics.

The motion to recommend BIOLOGY 240 to the BUCC for 3 GEPs in Natural Science with the revision passed by voice vote.

h. Library

i. Foundational Information and Research Skills (Co-Curricular Learning Exp)

John Riley moved to recommend Foundational Information and Research Skills for 1 GEP in Information Literacy to the BUCC; seconded by Joe Ardizzi.

Linda Neyer explained the focus of the CLE proposal. Students will complete approximately 15 hours of tutorials, one-on-one sessions, and sessions in the library classroom covering reference works and other topics. Time will vary from student-to-student tailored to their needs within their own discipline. A checklist will be maintained in BOLT. A required number of items on the checklist will need to be completed to earn the GEP.

Members discussed limiting the number of students enrolled and limiting the time to complete the CLE.

Joe Ardizzi moved to table the proposal; seconded by Gretchen Osterman.

The motion to table Foundational Information and Research Skills passed by voice vote.

Due to time constraints, items below were not discussed.

7. PRP 3612

8. Chair Remarks

9. Open Forum

10. Adjournment

Sharon Solloway moved to adjourn; seconded by John Riley. The meeting adjourned at 4:07 PM by consensus.

GEC Minutes May 9, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 3:30 PM on Wednesday, May 9, 2012, in the Multipurpose Room A of the Kehr Union.

Members present: Patty Beyer, Chair, Joseph Ardizzi, John Riley, Ralph Feather, Christine Sperling, Jonathan Lincoln, Gretchen Osterman, Linda Neyer, Sharon Solloway, Sheila Dove-Jones, Stephen Clickard, Mark Usry, and Nancy Coulmas.

1. Approval of the Agenda of May 9, 2012

John Riley moved to approve the Agenda; seconded by Nancy Coulmas. P. Beyer gave a brief explanation as to how the agenda was developed. There were well over 60 proposals received. She and Dr. Lincoln prioritized the proposals received to the courses offered to incoming freshman in the Fall. Proposals for courses not offered to new freshman in the Fall are deferred to the first meetings of the Fall semester.

The motion to approve the Agenda passed by voice vote.

2. Approval of Minutes of April 30, 2012

Mark Usry moved to approve the minutes; seconded by Nancy Coulmas.

The motion to approve the minutes with one revision passed by voice vote.

3. Course Proposals

a. Business Law

i. LAW 120 – Personal Legal Decisions (tabled 4-30-12)

Mark Usry moved to remove LAW 120 from the table and recommend to the BUCC for 1 GEP in Information Literacy, 1 GEP in Social Science and 1 GEP in Citizenship; seconded by John Riley. Laura Davis explained the revisions to the proposal.

Members requested an SLO justification paragraph, indicate which Access element, include a statement in #14 referencing the VALUE rubrics and data collected and reported to the Planning and Assessment Office, and move the Library Resources from #17 to under #15.

Motion to recommend LAW 120 for 1 GEP in Information Literacy, 1 GEP in Social Science and 1 GEP in Citizenship to the BUCC with the revisions passed by voice vote with 1 abstention.

b. Chemistry

i. CHEM 115 – Chem for the Sciences 1

John Riley moved to recommend CHEM 115 to the BUCC for 1 GEP in Analytical and Quantitative Skills and 3 GEPs in Natural Sciences; seconded by Nancy Coulmas.

Bruce Wilcox explained the course is the first for science majors.

Members requested revisions to #14.

Motion to recommend Chem 115 for 1 GEP in Analytical and Quantitative Skills and 3 GEPs in Natural Sciences to the BUCC with revisions passed by voice vote.

c. Mass Communications

i. MASSCOMM 110 – Intro to Communications

Sharon Solloway moved to recommend MASSCOMM 110 to the BUCC for 2 GEPs in Cultures and Diversity and 1 GEP in Information Literacy.

David Magolis explained this course focuses on Mass Communications throughout the world. A name change from Mass Comm and the Pop Arts to Intro to Communications is requested. This is their introductory course.

Members requested the course content outline be expanded to add detail in the areas of Cultures and Diversity and Information Literacy, reword the language in the SLO, replace the word outcomes with objectives in #14, and revise the language in the rubrics.

John Riley moved to table; seconded by Steve Clickard.

Motion to table failed by show of hands 5 in favor; 6 opposed.

Motion to recommend to the BUCC for 2 GEPs in Cultures and Diversity and 1 GEP in Information Literacy with the revisions passed by show of hands 7 in favor; 4 opposed.

ii. MASSCOMM 275 – Cinema Appreciation

Sharon Solloway moved to recommend MASSCOMM 275 to the BUCC for 1 GEP in Cultures and Diversity and 2 GEPs in Arts and Humanities; seconded by Linda Neyer.

David Magolis explained the proposal to the committee.

Members requested revisions to the Student Learning Objectives, Course Assessments, Content, and rubrics.

John Riley moved to table; seconded by Nancy Coulmas

Motion to table passed by show of hands 7 in favor; 5 opposed.

d. Art and Art History

i. ARTSTDIO 111 – Intro to Drawing

Sharon Solloway moved to recommend ARTSTDIO 111 to the BUCC for 1 GEP in Communication and 2 GEPs in Arts and Humanities; seconded by John Riley.

Jason Godeke indicated this is a foundation course to the major.

Members requested revisions to the Student Learning Objective 1, and to the Course Assessment of the Master Course Syllabus.

Motion to recommend ARTSTDIO 111 for 1 GEP in Communication and 2 GEPs in Arts and Humanities to the BUCC with the revisions passed by voice vote.

Linda Neyer rendered a motion to move ARTSTDIO 231 and 265 from their placement on the agenda up to this point of the agenda; seconded by Mark Usry.

Motion to move the placement of ARTSTDIO 231 and 265 on the agenda passed by voice vote with 1 abstention.

ii. ARTSTDIO 231 – Intro to Painting

Mark Usry moved to remove ARTSTDIO 231 from the table and recommend to the BUCC for 1 GEP in Communication and 2 GEPs in Arts and Humanities; seconded by Gretchen Osterman.

Sue O'Donnell explained the proposal to the committee.

Members requested revisions to the Student Learning Objectives and to the Course Assessment of the Master Course Syllabus.

Motion to recommend ARTSTDIO 231 for 1 GEP in Communication and 2 GEPs in Arts and Humanities to the BUCC with the revisions passed by voice vote.

iii. ARTSTDIO 265 – Printmaking: Intaglio

Linda Neyer moved to remove ARTSTDIO 265 from the table and recommend to the BUCC for 1 GEP in Communication and 2 GEPs in Arts and Humanities; seconded by Ralph Feather.

Sue O'Donnell explained the proposal to the committee.

Members requested revisions to the Student Learning Objectives and to the Course Assessment of the Master Course Syllabus.

Motion to recommend ARTSTDIO 265 for 1 GEP in Communication and 2 GEPs in Arts and Humanities to the BUCC with the revisions passed by voice vote.

e. Economics

i. ECONOMIC 121 – Principles of Macroeconomics

John Riley moved to recommend ECONOMIC 121 to the BUCC for 3 GEPs in Social Sciences; seconded by Nancy Coulmas.

Arian Moghadam explained this is a core course for their major.

Members requested revisions to the Course Assessment of the Master Course Syllabus.

Motion to recommend ECONOMIC 121 for 3 GEPs in Social Sciences to the BUCC with the revisions passed by voice vote.

ii. ECONOMIC 156 – Business and Economic Math

Nancy Coulmas moved to recommend ECONOMIC 156 to the BUCC for 3 GEPs in Analytical and Quantitative Skills; seconded by Linda Neyer.

Arian Moghadam explained the proposal.

John Riley moved to reduce the GEPs from 3 to 2 in Analytical and Quantitative Skills. There was no seconder; motion failed.

Members requested numbers 11 and 12 for the items on the Master Course Syllabus be inserted into the table column headings, and revisions to the Course Assessment area of the Master Course Syllabus.

Motion to recommend ECONOMIC 156 to the BUCC for 3 GEPs in Analytical and Quantitative Skills with the revisions passed by voice vote with 1 abstention.

f. Anthropology

i. ANTHRO 101 – Intro to Anthropology

ii. ANTHRO 102 – Anthropology and World Problems

iii. ANTHRO 200 – Intro to Cultural Anthropology

Ralph Feather moved to recommend ANTHRO 101 to the BUCC for 1 GEP in Cultures and Diversity, 1 GEP in Natural Sciences and 1 GEP for Social Science; ANTHRO 102 to the BUCC for 1 GEP in Cultures and Diversity, 1 GEP in Social Sciences, and 1 GEP in Citizenship; and ANTHRO 200 to the BUCC for 1 GEP in Cultures and Diversity and 2 GEPs in Social Sciences; seconded by John Riley.

DeeAnne Wymer explained each proposal to the committee.

Members requested including the title and number of the course to Q1, revisions to the SLOs and Course Assessment of the Master Course Syllabi.

Motion to recommend ANTHRO 101 to the BUCC for 1 GEP in Cultures and Diversity, 1 GEP in Natural Sciences and 1 GEP for Social Science; ANTHRO 102 to the BUCC for 1 GEP in Cultures and Diversity, 1 GEP in Social Sciences, and 1 GEP in Citizenship; and ANTHRO 200 to the BUCC for 1 GEP in Cultures and Diversity and 2 GEPs in Social Sciences with revisions passed by voice vote with 1 abstention.

g. Political Science

i. POLISCI 101 – Elements of Political Science

ii. POLISCI 120 – United States Government

iii. POLISCI 181 – Contemporary Issues in World Politics

Ralph Feather moved to recommend to the BUCC POLISCI 101 for 1 GEP in Communication and 2 GEPs Social Science; POLISCI 120 for 1 GEP in Cultures and Diversity and 2 GEPs in Citizenship; and, POLISCI 181 for 1 GEP in Communication, 1 GEP in Information Literacy and 1 GEP in Citizenship; seconded by Linda Neyer.

Gloria Cohen-Dion explained each proposal to the committee.

Members requested revisions to Q1, Q2, SLOs and Course Assessment of the Master Course Syllabi.

Motion to recommend to the BUCC POLISCI 101 for 1 GEP in Communication and 2 GEPs Social Science; POLISCI 120 for 1 GEP in Cultures and Diversity and 2 GEPs in Citizenship; and, POLISCI 181 for 1 GEP in Communication, 1 GEP in Information Literacy and 1 GEP in Citizenship with revisions passed by voice vote.

h. Philosophy

i. PHIL 111 – Intro to Philosophy

Sharon Solloway moved to recommend PHIL 111 to the BUCC for 3 GEPs in Arts and Humanities; seconded by John Riley.

Scott Lowe explained the course is an intro survey course in which approximately 2/3 of the students are freshman.

Members requested the number of GEPs be added to Credit Hours, Master Course Syllabus be added as the Title of Document R, revisions to the SLOs and Course Assessment.

Motion to recommend PHIL 111 for 3 GEPs in Arts and Humanities with the revisions passed by voice vote.

i. Interdisciplinary

i. INTSTUDY 101 – Liberal Arts Seminar

Linda Neyer moved to recommend INTSTUDY 101 to the BUCC for 1 GEP in Communication and 1 GEP in Information Literacy; seconded by Steve Clickard.

Scott Lowe and Ethan Krupp explained the history of the course creation to the committee. The course will be taught as a Special Topics course for freshman.

Members requested revisions to the SLOs and Course Assessment.

Motion to recommend INSTUDY 101 for 1 GEP in Communication and 1 GEP in Information Literacy with the revisions to the BUCC passed by voice vote.

j. Physics

i. PHYSICS 105 – Energy: Sources and Environmental Effects

ii. PHYSICS 110 – Intro to Astronomy

John Riley moved to recommend to the BUCC, PHYSICS 105 and PHYSICS 110 each for 3 GEPs in Natural Sciences; seconded by Ralph Feather.

Nada Jevtic explained both proposals to the committee.

Members requested the course number and title be added to Q1, revisions to the SLO in 105 and Course Assessment in both proposals.

Motion to recommend PHYSICS 105 and PHYSICS 110 each for 3 GEPs in Natural Sciences with the revisions to the BUCC passed by voice vote.

k. Languages and Cultures

i. CHINESE 211 – Foundations of the Chinese Civilization

ii. CHINESE 212 – China Today

iii. FRENCH 211 – Foundations of French Culture and Civilization

iv. FRENCH 212 – France Today

v. GERMAN 212 – German Culture and Civilization 2

vi. SPANISH 211 – Spanish Culture and Civilization

vii. SPANISH 212 – Spanish American Culture and Civilization

John Riley moved to recommend to the BUCC CHINESE 211, CHINESE 212, FRENCH 211, FRENCH 212, GERMAN 212, SPANISH 211 and SPANISH 212 each for 2 GEPs in Cultural and Diversity and 1 GEP in Arts and Humanities; seconded by Linda Neyer.

Luke Springman explained each proposal to the committee.

Members requested revisions to the SLOs and Course Assessment.

Motion to recommend to the BUCC CHINESE 211, CHINESE 212, FRENCH 211, FRENCH 212, GERMAN 212, SPANISH 211, and SPANISH 212 with revisions, passed by voice vote.

4. Chair Remarks

Patty Beyer thanked everyone for their hard work over the semester and for agreeing to meet during Finals Week. The committee thanked Patty Beyer for a job well done.

5. Chair Election 2012/2013

Patty Beyer opened the floor to nominations.

John Riley nominated Patty Beyer; seconded by Sharon Solloway.

John Riley moved to close nominations.

Motion to close nominations passed by voice vote. Patty Beyer accepted chairman of the GEC for the 2012/2013 academic year.

5. Open Forum

6. Adjournment

John Riley moved to adjourn; seconded by Steve Clickard. The meeting adjourned at 6:29 PM by consensus.