

General Education Council Meeting Minutes

Academic Year 2012/2013

GENERAL EDUCATION COUNCIL

Minutes of the 2012 – 2013 Academic Year

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GEC Membership Roster 2012 – 2013

Name	Department
Patricia Beyer, Chair	Environmental, Geographical and Geological Sciences
Nancy Coulmas	Accounting
Stephen Clickard	Music, Theatre Arts and Dance
Christopher Donahue	Languages and Cultures
Ralph Feather	Ed Studies and Secondary Education
Victoria Geyfman (Spring 13)	Finance
Mark Law (for Dennis Gehris)	Accounting
Molly Marnella	Early Childhood and Adolescent Education
Linda Neyer	Library
John Riley	Mathematics, Computer Science and Statistics
Sharon Solloway	Developmental Instruction
Mark Usry (Fall 2012 for Victoria Geyfman)	Finance and Legal Studies
Kevin Williams	Biological and Allied Health Sciences
Craig Young (Spring 13 for Molly Marnella)	Early Childhood and Adolescent Education
Sheila Dove-Jones	Director, Office of Planning and Assessment
Jonathan Lincoln	Dean of Undergraduate Education
Gretchen Osterman	Student Life Representative

GEC Minutes September 10, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2:00 PM on Monday, September 10, 2012, in the Hideaway of the Kehr Union.

Members present: Patty Beyer, Chair, John Riley, Ralph Feather, Jonathan Lincoln, Gretchen Osterman, Sharon Solloway, Sheila Dove-Jones, Stephen Clickard, Kevin Williams, Victoria Geyfman for Mark Usry, Mark Law, Christopher Donahue, Molly Marnella, and Linda Neyer at 3:17PM.

1. Welcome and introduction of new members

2. Approval of the Agenda of September 10, 2012

John Riley moved to approve the Agenda; seconded by Ralph Feather. Steve Clickard made a friendly amendment to move the Anthropology proposals to the beginning due to the teaching schedule of the representative of the department.

The motion to approve the amended agenda passed by voice vote.

3. Approval of Minutes of May 9, 2012

John Riley moved to approve the minutes; seconded by Kevin Williams.

The motion to approve the minutes as written passed by voice vote.

4. Course Proposals

a. Anthropology

- i. ANTHRO 210 – Intro to Prehistoric Archaeology
- ii. ANTHRO 220 – Human Origins
- iii. ANTHRO 221 – Forensic Anthropology

Ralph Feather moved to recommend to the BUCC for their respective GEPs, ANTHRO 210, ANTHRO 220, and ANTHRO 221; seconded by Molly Marnella.

DeeAnne Wymer reported these are the last of the major's lower level courses to be approved for general education.

The motion to recommend ANTHRO 210, ANTHRO 220 and ANTHRO 221 with their respective GEPs to the BUCC passed by voice vote.

b. Chemistry

- i. CHEM 116 – Chem for the Sciences 2

John Riley moved to recommend CHEM 116 to the BUCC for 2 GEPs in Analytical and Quantitative Skills and 2 GEPs in Natural Sciences; seconded by Ralph Feather.

Greg Zimmerman explained the course is the continuation of CHEM 115.

Members requested revisions to the wording in SLO #4 and to the Course Assessment of the Master Course Syllabus.

Motion to recommend Chem 116 for 2 GEPs in Analytical and Quantitative Skills and 2 GEPs in Natural Sciences to the BUCC with revisions passed by voice vote.

c. English

- i. ENGLISH 226 – European Literature I
- ii. ENGLISH 227 – European Literature II
- iii. ENGLISH 236 – American Literature I
- iv. ENGLISH 237 – American literature II
- v. ENGLISH 246 – British Literature I
- vi. ENGLISH 247 – British Literature II
- vii. ENGLISH 281 – US Latino Literature

viii. ENGLISH 283 – Jewish Fiction: An International Perspective

ix. ENGLISH 286 – Women’s Literature Survey

John Riley moved to recommend to the BUCC for their respective GEPS, ENGLISH 226, ENGLISH 227, ENGLISH 236, ENGLISH 237, ENGLISH 246, ENGLISH 247, ENGLISH 281, ENGLISH 283, and ENGLISH 286; seconded by Gretchen Osterman.

Terry Riley explained the proposals. Members requested “*modified*” be added after each element in the SLO table that has been modified, and revisions to the Course Assessment of the Master Course Syllabus.

The motion to recommend ENGLISH 226, 227, 236, 237, 246, 247, 281, 283 and 286 to the BUCC for their respective GEPS with the modifications, passed by voice vote.

5. Assessment Issues

Sheila Dove-Jones, Director of Planning and Assessment, apprised the committee on the status of tracking assessment and shared some issues her office has encountered building and entering the rubrics of approved proposals into the computer system for assessment. Rubrics will be sent to department chairs for their approval. If any revisions are needed, the revised rubrics should be sent to the BUCC chair for approval without needing to go through the entire approval process again. Once approved by the BUCC Chair, the revised rubrics will be redistributed to all parties initially notified of the approved proposal, and saved to the s:drive.

Ralph Feather moved to revise the guidelines and request departments build the rubrics and attach to their proposals; seconded by John Riley. **The motion to require departments to build the rubrics and attach to their proposals passed by voice vote with one abstention.** This requirement will be imposed on all new proposals reviewed by the GEC after the residual proposals submitted last semester are reviewed.

Chris Donahue moved to revise the guideline language for section 14; seconded by Ralph Feather.

The motion to revise the guideline language passed by voice vote.

6. Chair Remarks

P. Beyer reported:

- * The Omnibus form was revised over the summer;
- * We will revisit the guidelines at our next meeting to add specific language needed by the Office of Planning and Assessment;
- * There is a spreadsheet of approved general education courses on the website;
- * P. Beyer is available to meet with departments regarding general education;
- * P. Beyer is conducting TALE sessions on advising students on the new general education program, and another on comparing worksheets/checklists;
- * Meetings are in the scheduling process to meet with all new freshmen to educate them on the details and graduation requirements. Meetings will be held over the first two weeks in October. P. Beyer will send the schedule to members when they are confirmed. She asked members to accompany her to the meetings when available.

7. Open Forum

A brief update was provided on the language placement test.

John Riley moved to adjourn; seconded by Sharon Solloway. The meeting adjourned at 3:43 PM by consensus.

GEC Minutes September 17, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2:00 PM on Monday, September 17, 2012, in the Hideaway of the Kehr Union.

Members present: Patty Beyer, Chair, John Riley, Jonathan Lincoln, Sharon Solloway, Sheila Dove-Jones, Stephen Clickard, Kevin Williams, Victoria Geyfman for Mark Usry, Mark Law, Christopher Donahue, Molly Marnella, Nancy Coulmas, and Linda Neyer at 3:00PM.

1. Approval of the Agenda of September 17, 2012

Sharon Solloway moved to approve the Agenda; seconded by Nancy Coulmas. Patty Beyer indicated the History department has withdrawn HISTORY 398 from review, and the Guidelines item will be removed from today's agenda and placed on a future agenda. **The motion to approve the agenda as amended passed by voice vote.**

2. Approval of Minutes of September 10, 2012

Sheila Dove-Jones moved to approve the minutes; seconded by Stephen Clickard.
The motion to approve the minutes as written passed by voice vote.

3. Course Proposals

a. History

- i. HISTORY 398 – Research & Writing
Withdrawn by department
- ii. HISTORY 131 – History of Asian Civ to 1500
- iii. HISTORY 132 – History of Asian Civ since 1500
- iv. HISTORY 141 – Imperialism and Colonialism in Modern East Asia
- v. HISTORY 142 – Latin America, 1492 to Present

Chris Donahue moved to recommend HISTORY 131, 132, 141, and 142 each for 3 GEPs in Goal 4 – Cultures and Diversity to the BUCC; seconded by Nancy Coulmas.

Richard Anderson explained each proposal to the committee. The committee requested revisions to the SLO table to list the rubric first and the element second; to add an explanation on blueprinting for clarity in #14; and a sentence in #14 indicating *data to be reported to the Office of Planning and Assessment*.

The motion to recommend HISTORY 131, 132, 141, and 142 each for 3 GEPs in Goal 4 – Cultures and Diversity to the BUCC with the requested revisions passed by voice vote.

b. Art and Art Studio

- i. ARTSTDIO 210 – Life Drawing
- ii. ARTSTDIO 221 – Fabric Design: Dye
- iii. ARTSTDIO 222 – Fabric Design: Surface
- iv. ARTSTDIO 223 – Fabric Design: Fiber Art
- v. ARTSTDIO 241 – Introductory Sculpture
- vi. ARTSTDIO 263 – Lithography and Relief
- vii. ARTSTDIO 264 – Printmaking: Silkscreen
- viii. ARTSTDIO 281 – Introductory Photography
- ix. ARTSTDIO 291 – Introductory Digital Art

John Riley moved to recommend ARTSTDIO 210, 221, 222, 223, 241, 263, 264, 281 and 291 each for 1 GEP in Goal 1 – Communication and 2 GEPs in Goal 7 – Arts and Humanities to the BUCC; seconded by Chris Donahue.

Christine Sperling explained the proposals are introductory courses with no prerequisites.
The motion to recommend ARTSTDIO 210, 221, 222, 223, 241, 263, 264, 281 and 291 to the BUCC each for 1 GEP in Communication and 2 GEPs in Arts and Humanities passed by voice vote.

c. Political Science

i. POLISCI 108 – Contemporary Political Ideologies

Nancy Coulmas moved to recommend POLISCI 108 for 2 GEPs in Citizenship to the BUCC; seconded by John Riley.

Neil Strine explained this is an introductory course offered two times a year.

Members requested revisions in #11-SLOs, and #14-Course Assessment. Due to the nature of the revisions and to reconsider assessment, Chris Donahue moved to table; seconded by Steve Clickard.

The motion to table POLISCI 108 passed by voice vote.

ii. POLISCI 280 – International Relations

John Riley moved to recommend POLISCI 280 for 3 GEPs in Social Science; seconded by Nancy Coulmas.

Neil Strine explained the proposal.

Members requested a sentence added to #14-Course Assessment indicating *data to be reported to the Office of Planning and Assessment*.

Motion to recommend POLISCI 280 to the BUCC for 3 GEPs in Social Science with the revisions passed by voice vote.

4. Guidelines

Removed from agenda

5. Chair Remarks

Patty Beyer reminded committee members of the upcoming TALE sessions.

6. Open Forum

Jonathan Lincoln who shared a power point presentation on data collected on GEPs taken by new freshmen who attended in the Summer and Fall of 2012, language placement testing, and the foundational course data.

Sheila Dove-Jones raised the awareness the University was penalized by Middle States for too many courses within a single department approved for general education.

Sharon Solloway moved to adjourn; seconded by Chris Donahue. The meeting adjourned at 3:30 PM by consensus.

GEC Minutes September 24, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2:00 PM on Monday, September 24, 2012, in the Schweiker Exhibit Room of the Andruss Library.

Members present: Patty Beyer, Chair, John Riley, Jonathan Lincoln, Sharon Solloway, Stephen Clickard, Kevin Williams, Victoria Geyfman for Mark Usry, Mark Law, Christopher Donahue, Linda Neyer and Ralph Feather.

1. Approval of the Agenda of September 24, 2012

John Riley moved to approve the Agenda; seconded by Linda Neyer. **The motion to approve the agenda with a minor revision passed by voice vote.**

2. Approval of Minutes of September 17, 2012

John Riley moved to approve the minutes; seconded by Sharon Solloway.
The motion to approve the minutes as written passed by voice vote.

3. Course Proposals

a. Languages and Cultures

i. LANGCULT 200 – Comparative Cultural Studies

Sharon Solloway moved to recommend LANGCULT200 to the BUCC for 3 GEPs for Goal 4, Cultures and Diversity; seconded by John Riley.

Jing Luo explained the proposal to the committee.

The committee requested revisions to Q2 and the SLO section of the Master Course Syllabi.

The motion to recommend LANGCULT 200 with revisions to the BUCC for 3 GEPs for Goal 4, Cultures and Diversity, passed by voice vote.

b. Exercise Science

i. EXERSCI 230 – Weight Training

John Riley moved to recommend EXERSCI 230 to the BUCC for 1 GEP in Goal 9, Healthy Living; seconded by Sharon Solloway.

Tim McConnell explained the proposal to the committee.

The committee requested a sentence be added to #14, Course Assessment, indicating the data will be reported to the Office of Planning and Assessment.

The motion to recommend EXERSCI 230 with the modification to the BUCC for 1 GEP in Goal 9, Healthy Living, passed by voice vote.

ii. EXERSCI 286 – Decisions for Healthy Behavior

Sharon Solloway moved to recommend EXERSCI 286 to the BUCC for 1 GEP in Goal 2, Information Literacy and 2 GEPs in Goal 10, Citizenship; seconded by Linda Neyer.

Joseph Hazzard explained the proposal to the committee.

The committee requested a sentence be added to #14, Course Assessment, indicating the data will be reported to the Office of Planning and Assessment. John Riley questioned the award of 2 GEPs for Citizenship with regard to what is written in the Course Content in the Master Course Syllabus. A discussion followed. John Riley moved to reduce the GEPs for Citizenship from 2 to 1; seconded by Kevin Williams.

The motion to reduce the GEPs in Citizenship from 2 to 1 passed by show of hands; 6 in favor, 4 opposed.

The motion to recommend EXERSCI 286 to the BUCC with the revised GEP distribution to 1 GEP in Goal 2, Information Literacy, and 1 GEP in Goal 10, Citizenship, and the modifications to the Course Assessment section passed by show of hands; 5 in favor, 4 opposed, 1 abstention.

c. Philosophy

i. PHIL 110 – Critical Thinking

John Riley moved to recommend PHIL 110 to the BUCC for 3 GEPs in Goal 3, Analytical and Quantitative Skills; seconded by Chris Donahue.

Scott Lowe explained the course focuses on everyday language and speech.

The committee requested the reversal of the Rubric/Element in the SLO table and Rubrics and an addition to #14, Course Assessment, to include a sentence “data to be reported to the Office of Planning and Assessment”.

The motion to recommend PHIL 110 for 3 GEPs for Goal 3, Analytical and Quantitative Skills passed by voice vote.

- ii. PHIL 290 – Medical Ethics
- iii. PHIL 292 – Contemporary Moral Problems
- iv. PHIL 295 – Business Ethics
- v. PHIL 297 – Ethics

Chris Donahue moved to recommend PHIL 290, PHIL 292, PHIL 295, and PHIL 297 each for 3 GEPs for Goal 4, Cultures and Diversity; seconded by Ralph Feather.

Scott Lowe explained the proposals to the committee.

The committee requested the reversal of the Rubric/Element in the SLO table and Rubrics and an addition to #14, Course Assessment, to include a sentence “data to be reported to the Office of Planning and Assessment”.

John Riley moved to replace N/A in SLO 3 and 4 in all proposals and include in general education assessment with appropriate modifications made to the following paragraphs in 11 and 14; seconded by Ralph Feather.

The motion to replace N/A in SLO 3 and 4 in all proposals passed by show of hands; 7 in favor, 3 opposed.

The motion to recommend PHIL 290, 292, 295 and 297 to BUCC each for 3 GEPs for Goal 4, Cultures and Diversity passed by voice vote.

d. Physics and Engineering Technology

- i. PHYSICS 103 – Principles of Physical Science 1
- ii. PHYSICS 111 – Introductory Physics 1
- iii. PHYSICS 211 – General Physics 1

John Riley moved to recommend PHYSICS 103, 111, and 211 for their respective GEPs; seconded by Chris Donahue.

John Huckans explained each proposal.

The committee requested the Quantitative Literacy Rubric be attached to each proposal, add the sentence to #14 “data to be reported to the Office of Planning and Assessment” to all courses.

Motion to recommend PHYSICS 103 for 2 GEPs for Goal 5, Natural Sciences and 1 GEP for Goal 3, Analytical and Quantitative Skills, PHYSICS 111 and PHYSICS 211 each for 3 GEPs for Goal 5, Natural Sciences and 1 GEP for Goal 3, Analytical and Quantitative Skills, passed by voice vote.

4. Chair Remarks

- Patty Beyer presented a draft of revisions to the Guidelines. Members discussed the proposed revisions and recommended some additional revisions. P. Beyer will make those modifications and present at a future General Education Council meeting.
- P. Beyer reminded members of the upcoming TALE sessions.
- P. Beyer reminded members of the upcoming ten freshmen meetings. J. Lincoln will notify freshmen and faculty of the meetings.

5. Open Forum

- Members discussed Sheila Dove-Jones' reminder at the last meeting to be mindful of the number of courses accepted as general education. J. Lincoln replied it's more about the assessment component and a review process in place rather than the number of courses.
- L. Neyer reported her observation there is no web page of the Office of Planning and Assessment.
-

John Riley moved to adjourn; seconded by Mark Law. The meeting adjourned at 3:44 PM by consensus.

GEC Minutes October 1, 2012 Meeting

Sharon Solloway, interim Chair, called the meeting to order at 2:00 PM on Monday, October 1, 2012, in the Schweiker Exhibit Room of the Andruss Library.

Members present: Sharon Solloway, John Riley, Jonathan Lincoln, Stephen Clickard, Kevin Williams, Victoria Geyfman for Mark Usry, Mark Law, Christopher Donahue, Ralph Feather, Sheila Dove-Jones, Molly Marnella, and Gretchen Osterman.

1. Approval of the Agenda of October 1, 2012

Ralph Feather moved to approve the Agenda; seconded by John Riley. **The motion to approve the agenda passed by voice vote.**

2. Approval of Minutes of September 24, 2012

John Riley moved to approve the minutes; seconded by Stephen Clickard.
The motion to approve the minutes as written passed by voice vote.

3. Course Proposals

a. Math

i. MATH 116 – Math for the Health Sciences

John Riley moved to recommend MATH 116 – Math for the Health Sciences to the BUCC for 2 GEPs for Goal 3 – Analytical and Quantitative Skills; seconded by Chris Donahue.

Curt Jones explained the proposal to the committee.

The committee requested a sentence be added to #14 Course Assessment indicating the data will be reported to the Office of Planning and Assessment.

The motion to recommend MATH 116 – Math for the Health Sciences to the BUCC for 2 GEPs for Goal 3 – Analytical and Quantitative Skills with the requested modification passed by voice vote.

b. Psychology

i. PSYCH 131 – Psychology of Adjustment

Chris Donahue moved to recommend PSYCH 131 – Psychology of Adjustment to the BUCC for 2 GEPs for Goal 10 – Citizenship; seconded by Ralph Feather.

Kambon Camara explained the proposal to the committee.

Several committee members expressed concern the course content did not tie in to citizenship. The committee recommended stronger language to tie the course content into citizenship or choose another goal(s).

The motion to recommend PSYCH 131 – Psychology of Adjustment to the BUCC for 2 GEPs for Goal 10 – Citizenship failed by show of hands; 0 approved, 8 opposed, 3 abstained.

4. Chair Remarks

Nothing to report

5. Open Forum

Nothing to report

John Riley moved to adjourn; seconded by Ralph Feather. The meeting adjourned at 2:38 PM by consensus.

GEC Minutes October 8, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2:00 PM on Monday, October 8, 2012, in the Hideaway of the Kehr Union Building.

Members present: Patty Beyer - Chair, Sharon Solloway, John Riley, Kevin Williams, Mark Law, Christopher Donahue, Sheila Dove-Jones, Nancy Coulmas, Gretchen Osterman, Jonathan Lincoln (in at 2:30), and Stephen Clickard (in at 2:50).

1. Approval of the Agenda of October 8, 2012

Nancy Coulmas moved to approve the Agenda; seconded by Sharon Solloway.

The motion to approve the agenda passed by voice vote.

2. Approval of Minutes of October 1, 2012

Nancy Coulmas moved to approve the minutes; seconded by Gretchen Osterman.

The motion to approve the minutes as written passed by voice vote with two abstentions.

3. Course Proposals

a. History

i. HISTORY 398 – History Research and Writing

Nancy Coulmas moved to recommend HISTORY 398 – History Research and Writing to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy, and 1 GEP toward Goal 6 Social Sciences; seconded by Kevin Williams.

William Hudon explained this course is a substitute for History majors for the Composition 2 requirement.

Members discussed the rubrics have been greatly modified to the point the course appears to be a capstone course for the major rather than general education.

The committee requested the rubric name and element be reversed to list the rubric name first, element name second; and a sentence added to #14 to indicate the data will be reported to the office of Planning and Assessment.

Motion to recommend HISTORY 398 – History Research and Writing to the BUCC with the revisions for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy, and 1 GEP toward Goal 6 Social Sciences, passed by hand vote 7 approved and 1 opposed.

b. Biological and Allied Health Sciences

i. BIOLOGY 208 – Medical Terminology

Kevin Williams moved to recommend BIOLOGY 208 – Medical Terminology to the BUCC for 1 GEP toward Goal 1 Communication and 2 GEPs toward Goal 8 Second Language; seconded by Chris Donahue.

Carl Hansen explained this course is taken by students particularly in the Allied Health pre-professional programs. It is a very intensive course exploring Latin and Greek roots.

Members discussed the interpretation of the Second Language goal.

The committee requested revisions to SLO 3 and 5 resolving a discrepancy between the SLO and rubric attached, and to add a sentence to #14 indicating the data will be reported to the Office of Planning and Assessment.

Motion to recommend BIOLOGY 208 – Medical Terminology to the BUCC with the revisions for 1 GEP toward Goal 1 Communication and 2 GEPs toward Goal 8 Second Language passed by voice vote.

4. Chair Remarks

Patty Beyer thanked Sharon for chairing the meeting last week.

5. Open Forum

Members discussed the second language placement exam and result notification. The exam test dates can be found on the MyCore webpage and students will be notified by the Department of Languages and Cultures of the results.

John Riley moved to adjourn; seconded by Nancy Coulmas. The meeting adjourned at 3:05 PM by consensus.

GEC Minutes October 22, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2:00 PM on Monday, October 22, 2012, in the Schweiker Room of the Andruss Library.

Members present: Patty Beyer - Chair, John Riley, Kevin Williams, Mark Law, Christopher Donahue, Sheila Dove-Jones, Nancy Coulmas, Stephen Clickard, Victoria Geyfman, Ralph Feather, Linda Neyer, Molly Marnella, Gretchen Osterman, and Jonathan Lincoln.

1. Approval of the Agenda of October 22, 2012

Nancy Coulmas moved to approve the Agenda; seconded by Gretchen Osterman.

The motion to approve the agenda passed by voice vote.

2. Approval of Minutes of October 8, 2012

John Riley moved to approve the minutes; seconded by Nancy Coulmas.

The motion to approve the minutes as written passed by voice vote with 1 abstention.

3. Course Proposals

a. CRIMJUST 101 – Intro to Criminal Justice

John Riley moved to table CRIMJUST 101 until someone is present from the department to introduce the proposal or until adjournment; seconded by Kevin Williams.

Motion to table CRIMJUST 101 passed by voice vote with 1 opposition.

b. Accounting

i. ACCT 381 – Income Tax Preparation

Nancy Coulmas moved to recommend ACCT 381 to the BUCC for 2 GEPs toward Goal 10 Citizenship; seconded by Mark Law.

Blair Staley explained this is a civic oriented course. Students prepare income taxes for community residents. Students need to learn how to prepare taxes as well as familiarize themselves with school districts, and municipalities. Students work with a diverse group of clientele. This course will be used as an elective within the College of Business.

Members requested removing ~~units of~~ in Q1, remove ~~able to~~ in SLO #6 and begin with Work collaboratively..., remove ~~relate~~ in SLO #4 and replace with *utilize*, and insert a new rubrics page with a title.

Motion to recommend ACCT 381 – Income Tax Preparation to the BUCC with the revisions for 2 GEPs toward Goal 10 Citizenship passed by voice vote.

Ralph Feather moved to add specific language in the email notification of proposals on the agenda to indicate a representative from the department must be present to represent the proposal or it will be tabled; seconded by Chris Donahue.

Motion to include specific language passed by voice vote.

4. Guidelines Review

Linda Neyer moved to approve the revised guidelines; seconded by Nancy Coulmas. Members discussed the revisions to the rubric format and the request for specific information to #14 of the master course syllabus. Committee members suggested replacing *Create* the rubric... to *Construct* the rubric in the third paragraph of #11. They requested an addition to the fourth paragraph of #11 to specifically indicate the need for one row for each element in the table.

Motion to accept the modifications to sections 11 and 14 of the Guidelines passed by voice vote.

John Riley moved to amend the Guidelines by adding a section C under Specific Instructions entitled “General Education Meeting

When a General Education proposal is on the agenda of a meeting of the General Education Council, a representative from the department must be present. If a representative is not present, the proposal will be tabled”; seconded by Nancy Coulmas.

Motion to the Guidelines passed by voice vote.

5. Chair Remarks

Patty reported she spoke to the College of Business last week and scheduled three workshops for the College of Business in the upcoming weeks; she is also conducting two TALE sessions and announced Bruce Candlish has developed an Excel spreadsheet to accommodate major programs and General Education requirements is conducting a TALE workshop this week.

6. Open Forum

Sheila Dove-Jones briefed the committee on the requirement for reporting assessment data. The deadline to report the data will need to be prior to the semester break. The Friday after grades are due is the suggested time. Some departments will need additional time which will be reviewed on a case-by-case basis.

BOLT will not accept data in the aggregate and link that data to TracDat. Quiltrax, will be used to collect data in the aggregate which will do everything requested by departments.

Staff in the Office of Planning and Assessment will pull course information over into TracDat and link it.

Ralph Feather requested the Foundational Courses that do not carry GEPS be removed from the General Education list and placed in a separate section of the list. Patty will make that revision.

John Riley moved to adjourn; seconded by Linda Neyer. The meeting adjourned at 3:13 PM by consensus.

GEC Minutes November 5, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2:00 PM on Monday, November 5, 2012, in the Hideaway Room of the Kehr Union Building.

Members present: Patty Beyer - Chair, John Riley, Kevin Williams, Mark Law, Christopher Donahue, Stephen Clickard, Victoria Geyfman, Linda Neyer, Molly Marnella, Gretchen Osterman, Sharon Solloway, and Jonathan Lincoln.

1. Approval of the Agenda of November 5, 2012

John Riley moved to approve the Agenda; seconded by Kevin Williams.

The motion to approve the agenda passed by voice vote.

2. Approval of Minutes of October 22, 2012

John Riley moved to approve the minutes; seconded by Linda Neyer.

The motion to approve the minutes as written passed by voice vote.

3. Course Proposals

a. Sociology, Social Work, and Criminal Justice

i. SOCWORK 133 – Intro to Social Work and Social Welfare

John Riley moved to recommend SOCWORK 133 for 3 GEPS toward Goal 6 Social Sciences to the BUCC; seconded by Mark Law.

Alana Atchinson described this course as an intro course that all their students take.

Members requested the effective date be changed to Spring 2013, a justification paragraph be added in #11, Student Learning Outcomes, and the words ~~when requested~~ be struck from the last sentence in #14, Course Assessment.

Motion to recommend SOCWORK 133 for 3 GEPS toward Goal 6 Social Sciences with the revisions to the BUCC passed by voice vote with one abstention.

ii. CRIMJUST 101 – Intro to Criminal Justice (tabled 10/22/12)

John Riley moved to recommend CRIMJUST 101 for 3 GEPS toward Goal 6 Social Sciences to the BUCC; seconded by Linda Neyer.

Neal Slone explained the proposal to the committee.

Committee members requested removing the second paragraph in the #11, SLO justification paragraph, and to remove the ~~when requested~~ from the last sentence in #14, Course Assessment.

Motion to recommend CRIMJUST 101 for 3 GEPS toward Goal 6 Social Sciences with the revisions to the BUCC passed by voice vote.

b. Political Science

i. POLISCI 108 – Contemporary Political Ideologies (tabled 9-17-12)
Linda Neyer moved to recommend POLISCI 108 to the BUCC for 2 GEPs toward Goal 10 Citizenship; seconded by John Riley.

Peter Doerschler explained revisions previously requested by the GEC have been made. Members requested revising the effective date to Spring 2013, different element for SLO C, rewriting in the narrative under the SLO table, and a minor change in #14.

Motion to recommend POLISCI 108 to the BUCC for 2 GEPs toward Goal 10 Citizenship with the revisions passed by voice vote.

c. Mass Communications

i. MASSCOMM120 – Emergent Media in Mass Comm

Sharon Solloway moved to recommend MASSCOMM 120 to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy and 1 GEP toward Goal 4 Cultures and Diversity; seconded by Molly Marnella.

David Magolis explained the accreditation body recommended new courses be added to include technology. This new course will be required by all majors.

Committee members requested more specific language in Q1 indicating the actions of the proposal, replace GE goals with SLOs in Q2 and add SLO 5 to Q2, revise the justification paragraph in #11 to the revisions to Q2, reword SLO 3, strike ~~written assignments~~ in #12, and to remove the word “modified” in the rubrics. Members stated concern the version distributed to the members was not the same the author of the proposer had.

Motion to recommend MASSCOMM 120 to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy and 1 GEP toward Goal 4 Cultures and Diversity with the revisions passed by voice vote.

ii. MASSCOMM 230 – Newswriting

Sharon Solloway moved to recommend MASSCOMM 230 to the BUCC for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Informational Literacy; seconded by Linda Neyer.

Jason Genovese explained this course is more specifically a journalistic style with the ability to gather and evaluate sources of information.

Members requested more specific language in Q1 stating the action requested through the proposal, and revisions to SLOs A and D.

Chris Donahue moved to table the proposal due to the belief the committee did not have the most updated revised proposal; seconded by Mark Law.

Motion to table MASSCOMM 230 passed by voice vote.

iii. MASSCOMM 275 – Cinema Appreciation

John Riley moved to table MASSCOMM 275 to ensure the committee was provided with the most up-to-date version; seconded by Kevin Williams.

Motion to table MASSCOMM 275 passed by voice vote.

d. Nursing

i. NURSING 210 – Professional Nursing

John Riley moved to recommend NURSING 210 to the BUCC for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy; seconded by Steve Clickard.

Margie Eckroth-Bucher, Mindi Miller and Michelle Ficca described the course as a writing and communication intensive course.

Committee members recommended the authors meet with the Director of Planning and Assessment to review the proposed assessment.

John Riley moved to table NURSING 210 to review assessment with the Director of Planning and Assessment; seconded by Chris Donahue.

Motion to table NURSING 210 passed by voice vote.

ii. NURSING 217 – Alcohol Use and Abuse

John Riley moved to recommend NURSING 217 to the BUCC for 2 GEPs toward Goal 9 Healthy Living and 1 GEP toward Goal 10 Citizenship; seconded by Linda Neyer.

Members recommended the authors meet with the Director of Planning and Assessment to review the proposed assessment.

Linda Neyer moved to table NURSING 217; seconded by Sharon Solloway.

Motion to table NURSING 217 passed by voice vote.

4. Chair Remarks

Patty Beyer announced she has completed all TALE sessions previously scheduled.

P. Beyer and Jonathan Lincoln met with a total of 1,691 freshmen informing them of the general education program.

5. Open Forum

No items.

John Riley moved to adjourn; seconded by Sharon Solloway. The meeting adjourned at 3:21 PM by consensus.

GEC Minutes November 12, 2012 Meeting

Sharon Solloway, Acting Chair, called the meeting to order at 2:00 PM on Monday, November 12, 2012, in the Multipurpose B Room of the Kehr Union Building.

Members present: Sharon Solloway - Acting Chair, John Riley, Kevin Williams, Mark Law, Christopher Donahue, Stephen Clickard, Linda Neyer, Gretchen Osterman, Sheila Dove-Jones, Ralph Feather, and Jonathan Lincoln.

1. Approval of the Agenda of November 12, 2012

John Riley moved to approve the Agenda; seconded by Gretchen Osterman.

The motion to approve the agenda passed by voice vote.

2. Approval of Minutes of November 5, 2012

Linda Neyer moved to approve the minutes; seconded by John Riley.

The motion to approve the minutes as written passed by voice vote.

3. Course Proposals

a. Mass Communications

i. MASSCOMM 230 – Newswriting (tabled 11/5/12)

Linda Neyer made a motion to remove MASSCOMM 230 from the table and recommend to the BUCC for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy; seconded by John Riley.

Jason Genovese indicated the General Education Council now has the most updated version of the proposal.

Members requested Q1 be revised to state what is proposed, expand upon SLO 1, rewrite SLO 4, and expand upon the request for written communication GEP award to reflect review of written material, feedback and rewrite. Members also requested the rubrics be revised to reflect only those elements which are used for assessment. Sheila Jones offered assistance to the proposer to properly revise the rubrics for assessment.

The motion to recommend MASSCOMM 230 with the requested revisions for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy passed by voice vote.

ii. MASSCOMM 275 – Cinema Appreciation

Ralph Feather made a motion to remove MASSCOMM 275 from the table and recommend to the BUCC for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 4 Cultures and Diversity; seconded by Linda Neyer.

Jason Genovese explained this is Cinema Appreciation and applies under a cultural industry in the form of mass communications.

Members requested Q1 be revised to state what is proposed, rewrite SLO #4 using clearer language. An example is: Students will evaluate films using specific artistic elements such as.... Also remove “be able to” in SLO 5. The committee requested a more detailed course content supporting the request for Cultures and Diversity. A recommendation was to expand upon Documentary Film, Independent Film and Foreign Film in the course content. Revise the second sentence of the SLO justification paragraph to read: Student Learning Objective 1 is aimed at the acquisition of...

John Riley moved to table MASSCOMM; seconded by Chris Donahue.

Motion to table MASSCOMM 275 passed by voice vote.

b. Nursing

i. NURSING 100 – Personal Health

Linda Neyer moved to recommend NURSING 100 to the BUCC for 2 GEPs toward Goal 9 Healthy Living and 1 GEP toward Goal 10 Citizenship; seconded by John Riley.

Michelle Ficca and Margie Eckroth-Bucher explained this is a broad survey course with a great deal of content in health.

Members requested Q2 reflect the SLO justification paragraph, and to add the sentence in #14, Course Assessment, *data will be reported to the Office of Planning and Assessment* as the second to last sentence so as not to imply the data will only be reviewed every five years.

Motion to recommend NURSING 100 with revisions to the BUCC for 2 GEPs toward Goal 9 Healthy Living and 1 GEP toward Goal 10 Citizenship, passed by voice vote.

c. English

i. ENGLISH 203 – Approaches to Literary Study

Linda Neyer moved to recommend ENGLISH 203 to the BUCC for 1 GEP toward Goal 2 Information Literacy and 2 GEPs toward Goal 3 Analytical and Quantitative Skills; seconded by Gretchen Osterman.

Terry Riley explained this course is limited to English majors and minors focusing on the analytical side of humanities.

Members discussed this course as a general education offer as it is restricted to English majors and minors. T. Riley explained the type of Information Literacy points available do not contain the content in research and analysis of text sought by the department. The committee extensively discussed the use of Goal 3 rather than Goal 7. T. Riley described the department noticed a gap in using analytical methods applied to rhetoric and felt Goal 3 would close that gap for the English majors.

Ralph Feather moved to remove Goal 3 from the proposal; seconded by John Riley.

Motion to remove Goal 3 from the proposal failed by show of hands; 3 in favor, 5 opposed, and 1 abstention.

Ralph Feather moved to change Goal 3 to Goal 7; seconded by Kevin Williams.

Motion to change Goal 3 to Goal 7 failed by show of hands with one member out of the room at the time of this vote; 1 in favor, 6 opposed and 1 abstention.

Motion to recommend ENGLISH 203 to the BUCC for 1 GEP toward Goal 2 Information Literacy and 2 GEPs toward Goal 3 Analytical and Quantitative Skills failed by show of hands; 3 in favor, 6 opposed.

ii. ENGLISH 212 – Practical Grammar and Usage

John Riley moved to recommend ENGLISH 212 to the BUCC for 3 GEPs toward Goal 1 Communication; seconded by Ralph Feather.

Terry Riley explained the proposal to the committee.

Motion to recommend ENGLISH 212 to the BUCC for 3 GEPs toward Goal 1 Communication passed by voice vote.

4. Chair Remarks

The meeting scheduled for November 19th is cancelled.

5. Open Forum

- S. Dove-Jones requested a discussion at a future meeting on approving courses that only a certain population can get. J. Lincoln expressed the intent of the General Education Task Force was to design a program whereby the general education outcomes can be recognized for courses all throughout the curriculum at all levels. As long as it meets one of the general education goals and is assessed, our students are achieving those general education outcomes at all points throughout their career not just in their first two years.
- R. Feather raised the fact the committee questioned if the Ed Technology course be available to all students across the disciplines and it is available to anyone.
- R. Feather explained the job of the committee is to make motions and allow the proposer to make the choice whether or not to accept the recommendation.
- L. Neyer requested a discussion at a future meeting to review each goal.
- G. Osterman and J. Riley indicated there may be a need to adjust a course if data indicates assessment is not met.
- J. Riley – desire to try to improve the goals written for general education.

The committee thanked Sharon Solloway for chairing.

John Riley moved to adjourn; seconded by Sharon Solloway. The meeting adjourned at 3:50 PM by consensus.

GEC Minutes November 26, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2:00 PM on Monday, November 26, 2012, in the Multicultural Center of the Kehr Union Building.

Members present: Patty Beyer, Chair, Sharon Solloway, John Riley, Kevin Williams, Mark Law, Christopher Donahue, Stephen Clickard, Linda Neyer, Gretchen Osterman, Ralph Feather, Molly Marnella, Victoria Geyfman, and Jonathan Lincoln.

1. Approval of the Agenda of November 26, 2012

Ralph Feather moved to approve the Agenda; seconded by John Riley.

The motion to approve the agenda passed by voice vote.

2. Approval of Minutes of November 12, 2012

John Riley moved to approve the minutes; seconded by Ralph Feather.

The motion to approve the minutes as written passed by voice vote.

3. Course Proposals

a. Nursing

i. NURSING 217 – Alcohol Use and Abuse (tabled 11/5/12)

Chris Donahue made a motion to remove NURSING 217 from the table and recommend to the BUCC for 2 GEPs toward Goal 9 Healthy Living and 1 GEP toward Goal 10 Citizenship; seconded by Linda Neyer.

Margie Bucher-Eckroth indicated the department revised the SLOs and included the statement in #14 that the data will be reported to the Office of Planning and Assessment.

The motion to recommend NURSING 217 for 2 GEPs toward Goal 9 Healthy Living and 1 GEP toward Goal 10 Citizenship passed by voice vote.

b. Mass Communications

i. MASSCOMM 275 – Cinema Appreciation (tabled 11/12/12)

John Riley made a motion to remove MASSCOMM 275 from the table and recommend to the BUCC for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 4 Cultures and Diversity; seconded by Molly Marnella.

Jason Genovese explained Q1 was revised addressing all that is being requested through the proposal, and expanded upon the course outline justifying culture and diversity.

Members extensively discussed the rubrics used and modified and recommended the department consult with the Director of Planning and Assessment for assistance.

Motion to recommend MASSCOMM 275 to the BUCC failed by show of hands; 2 approve, 8 opposed, 1 abstention.

c. English

i. ENGLISH 203 – Approaches to Literary Study

John Riley moved to recommend ENGLISH 203 to the BUCC for 1 GEP toward Goal 2 Information Literacy; seconded by Chris Donahue.

Mike McCully explained this course is limited to English majors and minors as an alternative to Composition II.

Members requested the course content be enhanced to emphasize Information Literacy; and strike the repeat of Literary Research from #9.

Motion to recommend ENGLISH 203 to the BUCC for 1 GEP toward Goal 2 Information Literacy with revisions passed by voice vote.

d. Honors

i. HONORS 171 – Jamaica Service Project (CLE)

Sharon Solloway moved to recommend HONORS 171 to the BUCC for 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 10 Citizenship; seconded by John Riley. Steve Kokoska explained this is a service project for members of the Honors Program to be offered annually during Spring Break.

Members discussed the proposal and requested a prerequisite be added to indicate Honors students only, add more specificity to each item in the course content, modify SLO2, align #14 with the rubrics, remove the specific faculty member's name in the syllabus, and remove the third paragraph under #15 of the master course syllabus.

Ralph Feather moved to Table; seconded by John Riley.

Motion to table passed by voice vote.

4. Chair Remarks

P. Beyer thanked Sharon Solloway for chairing the committee at the last meeting.

5. Discussion

* Discipline specific courses - GEPs

The committee deliberated it is unlikely students will fulfill the majority of their general education GEPs within their department with the review/assessment measures in place.

* Goal 3 interpretation

Members discussed the interpretation of Goal 3 specifically is it quantitative (deductive reasoning), and/or analytical.

6. Open Forum

Gretchen Osterman moved to adjourn; seconded by Ralph Feather. The meeting adjourned at 3:28 PM by consensus.

GEC Minutes December 3, 2012 Meeting

Patty Beyer, Chair, called the meeting to order at 2:00 PM on Monday, December 3, 2012, in the Schweiker Exhibit Room of the Andruss Library.

Members present: Patty Beyer, Chair, Sharon Solloway, John Riley, Kevin Williams, Mark Law, Christopher Donahue, Linda Neyer, Ralph Feather, Nancy Coulmas, Gretchen Osterman, Victoria Geyfman, and Jonathan Lincoln.

1. Approval of the Agenda of December 3, 2012

John Riley moved to approve the Agenda; seconded by Nancy Coulmas.

The motion to approve the agenda passed by voice vote.

2. Approval of Minutes of November 26, 2012

John Riley moved to approve the minutes; seconded by Linda Neyer.

The motion to approve the minutes with a revision passed by voice vote.

3. Course Proposals

a. Honors

i. HONORS 171 – Jamaica Service Project (CLE) (tabled 11/26/12)

John Riley moved to remove HONORS 171 from the table and recommend to the BUCC for 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 10 Citizenship; seconded by Nancy Coulmas.

The motion to remove HONORS 171 from the table passed by voice vote.

Steve Kokoska addressed the revisions requested by the committee at the previous review. The committee commented on the specificity of the course content locking into specific times. This specificity of start times of activities is not precedence for future proposals.

Members requested the word “modified” be inserted in the rubric that was modified.

The motion to recommend HONORS 171 for 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 10 Citizenship with the revision passed by voice vote.

b. Mass Communications

i. MASSCOMM 275 – Cinema Appreciation (failed 11/26/12)

John Riley made a motion to recommend MASSCOMM 275 to the BUCC for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 4 Cultures and Diversity; seconded by Nancy Coulmas.

Jason Genovese explained the revisions made to the student learning objectives and the related rubric elements.

Ralph Feather moved to remind proposers to label Document R as Master Course Syllabus; seconded by Mark Law.

Motion to remind proposers to label Document R as the Master Course Syllabus passed by show of hands; 6 in favor; 3 opposed; 1 abstention.

Motion to recommend MASSCOMM 275 for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 4 Cultures and Diversity with the revision, passed by voice vote.

c. Math, Computer Science and Statistics

i. MATH 217 – History of Mathematics

Linda Neyer moved to recommend MATH 217 to the BUCC for 1 GEP toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy; seconded by John Riley.

John Riley explained the proposal to the committee.

Members requested titling Document R as Master Course Syllabus, remove * and ** in the SLO table and in the justification paragraph, add the sentence to #14 that data will be reported to the Office of Planning and Assessment, and separate the rubrics.

Motion to recommend MATH 217 for 1 GEP toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy with the requested revisions to the BUCC passed by voice vote.

d. Exceptionality

i. ASLTERP 330 - Deaf Culture

Sharon Solloway moved to recommend ASLTERP 330 to the BUCC for 3 GEPs toward Goal 4 Culture and Diversity; seconded by Ralph Feather.

Jessica Bentley-Sassaman explained the proposal.

Members requested additional information to Q2 from #11 of the Master Course Syllabus, title Document R “Master Course Syllabus”, move the first paragraph in #14 to 12, and remove the Intercultural Knowledge rubric that was preprinted and not the version created by the department.

Motion to recommend ASLTERP 330 for 3 GEPs toward Goal 4 Culture and Diversity with the revisions, passed by voice vote.

e. Economics

i. ECONOMIC 122 – Principles of Microeconomics

John Riley moved to recommend ECONOMIC 122 to the BUCC for 3 GEPs toward Goal 6 Social Sciences; seconded by Nancy Coulmas.

Abdullah Al-Bahrani explained students will study supplier behavior, it is required for Econ majors, and opened to everyone.

Members requested 121 be replaced with 122 in Q1, title Document R – Master Course Syllabus, and a correction in #14.

Motion to recommend ECONOMIC 122 to the BUCC for 3 GEPs toward Goal 6 Social Sciences with the revisions, passed by voice vote.

ii. ECONOMIC 256 – Business and Economics Stats 1

Nancy Coulmas moved to recommend ECONOMIC 256 to the BUCC for 3 GEPs toward Goal 3 Analytical and Quantitative Skills; seconded by John Riley.

Abdullah Al-Bahrani explained students will be introduced to the organization and presentation of data, how to calculate and present statistics and probability of public distributions and to present students with as much intro to statistics for the business and economic audience.

Members requested Document R be titled “Master Course Syllabus”.

Motion to recommend ECONOMIC 256 to the BUCC for 3 GEPs toward Goal 3 Analytical and Quantitative Skills with the revisions, passed by voice vote.

iii. ECONOMIC 313 – Labor Economics

Ralph Feather moved to recommend ECONOMIC 313 to the BUCC for 2 GEPs toward Goal 4 Culture and Diversity; seconded by John Riley.

Adullah Al-Bahrani explained students will be introduced to labor and market theory specifically the differences in human groups both domestic and international.

Members requested “Master Course Syllabus” be added to Document R.

Motion to recommend ECONOMIC 313 to the BUCC for 2 GEPs toward Goal 4 Culture and Diversity with the revision, passed by voice vote.

4. Chair Remarks

Patty Beyer reported at the last BUCC meeting, the BUCC recommended ECONOMIC 156 – Business and Economic, as a Math Foundational course to the Provost. At a future meeting, the BUCC will decide on a good pathway on recommending Foundational Math Courses.

5. Discussion

Program-to-Program Articulation Agreement

Jonathan Lincoln reported on the State Legislature's Program-to-Program Articulation Agreements requiring state-owned institutions to participate in Program-to-Program Articulation Agreements with Community Colleges. The Agreements were developed by a committee comprised with faculty and staff at both two and four year schools. Essentially, if a student completes an AA or AS degree at a participating Community College, the receiving four year school must admit the student without a course by course transfer articulation. The student would then be provided with a two-year work plan for completion of their degree having satisfied the requirements in the articulation agreement. Four year institutions do have flexibility to require students to take additional general education credits if there is something distinct to the University's program. We do have a distinct general education program and could make the decision students must take some distinctive general education requirements not met at the Community College. The two-year degree completion must still be met. If, however, a student changes their major after transferring to the four-year institution, the Articulation Agreement is no longer in effect. It becomes a course-by-course transfer.

Students under these agreements will begin their bachelor's degree in the Fall of 2013. A decision whether to require additional general education credits at our Institution or accept what the student has already completed will be made by input and recommendations through the curriculum process in early Spring 2013.

The Articulation Agreements are available via a link on the Registrar's website.

6. Open Forum

Ralph Feather suggested a review of Q3 by the Gen Ed Council ensuring proposals include a statement that department will need additional resources for assessment. The committee recalled the BUCCs discussion on this topic that concluded the statement need not be included in the proposal and that it is a department's decision to discuss the needs with the Administration.

John Riley moved to adjourn. The meeting adjourned at 3:45 PM.

Minutes – General Education Council, February 4, 2013

Patty Beyer, Chair, called the meeting to order at 2:00 PM on Monday, February 4, 2013, in the Ballroom of the Kehr Union Building.

Members present: Patty Beyer, Chair, John Riley, Kevin Williams, Mark Law, Ralph Feather, Gretchen Osterman, Sheila Dove-Jones, Mark Usry, Steve Clickard (until 2:53PM), Craig Young for Molly Marnella, and Jonathan Lincoln.

1. Approval of the Agenda of February 4, 2013

John Riley moved to approve the Agenda; seconded by Ralph Feather.

The motion to approve the agenda passed by voice vote.

2. Approval of Minutes of December 3, 2012

Ralph Feather moved to approve the minutes; seconded by John Riley.

The motion to approve the minutes with a revision passed by voice vote.

3. Chair Remarks by Patty Beyer.

- Welcomed everyone back.
- Recognized and welcomed Mark Usry's return to the committee while thanking Victoria Geyfman for substituting for Dr. Usry in his absence.
- Recognized and welcomed Craig Young from the Department of Early Childhood and Adolescent Education, substituting for Molly Marnella who is on leave this Spring semester.
- Announced the General Education Council will meet biweekly rather than weekly. Jill will send a revised meeting schedule.
- BUCC report – During the Spring semester, the BUCC will discuss the process by which Foundational Courses are recommended; the manner by which Co-Curricular Learning Experience proposals are completed; and, revising PRP 3230 to specify what needs to be included in the Course Content area of Master Course Syllabi.
- The GEC will ensure there is sufficient support in the course content for the requested general education component, and confirm rubrics are formatted in the correct format before they are sent forward to the BUCC.

4. Course Proposals

a. Psychology

i. PSYCH 131 – Psychology of Adjustment

Ralph Feather moved to recommend to the BUCC for 2 GEPS toward Goal 10 Citizenship; seconded by Gretchen Osterman.

Winona Cochran, James Dalton and Joseph Tloczynski presented the proposal indicating the course focuses on personal and interpersonal skills to be effective in community decision making.

The committee recommended the effective date be updated, specify what is to be applied in the SLOs, link table 3 into the SLO justification, and format the Rubrics as recommended and add the word "modified" to the Rubrics where applicable.

Motion to recommend PSYCH 131 for 2 GEPS toward Goal 10 Citizenship with revisions to the BUCC passed by hand vote with one opposition and two abstentions.

b. Mathematics, Computer Science and Statistics

i. MATH 202 – Concepts of Math 2

John Riley moved to recommend to the BUCC for 2 GEPS toward Goal 3 Analytical and Quantitative Skills; seconded by Ralph Feather.

Curt Jones explained this course is taken mainly by Elementary Education and Middle School Math majors.

Kevin Williams raised the concern of middle school mathematics receiving GEPS. Members discussed the lack of specificity in the description or course content area supporting the need for this course at the University level.

John Riley indicated this course is more of a theory course teaching math teachers the reasoning behind why math is done the way it is done. Curt Jones

explained NCATE and other national organizations identify this is material that should be taught at the University level. No further information was requested to be included in the proposal by the committee.

Members requested adding “Document R – Master Course Syllabus” at the top of the syllabus; remove the unused noted elements Application/Analysis, and Communication from the justification paragraph in #11; and add the sentence “Data will be reported to the Office of Planning and Assessment” to #14.

Motion to recommend MATH 202 for 2 GEPs toward Goal 3 Analytical and Quantitative Skills with revisions to the BUCC passed by voice vote.

c. Exercise Science

i. EXERSCI 117 – Beginning Jazz and Ballet

John Riley moved to recommend to the BUCC for 2 GEPs toward Goal 9 Healthy Living; seconded by Ralph Feather.

Sheila Kaercher explained this course explores technique, physical activity, performance, history of dance and terminology related to ballet and jazz.

Members requested adding “Document R – Master Course Syllabus” at the top of the syllabus; revise SLO #3 to begin with an action verb; strike the words ~~at least 50% of the~~ from the sentence in #14 beginning with “These assessment data will be collected...; and, format the Rubrics.

Motion to recommend EXERSCI 117 with the revisions to the BUCC for 2 GEPs toward Goal 9 Healthy Living passed by voice vote.

5. Open Forum

- Sheila Dove-Jones updated the committee on Fall 2012 assessment. 104 courses were to be assessed in the Fall 2012 semester; 20 courses did not report data. The Office of Planning and Assessment will determine, through meetings with selective departments, a format to report useful data to the department. The next step is to format data to report to the GEC. Dr. Feather thanked Dr. Jones for her assistance through the data reporting process.
- Dr. Feather requested advice of the committee with an effective date for a proposal he is submitting this semester. The course is being taught this semester and the assessment data will be collected this semester. Dr. Beyer recommended using the following semester and completing a substitution for graduation form to give the student GEP credit for this semester if needed. You may also speak to the BUCC Chair for his recommendation.

John Riley moved to adjourn; seconded by Gretchen Osterman. The meeting adjourned at 3:23 PM by consensus.

Minutes – General Education Council, March 11, 2013

Patty Beyer, Chair, called the meeting to order at 2:00 PM on Monday, March 11, 2013, in the Multipurpose A, Room 345, of the Kehr Union Building.

Members present: Patty Beyer, Chair, John Riley, Kevin Williams, Mark Law (until 3:05PM), Ralph Feather (until 3:45PM), Gretchen Osterman, Sheila Dove-Jones, Steve Clickard, Molly Marnella (until 2:45), Chris Donahue, Linda Neyer, and Sharon Solloway.

1. Approval of the Agenda of March 11, 2013

Kevin Williams moved to approve the Agenda; seconded by John Riley. Patty Beyer announced a change in the Agenda. The Office of Planning and Assessment will talk to the committee in place of Patty Beyer's presentation.

The motion to approve the amended agenda passed by voice vote.

2. Approval of Minutes of February 4, 2013

John Riley moved to approve the minutes; seconded by Ralph Feather. John Riley requested the word objection be changed in 4.a.i.

The motion to approve the minutes as amended passed by voice vote with 1 abstention.

3. Course Proposals

A. Exceptionality Program

i. SPECED 275 – Linking Assessment

Linda Neyer moved to recommend SPECED 275 to the BUCC for 1 GEP toward Goal 2 Information Literacy, 1 GEP toward Goal 3 Analytical and Quantitative Skills, and 1 GEP toward Goal 6 Social Sciences; seconded by Sheila Dove-Jones.

Tim Knoster and Tony Zilz presented the proposal to the committee.

The committee recommended the effective date be updated, add an explanation to the notation in the table in #11 of the Master course Syllabus, and specify the type of rubrics used such as adding the word "VALUE" Rubrics in #14 of the Master Course Syllabus.

Motion to recommend SPECED 275 with revisions to the BUCC for 1 GEP toward Goal 2 Information Literacy, 1 GEP toward Goal 3 Analytical and Quantitative Skills, and 1 GEP toward Goal 6 Social Sciences passed by voice vote.

B. Early Childhood and Adolescent Education

i. ELEMED 461 – Urban Center Practicum

Sharon Solloway moved to recommend ELEMED 461 to the BUCC for 1 GEP toward Goal 10 Citizenship; seconded by Gretchen Osterman.

Molly Marnella presented the proposal to the committee.

Motion to recommend ELEMED 461 to the BUCC for 1 GEP toward Goal 10 Citizenship passed by voice vote.

C. Interdisciplinary

i. INTSTUDY 231 – Technical Writing

Gretchen Osterman moved to recommend INTSTUDY 231 to the BUCC for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy; seconded by Ralph Feather.

Michael Stephens presented the proposal to the committee.

Members requested SLO 2 be reworded to support the assessment.

Motion to recommend INTSTUDY 231 with the revision to the BUCC for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information literacy.

D. Nursing

- i. NURSING 210 – Professional Nursing (previously Tabled 11-5-12)
Sharon Solloway moved to recommend NURSING 210 to the BUCC for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy; seconded by John Riley.
Mindi Miller presented the revised proposal to the committee.
Members requested matching the Rubrics with the SLOs and indicate which element(s) is/are modified, number the objectives in order, add the word *for* in the 2nd sentence in #14 ...data will be collected only *for* those which...
Due to the nature of the revisions, John Riley moved to table NURSING 210; seconded by Chris Donahue.

Motion to Table NURSING 210 passed by voice vote.

E. Educational Studies and Secondary Education

- i. EDFOUND 406 – Multicultural Education
Sharon Solloway moved to recommend EDFOUND 406 to the BUCC for 2 GEPs toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 10 Citizenship; seconded by John Riley.
Ralph Feather presented the proposal to the committee.

Motion to recommend EDFOUND 406 to the BUCC for 2 GEPs toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 10 Citizenship passed by voice vote.

F. Interdisciplinary

- i. INTSTUDY 204 – Introduction to College Research Writing
Sharon Solloway moved to recommend INTSTUDY 204 to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy and 1 GEP toward Goal 3 Analysis; seconded by Linda Neyer.
Terry Riley presented the proposal to the committee.
Members heavily discussed the justification for Goal 3 Analysis. Members requested Q4 be signed in b), and to add a column on the Rubrics for the Element.
Motion to recommend INTSTUDY 204 with revisions to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 2 Information Literacy and 1 GEP toward Goal 3 Analysis, passed by a show of hands 7 in favor, 2 opposed, 0 abstentions.

4. Chair Remarks

No chair remarks

5. Assessment Update

- A. Sheila Dove-Jones and Cristina Mathews discussed the reporting of assessment data to the GEC.

➤ The GEC would like to view the data by Element and Goal.

- The chair of the GEC will receive the feedback summary for the Fall 2012 data and share with the GEC at an open meeting. This summary will be used to gather feedback from departments on areas in which they may need assistance.
 - The Spring 2013 data needs to be collected prior to leaving for the Summer. If a department is having difficulty meeting the May 24th date, they need to communicate that with the Office of Planning and Assessment.
- B. A webpage will be linked from the General Education Council site and the Office of Planning and Assessment website for assessment.

6. Open Forum

Nothing reported.

The meeting adjourned at 4:04 PM.

Minutes – General Education Council, April 1, 2013

Patty Beyer, Chair, called the meeting to order at 2:00 PM on Monday, April 1, 2013, in the Schweiker Room of the Andruss Library.

Members present: Patty Beyer, Chair, John Riley, Kevin Williams, Mark Law, Ralph Feather, Gretchen Osterman, Molly Marnella, Chris Donahue, Linda Neyer, Nancy Coulmas, and Sharon Solloway.

1. Approval of the Agenda of April 1, 2013

John Riley moved to approve the Agenda; seconded by Nancy Coulmas. **The motion to approve the agenda passed by voice vote.**

2. Approval of Minutes of March 11, 2013

John Riley moved to approve the minutes; seconded by Ralph Feather.

The motion to approve the minutes passed by voice vote.

3. Course Proposals

A. Nursing

i. NURSING 210 – Professional Nursing (tabled 3-11-13)

Linda Neyer moved to remove NURSING 210 – Professional Nursing off the table; seconded by John Riley.

Mindi Miller reviewed the revisions requested by the committee at the last meeting.

All revisions were made to the GECs approval.

Motion to recommend NURSING 210 to the BUCC for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy passed by voice vote.

B. Educational Studies and Secondary Ed

i. EDFOUND 206 – Teachers, Schools & Society

John Riley moved to recommend EDFOUND 206 Teachers, Schools & Society to the BUCC for 1 GEP toward Goal 6 Social Sciences; seconded by Nancy Coulmas.

Ralph Feather explained in response to PDEs request to add another course and to stay within the credit limit, the department is reducing the credit load of the course from two to one and need to reduce the GEPs to reflect the change in credits.

Members requested the sentence “Data will be reported to the Office of Planning and Assessment” to #14.

Motion to recommend EDFOUND 206 Teachers, Schools & Society with the revision to the BUCC for 1 GEP toward Goal 6 Social Sciences passed by voice vote.

C. Exercise Science

i. EXERSCI 288 – Women in Sports

Sharon Solloway moved to recommend EXERSCI 288 Women in Sports to the BUCC for 2 GEPs toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 6 Social Sciences; seconded by John Riley.

Kelly VanGorden presented the proposal to the committee.

Members requested using the short name of the goals in Q1 and in the Master Course Syllabus wherever the phrase appears, and to add “Master Course Syllabus” to Document R.

Motion to recommend EXERSCI 288 Women in Sports with the revisions to the BUCC for 2 GEPs toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 6 Social Sciences passed by voice vote.

D. Honors

i. HONORS 107 – Honors Mathematical Thinking

Sharon Solloway moved to recommend HONORS 107 Honors Mathematical Thinking to the BUCC for 3 GEPs toward Goal 3 Analytical and Quantitative Skills; seconded by Nancy Coulmas.

John Riley presented the proposal.

Members requested the SLO numbers match the Rubrics.

Motion to recommend HONORS 107 Honors Mathematical Thinking with the revision to the BUCC for 3 GEPs toward Goal 3 Analytical and Quantitative Skills passed by voice vote.

ii. HONORS 152 – Honors Lit & Society

Nancy Coulmas moved to recommend HONORS 152 to the BUCC for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 1 Communications; seconded by Linda Neyer.

Claire Lawrence presented the proposal.

Members requested adding Document R Master Course Syllabus, adding “P” to GE when referring to general education points throughout the Omnibus form and Master Course Syllabus.

Motion to recommend HONORS 152 Honors Lit & Society with the revisions to the BUCC for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 1 Communications passed by voice vote.

E. Exceptionality Programs

i. SPECED 099 – Student CEC/Best Buddies/Trinity Learning Community CLE

Gretchen Osterman moved to recommend SPECED 099 to the BUCC for 1 GEP toward Goal 10 Citizenship; seconded by Linda Neyer.

Tim Knoster presented the program and informed the committee the different services students will do.

Patty Beyer questioned the course number. T. Knoster indicated the number used was provided by the Registrar's Office. Patty reported the thought behind CLE numbering would reflect the level of the CLE. Patty will explore the numbering system of CLEs. Members discussed the prefix used for CLEs and whether or not all CLEs regardless if they are within a department or not should be CLE.

Members requested the Element be specified in SLO 1 and 2, and change the column heading on the Rubric from Domain to Element.

Motion to recommend SPECED 099 with the revisions to the BUCC for 1 GEP toward Goal 10 Citizenship passed by voice vote.

F. English

i. ENGLISH 256 – Non-Western Lit 1

ii. ENGLISH 257 – Non-Western Lit 2

John Riley moved to recommend ENGLISH 256 and ENGLISH 257 each to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 7 Arts and Humanities; seconded by Mark Law.

Mike McCully presented the proposal.

Members requested expanding the detail in the course content to justify Goal 7 in 256 .

John Riley moved to amend the motion to remove ENGLISH 256; seconded by Chris Donahue.

Motion to remove ENGLISH 256 from the motion passed by voice vote.

Members continued discussing ENGLISH 257.

Motion to recommend ENGLISH 257 to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 7 Arts and Humanities passed by voice vote.

Ralph Feather moved to postpone ENGLISH 256 and move to the top of the agenda of the next meeting; seconded by Linda Neyer.

Motion to postpone ENGLISH 256 to the next meeting passed by voice vote.

iii. ENGLISH 287 – Black Women Writers

John Riley moved to recommend ENGLISH 287 Black Women Writers to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 7 Arts and Humanities; seconded Nancy Coulmas.

Ekema Agbaw presented the proposal.

Members requested the Effective Date be updated, add Master Course Syllabus, expand #9 to link the SLOs and the goals, and add "make adjustments as necessary" in #14.

Chris Donahue moved to Table the proposal; seconded by Kevin Williams.

Motion to Table ENGLISH 287 passed by voice vote with 1 opposition and 1 abstention.

4. Chair Remarks

- Patty announced she will be out of town for the April 15th meeting. Please let her know if you are able to chair.
- The Provost would like the GEC to have a retreat over the summer for a couple of days in length to review policies, bylaws, and assessment. Patty polled members for

their availability. Dates varied. Patty will work on dates. Sheila Dove-Jones will be invited.

- EXERSCI 100 is not a course taught at Bloomsburg but has been used as a means of transferring Basic Training for 2 credits toward the old General Education fitness requirement. How do we get this approved such that students received 2 GEPs under the new general education program? Members discussed the process to award GEPs for Basic Training.

Ralph Feather moved to ask the Department of Exercise Science to create a Syllabus for GEP award; seconded by Chris Donahue.

Motion to request the Department of Exercise Science to create a Syllabus to award GEPs for Basic Training passed by voice vote.

- Patty Beyer presented a power point on the General Education data from the Fall 2012 and Spring 2013 semesters.

5. Open Forum

Ralph Feather reported the BUCC has begun discussing limiting faculty from serving on both the GEC and BUCC. Members discussed the pros and cons of sitting on both committees.

BUCC will be discussing amending the BUCC Bylaws to include the Chair of the General Education Chair as a member of the BUCC. Please provide John Riley or Ralph Feather your feedback on whether the GEC Chair should be a voting or non-voting member.

The meeting adjourned at 4:15 PM.

Minutes – General Education Council, April 15, 2013

Kevin Williams, Acting Chair, called the meeting to order at 2:00 PM on Monday, April 15, 2013, in Room 345A (Multipurpose A) of the Kehr Union Building.

Members present: Kevin Williams, Acting Chair, John Riley, Ralph Feather, Gretchen Osterman, Chris Donahue, Linda Neyer, Sheila Dove-Jones, Mark Usry, Stephen Clickard, Craig Young for Molly Marnella, Jonathan Lincoln, and Sharon Solloway.

1. Approval of the Agenda of April 15, 2013

John Riley moved to approve the Agenda; seconded by Linda Neyer. **The motion to approve the agenda passed by voice vote.**

2. Approval of Minutes of April 1, 2013

John Riley moved to approve the minutes; seconded by Sharon Solloway.
The motion to approve the minutes passed by voice vote.

3. Course Proposals

A. English

- i. ENGLISH 256 – Non Western Lit 1 (postponed from 4/1/13)

John Riley moved to continue discussion on ENGLISH 256; seconded by Linda Neyer.

Terry Riley presented the proposal to the committee.

Members requested the Effective Date be updated.

Motion to recommend ENGLISH 256 for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 7 Arts and Humanities with the revision, passed by voice vote.

ii. ENGLISH 287 – Black Women Writers (Tabled 4/1/13)

John Riley moved to remove ENGLISH 287 from the table; seconded by Chris Donahue.

Terry Riley presented the table.

Members requested the Effective Date be updated, add Master Course Syllabus to Document R, strike Critical Thinking from SLO #4 .

Motion to recommend ENGLISH 287 for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 7 Arts and Humanities with the revisions, passed by voice vote.

B. Honors

i. HONORS 141 – Honors Intro to Stats

John Riley moved to recommend HONORS 141 to the BUCC for 3 GEPs toward Goal 3 Analytical and Quantitative Reasoning; seconded by Ralph Feather.

Steve Kokoska presented the proposal.

Members had no questions for the presenter.

Motion to recommend HONORS 141 to the BUCC for 3 GEPs toward Goal 3 Analytical and Quantitative Reasoning passed by voice vote.

C. Languages and Cultures

i. SPANISH 112 – Intensive Elementary Spanish

John Riley moved to recommend SPANISH 112 to the BUCC for 2 GEPs toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 7 Arts and Humanities; seconded by Linda Neyer.

Chris Donahue presented the proposal. This course will allow students to fulfill the equivalent of 102 in one semester.

Members requested removing “Modified” from SLOs 1 and 2, write “Modified” in SLOs 3 and 4, and replace the word “comprehend” in SLO 4 with “respond to”, and strike the sentence beginning with “Spanish 112 will be offered ...” in the Methods area of the Master Course Syllabus.

Motion to recommend SPANISH 112 with revisions to the BUCC for 2 GEPs toward Goal 4 Cultures and Diversity and 1 GEP toward Goal 7 Arts and Humanities passed by voice vote.

D. Educational Studies and Secondary Education

i. EDFOUND 414 – Home, School and Community Relations

John Riley moved to recommend EDFOUND 414 to the BUCC for 1 GEP toward Goal 4 Cultures and Diversity, 1 GEP toward Goal 6 Social Sciences, and 1 GEP toward Goal 10 Citizenship; seconded by Steve Clickard.

Ralph Feather presented the proposal.

Discussion focused on whether or not there are enough objectives being assessed for the course.

Members requested the word “and” be added to Q2 and #11, replace “reflect” in the SLOs 1 & 11, remove the sentences relating to averages and targets in SLO 14,

Motion to recommend EDFOUND 414 with revisions to the BUCC for 1 GEPs toward Goal 4 Cultures and Diversity, 1 GEP toward Goal 6 Social Sciences, and 1 GEP toward Goal 10 Citizenship passed by voice vote.

4. Chair Remarks

No chair remarks.

5. Open Forum

Steve Clickard inquired how the GEC will determine the assessment data for each goal/benchmark/class. The GEC will deliberate on this during a summer retreat and work with departments if needed.

Mark Usry raised the concern "general education points awarded to anything for everything".

Chris Donahue asked the committee's opinion on whether proposals requesting GEPs need to go through the College Curriculum Committees as it is a cumbersome process. The committee discussed this briefly with John Riley indicating this concern needs to be raised to the BUCC.

The meeting adjourned at 3:14 PM.

Minutes – General Education Council, April 29, 2013

Patty Beyer, called the meeting to order at 2:00 PM on Monday, April 29, 2013, in Room 345A (Multipurpose A) of the Kehr Union Building.

Members present: Patty Beyer, Kevin Williams, John Riley, Ralph Feather, Gretchen Osterman, Chris Donahue, Linda Neyer, Sheila Dove-Jones, Mark Usry, Stephen Clickard (until 3PM), Molly Marnella (until 3:15), Jonathan Lincoln, Nancy Coulmas, Mark Law, and Sharon Solloway.

1. Approval of the Agenda of April 29, 2013

Linda Neyer moved to approve the Agenda; seconded by Sharon Solloway. Steve Clickard requested removal of item 2, approval of the minutes as there were no minutes available; seconded by John Riley. **Motion to remove Approval of the Minutes from the Agenda passed by voice vote. The motion to approve the amended agenda passed by voice vote.**

2. Approval of Minutes of April 15, 2013

Removed from the agenda.

3. Course Proposals

A. English

i. ENGLISH 203 – Approaches to Literary Study

Sharon Solloway moved to recommend ENGLISH 203 to the BUCC for 1 GEP toward Goal 3 Analytical and Quantitative Skills; seconded by Linda Neyer.

Terry Riley presented the proposal to the committee. This course has already been approved for 1 GEP toward goal 2 Information Literacy. This proposal is intended to add 1 GEP toward Goal 3 to the already approved 1 GEP toward Goal 2.

The committee discussed the justification for awarding 1 GEP toward Goal 3 Analytical and Quantitative Skills and the interpretation of Goal 3. Some members voiced a concern that

students may not be receiving enough math if non-math courses are approved for general education points.

Motion to recommend ENGLISH 203 for 1 GEP toward Goal 3 Analytical and Quantitative Skills passed by show of hands; 7 in favor 6 opposed.

ii. ENGLISH 280 – Poetry

Sharon Solloway moved to recommend ENGLISH 280 to the BUCC for 1 GEP toward Goal 1 Communication and 2 GEPs toward Goal 7 Arts and Humanities; seconded by Mark Usry.

Terry Riley presented the proposal to the committee.

Members requested checking boxes 5 and 6 on the Omnibus Form, add the statement departments will collect data as requested by the GEC, and clarify the titles on the Rubric tables.

Motion to recommend ENGLISH 280 with the revisions to the BUCC for 1 GEP toward Goal 1 Communication and 2 GEPs toward Goal 7 Arts and Humanities passed by voice vote.

iii. ENGLISH 288 – Feminist Reading of Culture

Linda Neyer moved to recommend ENGLISH 288 to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity, and 1 GEP toward Goal 7 Arts and Humanities; seconded by Gretchen Osterman.

Terry Riley presented the proposal to the committee.

Members requested adding the statement to #14 that departments will collect data as requested by the GEC and change a rubric label and delete a duplicate page.

Motion to recommend ENGLISH 288 with the revisions to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity, and 1 GEP toward Goal 7 Arts and Humanities passed by voice vote.

B. Exercise Science

i. EXERSCI 112 – Varsity Athletic Credit

John Riley moved to recommend EXERSCI 112 to the BUCC for 2 GEPs toward Goal 9 Healthy Living; seconded by Linda Neyer.

Tom Martucci presented the proposal.

Members requested adding the wording: Document R – Master Course Syllabus, expand the course content outline, add the statement to #14 that departments will collect data as requested by the GEC, moving most of the paragraph in #14 to number 13 and rewrite #14 to justify course assessment, and to consider using different Rubrics.

Due to the extent of the revisions, Ralph Feather moved to table EXERSCI 112; seconded by John Riley.

Motion to table passed by voice vote.

C. Languages and Cultures

i. SPANISH 402 – Advanced Conversation and Composition

Sharon Solloway moved to recommend SPANISH 402 to the BUCC for 1 GEP toward Goal 1 Communication and 1 GEP toward Goal 4 Cultures and Diversity; seconded by Linda Neyer.

Chris Donahue presented the proposal.

Members suggested adding “Document R – master Course Syllabus”, and adding a statement to the sentence in #14 ...data will be reported as requested by the GEC.

Motion to recommend SPANISH 402 with the revisions to the BUCC for 1 GEP toward Goal 1 Communication and 1 GEP toward Goal 4 Cultures and Diversity.

ii. RUSSIAN 203 – Intermediate Russian I

Linda Neyer moved to recommend RUSSIAN 203 to the BUCC for 1 GEP toward Goal 1 Communication and 1 GEP toward Goal 4 Cultures and Diversity; seconded by Nancy Coulmas.

Mykola Polyuha presented the proposal.

Members requested adding a note on the Rubrics explaining the Rubric was developed by the Department of Communications, and adding the statement to #14 ... data will be reported as requested by the GEC.

Motion to recommend RUSSIAN 203 with the revisions to the BUCC for 1 GEP toward Goal 1 Communication and 1 GEP toward Goal 4 Cultures and Diversity passed by voice vote.

iii. RUSSIAN 204 – Intermediate Russian II

Sharon Solloway moved to recommend RUSSIAN 204 to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity, and 1 GEP toward Goal 7 Arts and Humanities; seconded by John Riley.

Mykola Polyuha presented the proposal.

Members requested adding a note on the Rubrics explaining the Rubric was developed by the Department of Communications, and adding the statement to #14 ... data will be reported as requested by the GEC.

Motion to recommend RUSSIAN 204 to the BUCC for 1 GEP toward Goal 1 Communication, 1 GEP toward Goal 4 Cultures and Diversity, and 1 GEP toward Goal 7 Arts and Humanities.

iv. RUSSIAN 211 – Russian Culture and Civilization

v. RUSSIAN 212 – Russian Film, Literature and Culture

vi. RUSSIAN 214 – East European Film, Literature and Culture

Linda Neyer moved to recommend RUSSIAN 211 to the BUCC for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 1 Communication; seconded by Sharon Solloway.

Kevin Williams moved to amend the motion to include RUSSIAN 212 and RUSSIAN 214; seconded by John Riley.

Motion to amend the original motion to include RUSSIAN 212 and RUSSIAN 214 passed by voice vote.

Mykola Polyuha presented the proposals.

Members requested revising the Goal number from 4 to 7 in Q1 and also in the table of #11, and adding the statement to #14...data will be reported as requested by the GEC in all three proposals.

Motion to recommend RUSSIAN 211, RUSSIAN 212, and RUSSIAN 214 with the revisions to the BUCC for 2 GEPs toward Goal 7 Arts and Humanities and 1 GEP toward Goal 1 Communication passed by voice vote.

4. Chair Remarks

- Patty Beyer announced she will be inviting the new members of the GEC to the next meeting for the chair election.
- Patty Beyer thanked Kevin Williams for chairing the last meeting in her absence.

5. Open Forum

- Chris Donahue presented recommendations to amend the process for creating proposals to streamline the process:
 - Gen Ed only for an existing course directly to GEC then BUCC excluding the College Curriculum Committee.
 - Gen Ed and other modifications seek Gen Ed approval from the GEC separately and simultaneously to seeking approval from the College Curriculum Committee for the modifications then to BUCC.
 - Gen Ed for a new course seek Gen Ed approval from the GEC separately and simultaneously to seeing new course approval from the College Curriculum Committee then to BUCC.

Members had varied opinions/comments: this is a good start, college curriculum committees need to be involved, Gen Ed approval only directly to the GEC good idea with communication with the department, too much to go through to develop a course. Patty indicated this could be an agenda item for further discussion at the summer retreat.

- Ralph Feather announced course assessment needs to be revised on a few proposals in his department. He will be resubmitting proposals in the Fall with these changes.
- Kevin Williams inquired if there is an agenda for the summer retreat. Patty replied there are several items needing considerable discussion.
- Kevin Williams questioned if there was new support being added for the assessment as requested on the Omnibus forms and approved by the Provost. Patty suggested department chairs speak to their Deans. The Dean will make any requests to the Provost.

The meeting adjourned at 3:52 PM.

Minutes – General Education Council, May 6, 2013

Patty Beyer, called the meeting to order at 2:00 PM on Monday, May 6, 2013, in the Schweiker Exhibit Room of the Andruss Library.

Members present: Patty Beyer, Kevin Williams, John Riley, Ralph Feather (until 3PM), Gretchen Osterman, Chris Donahue, Linda Neyer, Sheila Dove-Jones, Mark Usry, Stephen Clickard, Molly Marnella (until 3:00 PM), Jonathan Lincoln, Nancy Coulmas, Mark Law, and Sharon Solloway.
New Member for term beginning with the 2013/2014 academic year: Mindi Miller

1. Approval of the Agenda of May 1, 2013

John Riley moved to approve the Agenda; seconded by Ralph Feather. Patty Beyer announced the Chair Election item will be moved to the very last item on the Agenda. **Motion to approve the agenda as amended passed by voice vote.**

2. Approval of Minutes of April 15, 2013

Sharon Solloway moved to approve the minutes of April 15th; seconded by Nancy Coulmas. A minor amendment was requested to an item in Open Forum.
Motion to approve the minutes of April 15th as amended passed by voice vote.

3. Approval of Minutes of April 29, 2013

Sharon Solloway moved to approve the minutes of April 29th; seconded by John Riley. A minor amendment was requested to an item in Open Forum.

Motion to approve the minutes of April 29th as amended passed by voice vote.

4. Course Proposals

A. Business Education and ITM

i. BUSED 333 - Business Communication & Report Writing

Nancy Coulmas moved to recommend BUSED 333 to the BUCC for 2 GEPs toward Goal 1 and 1 GEP toward Goal 2 Information Literacy; seconded by Linda Neyer.

John Olivo presented the proposal.

Members requested removing descriptive text from the table in #11 under the Element Name and Rubric; adding the phrase in #14...as requested by the GEC, revising the sentence in #14 "The Department of Business Education & Information and Technology Management...to assess the *achievement of the* general education...", add the process of writing revision to either #9 or #10, and attach formatted Rubrics.

Motion to recommend BUSED 333 to the BUCC for 2 GEPs toward Goal 1 and 1 GEP toward Goal 2 Information Literacy with the revisions passed by voice vote.

B. Biology

i. BIOLOGY 290 - Writing in Biology

Linda Neyer moved to recommend BIOLOGY 290 to the BUCC for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy; seconded by Kevin Williams.

George Chamuris presented the proposal.

Members requested revisions to #14 by adding the phrase "as requested by the GEC", and replacing ~~At least one section of the course~~ with A sample of student work...

Motion to recommend BIOLOGY 290 to the BUCC for 2 GEPs toward Goal 1 Communication and 1 GEP toward Goal 2 Information Literacy with the revisions, passed by voice vote.

C. Interdisciplinary

i. INTSTUDY 100 - University Seminar

Sharon Solloway moved to recommend INTSTUDY 100 to the BUCC for 1 GEP toward Goal 10 Citizenship; seconded by Gretchen Osterman.

Karen Hamman presented the proposal. She indicated this course is taught mainly to Undeclared students.

Members discussed the effective date on the proposal in relation to the impact statements attached requesting a different date. K. Hamman indicated those areas that are not prepared to teach the common syllabus in the Fall of 2013 are making arrangements to submit experimental proposals.

Revisions were requested to Q2; replace *matter* with *manner*, revise the verbs in the SLOs in #11 and update the revised wording where it appears in Q2, #13, and on the Rubrics. Members discussed the justification for awarding one Citizenship General Education Point with differing opinions.

John Riley moved to change the Effective Date to Fall 2014; seconded by Kevin Williams.

Motion to change the Effective Date to Fall 2014 failed by show of hands: 5 in favor, 6 opposed and 1 abstention.

Motion to recommend INTSTUDY 100 to the BUCC for 1 GEP toward Goal 10 Citizenship with the revisions failed by show of hands: 6 in favor (including writing proxy vote by Ralph Feather), 7 opposed with chair vote, and 1 abstention.

5. Chair Remarks

Patty Beyer thanked everyone for their service.

We will be sending options for summer retreat dates shortly.

There was a resignation from the GEC from the College of Liberal Arts for next year. Patty indicated to the board there are two possibilities for filling that vacancy:

1. Include the position in the emergency APSCUF election in the Fall; or
2. Chair can appoint someone.

John Riley moved to hold an election in the Fall; seconded by Chris Donahue.

Motion to hold an election to fill the seat vacancy for next year passed by voice vote.

Patty reviewed the reasons for electing a chair for the upcoming academic year as getting acclimated to begin immediately in the Fall and also for departmental planning purposes as there is reassigned time associated with chairing. An agreement between the members present was those present at this meeting who will remain or be a new member for the 2013/2014 academic year will vote. Those present who will not be members next year will abstain.

6. Open Forum

Sheila Dove-Jones inquired as to the other two members for next year. Those members are Bruce Wilcox and Victoria Geyfman in addition to Mindi Miller who is present at today's meeting.

7. Chair Election 2013/2014

Patty opened the floor to nominations.

Gretchen Osterman nominated Chris Donahue. Chris declined.

Linda Neyer nominated Patty Beyer. Patty declined.

Kevin Williams nominated Linda Neyer. Linda declined.

Mark Law nominated Ralph Feather. Ralph had to leave the meeting early due to another meeting but wrote a proxy prior to departing that he would accept if so nominated.

Linda Neyer moved to close nominations; seconded by Gretchen Osterman.

Motion to close nominations passed by voice vote.

Motion to elect Ralph Feather, Chair of the GEC for the 2013/2014 academic year passed by show of hands: 5 in favor, no oppositions, 6 abstentions.

John Riley, joined by the committee members, thanked Patty for her hard work.

The meeting adjourned at 3:15 PM.