


BUCC - first reading: October 5, 2016

Approved by BUCC: November 16, 2016

Approved by Dr. James Krause, Interim Provost and Vice President for Academic Affairs: November 16, 2016



Operating Procedures for the General Education Council (GEC)

General Description:

The GEC is responsible for:

- developing guidelines for proposing General Education Points (GEPs) within a course or co-curricular learning experience (CLE). These guidelines are to be submitted to the Bloomsburg University Curriculum Committee (BUCC) for approval.
- providing guidance for the preparation of proposals.
- making recommendations to the BUCC concerning course and CLE proposals that carry GEPs.
- conducting an annual review of the MyCore program. Each general education (GE) goal will be reviewed in detail every five years and as necessary.

Proposals:

The GEC will ensure that each course and CLE proposal in which GEPs are to be awarded meet the General Education Requirements (PRP 3612).

The GEC will restrict its recommendations to the part or parts of the proposal concerning GE content and assessment.

General Education Reviews:

The GEC is responsible for reviewing new and updated courses and CLEs with GEPs.

The GEC will analyze GE data as outlined in the currently approved GE Assessment Plan. Using the approved plan and cycle of collection and review phases, the GEC will evaluate available data to assess the MyCore Program.

Annually, the Office of Planning and Assessment (OPA) will provide the GEC with aggregated and anonymous data related to the goals of the MyCore Program collected during the academic year.

The GEC will investigate trends and will make recommendations to the BUCC, the college or colleges, departments, or others as appropriate. Planned assessment phases and the timeline of evaluations are aligned with the Middle States Self-study cycle.

The GEC chair will report the results of the MyCore annual review to the University community, including a report of the results to the BUCC, the Forum and others as requested.

Meetings: The GEC meetings are listed as part of the Master Meeting Schedule.