

Bloomsburg University Professional Profile and Agency Response Form

Please complete the following professional profile and agency response to interview to determine goodness of fit for the student internship placement and provide guidance to the student regarding the next steps for the internship placement process.

Student:	Semester for Internship:	Date form completed:
Field Supervisor Name:	Title:	
Agency Name:	Phone	
Agency Address:	Email:	
Professional License	Professional Education/Degree	
Years of experience in the social service field and experience with field education and supervision of an intern.		

Agency Response to Student Interview

I (Agency Interviewer) _____ have met with
(Student) _____

on (date) _____ regarding the possibility of a social work field internship at

(agency) _____ under my supervision for the
(Fall/Spring) _____

semester, (year) _____ .

I have read and understand the expectations and responsibilities of the university, student, agency and field supervisor as they relate to the BSW field internship experience at Bloomsburg University and am in agreement with all of the expectations as they relate specifically to my supervisory role.

I will: (Circle One)

Accept the student for the requested internship

Not accept the student at this time

Comments:

Signature _____ Title _____

**** (Student) Please complete the additional Agency questions below in collaboration with your agency contact person:**

Please circle the answer that best describes your agency

1. My agency setting is:

Public For Profit Private Sectarian Not for Profit Non Sectarian

2. The service area covered by my agency is

County City-Wide Regional

3. The characteristics of client's served at my agency are

African American Asian Caucasian Hispanic Other

Rural Urban Low income Middle-income

4. The population served at my agency is

Under 2,500 2,500-10,000 10,000-50,000 50,000-100,000 Over 100,000

5. The client population served at my agency is (circle all that apply)

Child Welfare Family Services School Social Work Health/Medical

Mental Health Corrections Community Organization

Developmental Disabilities Domestic Violence Homelessness

Chemical Dependency Aging Women

Other: (Explain) _____

6. Please describe the staff composition (number of staff, number of BSW's, number of MSW's and number of other degrees)

7. Will the student require an automobile? Yes No

8. Can your agency accommodate a student with a disability? Yes No

9. Will the student have opportunities to attend conferences/trainings? Yes No

10. Please describe what basic practice skills and knowledge the student must possess to successfully complete an internship at your agency.

11. What clearances or medical tests will be required for the student to complete an internship at your agency?

12. Do you have a current Affiliation Agreement with Bloomsburg University?

Yes No

If No, will your agency have any conflicts signing an Affiliation Agreement?
If Yes, please explain

13. Does your agency provide liability coverage for student interns? Yes No
If Yes, please provide a letter from the agency signed by the field instructor and agency administrator stating coverage that will be provided.

14. Do you have a job description specifying the student job duties as a social work intern? Yes No

15. Will the student's field supervisor have a social work degree from a CSWE accredited program? Yes No

If No, is there anyone in the agency or known to the agency with a social work degree from a CSWE accredited program that would be in agreement with providing at minimum 1 hour of weekly supervision to student during his or her internship? If Yes, please explain.

** Please note that the student will need a brief intern/job description provided to the BU Internship Office to schedule their internship. This description should accompany this completed form. If more time is needed to complete a description, please email the completed form to the field coordinator at serdley@bloomu.edu as soon as possible.

Date completed and returned to Social Work Field Education Office _____