STUDENT ACCOUNTS/BILLING – HOW TO MAKE A PAYMENT
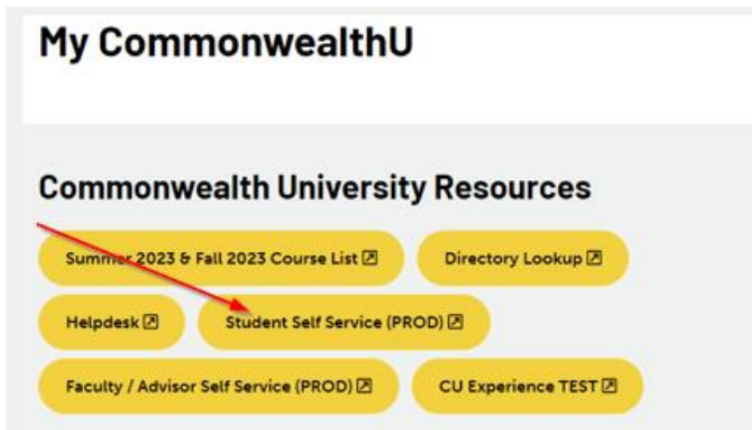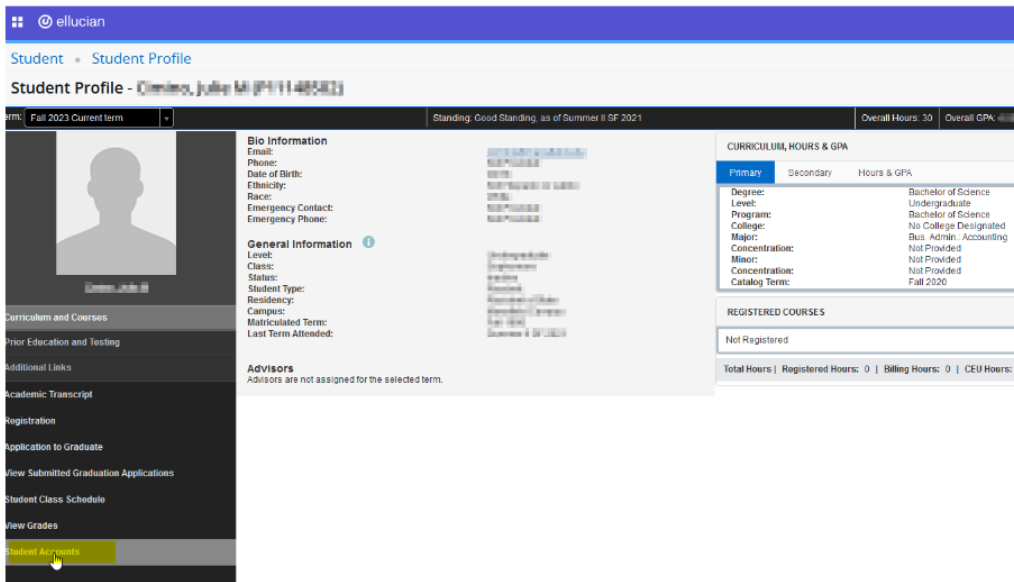
Log in to Student Self Service by clicking on the link on the My CommonwealthU | Commonwealth University page.

From the Student Profile page click on Student Accounts located on the bottom left hand side.

All information pertaining to the student account will be found here. To make a payment simply click on 'Make Payment'.

Select the term the payment is being made on and the amount you want to pay. Click on the field where the amount is listed to change the amount you want to pay. Be sure to click 'ADD' after you have the correct amount to pay entered. Click 'Continue' at the bottom of the page.

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Select the method of payment. There are three options: Credit Card, Electronic Check and TransferMate INTL. TransferMate INTL is the preferred method for International Students. After selecting the payment method click 'Continue'. Follow the steps to proceed with making the payment.