**Student Learning Outcome Program Report Rubric**

Report Submitted by: _____

Program: _____

Evaluator Name: _____

Evaluation Date: _____

I.        **Results and Recommendations**

|  | **Exemplary** | **Acceptable** | **Developing** | **Comments** |
|---|---|---|---|---|
| a.  Summary Objective | ☐ Results are direct and provide information that is useful | ☐ Results do not present a complete picture | ☐ Results are missing or misrepresented | |
| b.  Summary Presentation/Clarity | ☐ Results are professional, easy to read, and include appropriate charts/graphs | ☐ Results format is inconsistent or distracting | ☐ Results are difficult to read/understand | |
| c.  Action | ☐ Report makes insightful connection between results and future steps | ☐ Future steps fail to address or are not related to results | ☐ Recommendations are not based on the assessment or are missing | |
| d.  Showing the Results Related to SLO | ☐ Results were shared widely. | ☐ Results were shared. | ☐ Results need to be shared or it wasn't stated how they will be shared. | |

## II.    Methodology and Limitation

| | Exemplary | Acceptable | Developing | Comments |
|---|---|---|---|---|
| a.    Description of Participants | ☐ Identifies how the participants/samples were obtained; reports sample size, response rate, and described the sample/participants by providing demographic information | ☐ Missing components from participants/sample description, but able to provide an acceptable amount of information about the participants/sample | ☐ The participant/sample description does not succeed in presenting an accurate picture of the participants/sample | |
| b. Data Collection Timeframe | ☐ Provides detailed information about timing and duration | ☐ Provides incomplete information | ☐ The report does not include this information | |
| c. Data Collection Methods | ☐ Provides detailed information about the assessment tools and methods used | ☐ Provides broad or vague information about the assessment tools and methods used | ☐ Reports little or no information about the assessment tools and methods used | |
| b. Limitations | ☐ Author clearly describes both the limitations stemming from the methodology, as well as critiques the limitations of the program/service | ☐ Author partially describes both the limitations stemming from the methodology, as well as attempts to critique the limitations of the program/service | ☐ Author does not address limits inherent in the methodology nor critiques the mitations of the program/services | |

Part III APPENDIX

| | Exemplary | Acceptable | Developing | Comments |
|---|---|---|---|---|
| a.    Tools were attached | ☐ **Yes the report included this information.** | ☐ **The report included some of this information.** | ☐ **The report does not include this information.** | |

**Additional Comments:**