



How do I get a Toolkit?

Contact the Title IX Office at 570-389-4808 or email jraup@bloomu.edu or titleixcord@bloomu.edu.

What does the Toolkit contain?

Policy Information, On and Off Campus Resources, current Sexual Misconduct brochure, Formal Reporting Options, Tips, Information about Title IX and Mandatory Reporters, Rights, a recommended Syllabus Statement.

Tips:

Don'ts- If a student discloses an incident of sexual misconduct you should NOT:

- Do not insist** on calling the police, this is a personal decision made by the victim/survivor
- Do not** involve more people than necessary. You may be tempted to get someone in your “chain of command involved”; think VERY critically of WHO truly needs to be involved (we recommend the Title IX Coordinator is your first call)
- Do not** investigate the matter. BU’s standard operating procedure is to not ask any questions and to just listen. The questioning takes place if there is an investigation.
- Do not** ask victim blaming questions, i.e., “What were you wearing?”, “How much did you have to drink?”
- Do not** panic. Remember the 3 C’s! Calm, cool, collected. An individual has determined that you are a safe person to speak with and that they are comfortable with you. Use that to reassure yourself that you have the ability to support the individual.

Do's- If a student discloses an incident of sexual misconduct you SHOULD:

- Ask the student if they are in immediate danger (if they are, then call the police)
- Ask the student if they need immediate medical attention
- Let the student know that you believe them and that you are there to listen non-judgmentally
- Ask if they would like to reach out to the Title IX Coordinator or have you reach out on their behalf (if the Title IX Coordinator is not available, try the Office of the Dean of Students or Women’s Resource Center)
- Encourage the individual to seek assistance regardless if alcohol/substances were involved-BU does not focus on any potential policy violations
- Report the disclosure to the Title IX Coordinator** (call or email)