## **Tuition Invoices**

**Summer 2022 Tuition Invoices** – most recently updated on May 9, 2022.

Students have been notified via an email to their BU email accounts that the invoices are ready to view online in <a href="MyHusky">MyHusky</a> (MyHusky Log on page) and are **due by Monday, May 23, 2022**. **Bills will NOT be mailed!** These online invoices are acceptable and valid for all billing needs.

To View and Print your Invoice – what you see when you log into <u>MyHusky</u> is just a summary of charges, not your actual invoice.

- 1. Log into MyHusky, using your HuskyID and password (same as your email login and password). (Password issues call HELP Desk at (570) 389-4357.
- 2. From your dashboard, select **Finances** and **Charges Due/Invoices.** Scroll down until you see the heading **Invoices Due**. Select **Print Invoice** to view the selected invoice. You must allow pop-ups in your web browser setting. If it does not open up the invoice for you, sometimes holding down the control key while clicking on **Print Invoice** will allow pop-ups.
  - a. Pending Aid This shows the Accepted Financial Aid that the student can expect to be processed for any semester. If you are expecting aid that is not showing in this area, then you should contact the Financial Aid office to see what outstanding items may be needed in order for aid to be certified, or what your options are to apply for aid. (570) 389-4279 or <u>Financial Aid</u>
- Payments can be made online in <u>MyHusky</u> (e-check for free unless returned as insufficient funds or un-locatable account) or credit card for a non-refundable convenience fee of 2.85% (MC, Discover, Amex or VISA). Checks or money orders may be mailed to the Student Billing Office. Our office can only accept checks, money order and cash in person.
- 4. Financial Aid questions should be directed to their office (570) 389-4279 aid will only show once aid has been accepted by the student. Aid will only disburse once such agreements are in place such as MPN's (Master Promissory Note), Entrance Counseling session or scholarship notices are received. Loans take time to process, do NOT wait to apply for them if needed. If aid has not been accepted and does not appear on your account, it will not be counted towards satisfying your obligation.
- 5. Students will not be allowed to schedule for the next term if their account is not paid in full. Any portion you owe must be paid or we must see a valid and current payment plan in place with Tuition Pay with an amount sufficient to cover the bill, or aid amounts showing ON the account to cover the bill. Anticipated aid that is not showing in <a href="MyHusky">MyHusky</a> is NOT counted by the Student Billing Office. Accounts that are not paid in full by the due date on the invoice may be subject to a \$75 late fee and/or hold on their account.
- **6. Summer 2022 Refunds** Refunds from Direct Loans only will be issued no sooner than June 3, 2022 for students enrolled in at least 6 credits for Sessions 1 and 2. For students enrolled in Session 3 only, we will refund no sooner than July 15, 2022. Grants such as

Pell, BU Scholarships, etc., will not be disbursed until July 13, 2022. Refunds are only issued to accounts once they are over-paid, not based on anticipated aid. Payments for off campus housing should be made independently, we cannot refund sooner for any reason.